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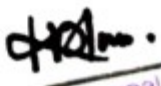


GOVERNANCE, LEADERSHIP AND MANAGEMENT.

6.4 Financial Management and Resource Mobilization.

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly.

➤ Additional information.


Principal
Katahguri College
Dist. Nagaon (Assam)



उच्चतर शिक्षा विभाग
Department of Higher Education



Strengthen College Proposal

AISHE Code C-17250
Name of College Katahguri College

Scoring based on Indicator & weights

S.No	Criteria	Value	Score
1	Priority would be given to units in the Focus Districts	Not Focus District	10
2	Prior support under any Phases of RUSA	College has not been previously approved under any component of RUSA	100
3	Students Enrollment of Institution	706	20
4	Number of Departments	8	20
5	Institute-wise Faculty Positions filled in regular mode (Percentage)	100.0	30
6	Institute-wise Pupil-Teacher Ratio(PTR)	64.0	5
7	Pre-Collaboration with local industries for Research/ Internship/ Placements/ Apprenticeship	With Exist Linkage	25
Total			210

Proposal Cost

S.No	Scheme/Category	Amount
1	Infrastructure Construction	4,48,60,000
2	Infrastructure Renovation	21,00,000
3	Equipment	28,00,000
4	Soft Component	2,40,000
Total		5,00,00,000

Basic Details of College

AISHE Code C-17250
Name of College Katahguri College
Address katahguri P.O. Tuktuki
Name of the District Nagaon
Name of the affiliated University Gauhati University, Guwahati
Whether State Government aided or State Government College State Government Aided
Year of opening 1988
Whether Constituent college or affiliated college of a University Affiliated College
Is the College running from a permanent campus or temporary campus Permanent



Is the District of the college location a Focus District No
 Accreditation status as on date of application Not accredited
 If Not Accredited, then whether it has submitted the IQQA and has started the process of getting Accreditation Yes

Earlier Approval details under RUSA

Component	2014-15		2015-16		2016-17		2017-18	
	Approved	Released	Utilised	Approved	Released	Utilised	Approved	Released

College Details

Vision Mission of the College

Vision

- Pursuit of knowledge in the service of humanity
- Equip students with skills
- Inculcate values, identity, hidden talents
- Serve as a light house amidst all shortcomings
- To establish institutional linkage with the common people of society

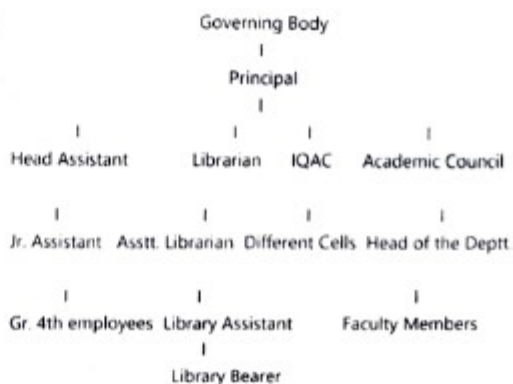
Mission

- To disseminate quality education in the global perspective to the learner
- To enhance healthy academic atmosphere in the region to establish an impartial society
- Impact quality education for human resource development

Broad objectives of the College

- To impart high standard of education
- To impart value based education for students character building
- To promote a healthy students teachers relationship
- To enrich students personality by encouraging their participation in co-curricular and extra-curricular activities
- To maintain the credibility of the examination system
- To ensure transparency in college administration
- To improve the quality of teaching through evaluation of teachers by teaching
- To equip the student with the skills of learning, communication and self study
- To promote innovation methods of teaching learning and evaluation

Organizational Structure for Operation and Management



Organogram: [Organogram.pdf](#)



- Role and Responsibilities of Key Positions/ bodies**
- * **Governing Body**
Governing body is responsible for proper financial management including the upkeepment of the asset of the college and management of its academic affairs
 - * **Principal**
Principal is the ex officio Secretary of the Governing Body. He is responsible to report to the Director about any deviation of financial norms and procedures or any loss of the assets of the college. The principal is also responsible to see the all academic and administrative affairs.
 - * **IQAC**
The prime responsibility of IQAC is to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution or college.
 - * **Librarian**
Role and responsibility of librarian is the collecting, organizing, and issuing library resources such as books, journals and audio and e- resource files. Their duties include issuing resources, cataloging books, and conducting regular audits and library related other works.
 - * **Academic Council**
Controlling and regulating teaching, the admission of students, assessment, the discipline of students, and other matters relating to teaching, examining and research, through Regulations approved by the Governing Body.
 - * **Head Assistant**
The Head Assistant performs organizational and administrative tasks. Their roles may include scheduling and organizing files, scheduling appointments, writing and proofreading, sending emails and help in do office work efficiently.

Board of Governance

- | | |
|--|------------------------------------|
| 1. Sri. Khagendra Maheia
Rtd. Vice-Principal, ADP College
Nagaon | President |
| 2. Dr. Khairul Islam
Principal
Katahguri College | Secretary |
| 3. Smt. Sibamoni Bora
MLA, Batadrava Assembly
Constituency | Invitee Member |
| 4. Md. Abdul Salam
Rtd. Associate Professor Khagarijan
College | Member(G.U. Nominee) |
| 5. Sri. Bhadra Bora
Rtd. Professor
Rupahi College | Member(G.U. Nominee) |
| 6. Habibur Rahman | Donor Member |
| 7. Nurul Islam | Guardian Member |
| 8. Mira Kalita | Guardian Member |
| 9. Azizul Hoque | Guardian Member |
| 10. Md. Ikbai Bahar Chowdhury
Asstt. Professor
Katahguri College | Teachers Representative |
| 11. Monisha Saikia
Asstt. Professor
Katahguri College | Teachers representative |
| 12. Mainul Islam
Library Assistant | Representative, Non Teaching Staff |



Project Monitoring Unit (PMU) details
 Principal-Dr. Khairul Islam
 Member 1 Md. Faj Uddin Ahmed
 Member 2 Iqbal Bahar Chowdhury
 Member 3 Shahidul Islam
 Member 4 Rakib Ahmed fakir
 Technical Member- Istiak Ahmed

Total Student Enrolment	706	Teaching Staff : Non-Teaching Ratio	1 : 1
Sanctioned posts of Regular Faculty	11	Posts filled in Regular mode	11
Percentage of Posts filled	100.00	Student : Teacher Ratio	64 : 1

Infrastructure Details

A. Existing Land Availability (in acres) 9.91

B. Geo-Coordinates of the university

Longitude : 92.5008640 Latitude : 26.3809680

Department

S.No	Name of the Department
1	Arabic
2	Assamese
3	Economics
4	Education
5	English
6	Philosophy
7	Political Science
8	History

Course

S.No	Department	Level	Programme	Course Offered	Duration	Year	Students
1	Arabic	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0	
2	Arabic	Under Graduate	B.A.-Bachelor of Arts	Three Years Under Graduate Course	3	0	
3	Assamese	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0	
4	Assamese	Under Graduate	B.A.-Bachelor of Arts	Three Years Under Graduate Course	3	0	
5	Economics	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0	
6	Economics	Under Graduate	B.A.-Bachelor of Arts	Three Years Under Graduate Course	3	0	
7	Education	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0	
8	Education	Under Graduate	B.A.-Bachelor of Arts	Three Years Undergraduate Course	3	0	
9	English	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0	



10	English	Under Graduate	B.A - Bachelor of Arts	Three Years Undergraduate Course	3	0
11	Philosophy	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0
12	Philosophy	Under Graduate	B.A - Bachelor of Arts	Three Years Undergraduate Course	3	0
13	Political Science	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0
14	Political Science	Under Graduate	B.A.-Bachelor of Arts	Three Years Undergraduate Course	3	0
15	History	Under Graduate	B.A.(Hons)-Bachelor of Arts (Honors)	Four Years Undergraduate Course	4	0
16	History	Under Graduate	B.A. Bachelor of Arts	Three Years Undergraduate Course	3	0

Non-Teaching Staff

S.No.	Department	Filled Posts	Posts yet to be Filled
1.	Administrative	1	1
2.	Technical	0	0
3.	Others	12	2
4.	Total	13	3

Infra Construction

Whether Institution proposed Infrastructure Construction: Yes

S.No.	Description of Infrastructure	Purpose of Infrastructure	Proposed Area Sq. feet	Total Cost per Sq. feet (₹)	Total cost (₹)	Justification
1	Class Room Building	For facilitate more student	7760	1,935	1,50,00,000	Due to insufficient classroom can't introduce add on more courses , so the class room building is required .
2	Library Building	To make library more facilitate	5170	1,935	1,00,00,000	Library building is required for increase study areas and to accommodated future changes in library services and technology.
3	Common Room	To facilitate the student to take rest on break time	620.15	1,935	12,00,000	Common is required for provide sufficient space to students to take rest and to do their academic works.
4	Canteen	To provide hygienic food	775.19	1,935	15,00,000	Canteen is required for accommodate more students at a time



5	Seminar Room	To provide facility to organise seminar and conference	2583.9	1,935	50,00,000	Seminar room is required for accommodate more participants in the time of organise different activities
6	Administrative Building	For smooth functioning administrative tasks	6284.2	1,935	1,21,60,000	Administrative building is required for provide a good environment to do day-to-day activities that are related to administrative tasks such as financial planning, record keeping & billing
Total			23193.440000000002	11,610	4,48,60,000	

Infra Renovation

Whether Institution proposed Infrastructure Renovated/Upgradation: **Yes**

S.No.	Description of infrastructure	Detail of renovation/upgradation proposed	Proposed Area Sq. feet	Total Cost per Sq. feet (₹)	Total cost (₹)	Justification
1	Upgradation of normal class room to Digital and ICT enable	Four class room to be upgraded to digital and the six class rooms to be upgraded to ICT enable	1400	1,000	14,00,000	To offer lots of advantage both for students and teachers in classroom communication
2	Renovation of class rooms	5 classroom to be renovated with painting and floor plastering	500	1,000	5,00,000	For provide good environment in classroom
3	Renovation of teachers common room	To be renovated with painting	200	500	1,00,000	For beautification and interior design of teachers common room
4	Renovation of laboratory	To be renovated with servicing the equipment and fitting tiles	200	500	1,00,000	For provide sufficient lab. equipment facility
Total			2300	3,000	21,00,000	

Equipment Procured

Details of Equipment to be procured: **Yes**

S.No.	Name of the equipment	Quantity	Cost per unit (₹)	Total Cost (₹)
1	Interactive panel	4	2,05,000	8,20,000
2	Computer/ laptop	30	50,000	15,00,000
3	Projector	6	60,000	3,60,000
4	Secretary/ office table	8	10,000	80,000
5	Office chair	8	5,000	40,000
Total		56	3,30,000	28,00,000



Soft Component

Whether Institution have Soft component activities: Yes

S.No	Activity	Purpose	Details	Unit	Cost per unit	Total Cost	Target number of beneficiaries	Expected outcome
1	Certificate Course on Spoken English	For personality development of Student	One month course	3	30,000	90,000	690	Students will be able to speak English fluently
2	Certificate Course on Spoken Arabic	For the future support of students	One month course	3	30,000	90,000	690	Students will be able to speak Arabic fluently
3	Training Programmes	For the development of skill	For teaching and Non Teaching staff	2	30,000	60,000	40	Teaching and non teaching staff will be able to do their tasks smoothly
Total				8		2,40,000	1420	

Proposed Courses

Whether Institution have Course proposed to be added: No

Timeline

S.No	Phase	Items	Construction/Renovation/Equipment/Soft Component	% of completion in the relevant phase	Physical Target	Start Date	End Date
1	1	Class Room Building	Infrastructure New Construction	50		01/12/2023	31/03/2024
2	2	Class Room Building	Infrastructure New Construction	25		01/04/2024	31/03/2025
3	3	Class Room Building	Infrastructure New Construction	25		01/04/2025	31/03/2026
4	1	Library Building	Infrastructure New Construction	50		01/12/2023	31/03/2024
5	2	Library Building	Infrastructure New Construction	25		01/04/2024	31/03/2025
6	3	Library Building	Infrastructure New Construction	25		01/04/2025	31/03/2026
7	1	Common Room	Infrastructure New Construction	50		01/12/2023	31/03/2024
8	2	Common Room	Infrastructure New Construction	25		01/04/2024	31/03/2025
9	3	Common Room	Infrastructure New Construction	25		01/04/2025	31/03/2026
10	1	Canteen	Infrastructure New Construction	50		30/11/2023	30/03/2024
11	2	Canteen	Infrastructure New Construction	25		01/04/2024	31/03/2025
12	3	Canteen	Infrastructure New Construction	25		01/04/2025	31/03/2026



13	1	Administrative Building	Infrastructure New Construction	50	01/12/2023	31/03/2024
14	2	Administrative Building	Infrastructure New Construction	25	01/04/2024	31/03/2025
15	3	Administrative Building	Infrastructure New Construction	25	01/04/2025	31/03/2026
16	1	Seminar Room	Infrastructure New Construction	50	01/12/2023	31/03/2024
17	2	Seminar Room	Infrastructure New Construction	25	01/04/2024	31/03/2025
18	3	Seminar Room	Infrastructure New Construction	25	01/04/2025	31/03/2026
19	1	Upgradation of normal class room to Digital and ICT enable	Infrastructure Renovation or Upgradation	25	01/12/2023	31/03/2024
20	2	Upgradation of normal class room to Digital and ICT enable	Infrastructure Renovation or Upgradation	50	01/04/2024	31/03/2025
21	3	Upgradation of normal class room to Digital and ICT enable	Infrastructure Renovation or Upgradation	25	01/04/2025	31/03/2026
22	1	Renovation of class rooms	Infrastructure Renovation or Upgradation	25	01/12/2023	31/03/2024
23	2	Renovation of class rooms	Infrastructure Renovation or Upgradation	50	01/04/2024	31/03/2025
24	3	Renovation of class rooms	Infrastructure Renovation or Upgradation	25	01/04/2025	31/03/2026
25	1	Renovation of teachers common room	Infrastructure Renovation or Upgradation	25	01/12/2023	31/03/2024
26	2	Renovation of teachers common room	Infrastructure Renovation or Upgradation	50	01/04/2024	31/03/2025
27	3	Renovation of teachers common room	Infrastructure Renovation or Upgradation	25	01/04/2025	31/03/2026
28	1	Renovation of laboratory	Infrastructure Renovation or Upgradation	25	01/12/2023	31/03/2024
29	2	Renovation of laboratory	Infrastructure Renovation or Upgradation	50	01/04/2024	31/03/2025
30	3	Renovation of laboratory	Infrastructure Renovation or Upgradation	25	01/04/2025	31/03/2026
31	1	Interactive panel	Equipment Procured	50	01/12/2023	31/03/2024
32	2	Interactive panel	Equipment Procured	25	01/04/2024	31/03/2025
33	3	Interactive panel	Equipment Procured	50	01/04/2025	31/03/2026
34	1	Computer/laptop	Equipment Procured	50	01/12/2023	31/03/2024
35	2	Computer/laptop	Equipment Procured	25	01/04/2024	31/03/2025

36	3	Computer/ laptop	Equipment Procured	25	01/04/2025	31/03/2025
37	1	Projector	Equipment Procured	50	01/12/2023	31/03/2024
38	2	Projector	Equipment Procured	25	01/04/2024	31/03/2025
39	3	Projector	Equipment Procured	25	01/04/2025	31/03/2026
40	1	Secretary/ office table	Equipment Procured	50	01/12/2023	31/03/2024
41	2	Secretary/ office table	Equipment Procured	25	01/04/2024	31/03/2025
42	3	Secretary/ office table	Equipment Procured	25	01/04/2025	31/03/2026
43	1	Office chair	Equipment Procured	50	01/12/2023	31/03/2024
44	2	Office chair	Equipment Procured	25	01/04/2024	31/03/2025
45	3	Office chair	Equipment Procured	25	01/04/2025	31/03/2026
46	1	Certificate Course on Spoken English	Soft Component	100	01/12/2023	31/03/2024
47	2	Certificate Course on Spoken Arabic	Soft Component	100	01/04/2024	31/03/2025
48	3	Training Programmes	Soft Component	100	01/04/2025	31/03/2026

Financial Estimates

Sl. No.	Item Name	Category: Infrastructure/Equipment/Soft Component	Total Financials (in Lakhs)		
			2024-25	2025-26	2026-27
1	Class Room Building	Infrastructure New Construction	75,00,000	37,50,000	37,50,000
2	Library Building	Infrastructure New Construction	50,00,000	25,00,000	25,00,000
3	Common Room	Infrastructure New Construction	3,00,000	6,00,000	3,00,000
4	Canteen	Infrastructure New Construction	7,50,000	3,75,000	3,75,000
5	Administrative Building	Infrastructure New Construction	62,00,000	31,00,000	31,00,000
6	Seminar Room	Infrastructure New Construction	25,00,000	12,50,000	12,50,000
7	Upgradation of normal class room to Digital and ICT enable	Infrastructure Renovation or Upgradation	3,50,000	7,00,000	3,50,000
8	Renovation of class rooms	Infrastructure Renovation or Upgradation	1,25,000	2,50,000	1,25,000
9	Renovation of teachers common room	Infrastructure Renovation or Upgradation	25,000	50,000	25,000
10	Renovation of laboratory	Infrastructure Renovation or Upgradation	25,000	50,000	25,000
11	Interactive panel	Equipment Procured	4,10,000	2,05,000	2,05,000
12	Computer/ laptop	Equipment Procured	7,50,000	3,75,000	3,75,000
13	Projector	Equipment Procured	1,80,000	90,000	90,000
14	Secretary/ office table	Equipment Procured	40,000	20,000	20,000
15	Office chair	Equipment Procured	20,000	10,000	10,000
16	Certificate Course on Spoken English	Soft Component	90,000	0	0

17	Certificate Course on Spoken Arabic	Soft Component		0	90,000	0
18	Training Programmes	Soft Component		0	0	60,000

Activity Details

Sl. No.	Activity	Proposed Sub Activity	Item	How Activity has been included	Details of how activity to be undertaken	Cost (in lakhs)
1	Digital Notal Centres for digitising academic content and resources delivering digital education such as SWAYAM and other MOOCs.	Equipment Procured	Interactive panel,Computer/ laptop,Projector	As equipment procured the items has included in proposal details	The activity to be undertaken for digital learning with ensuring hardware and software setup.	268000
2	Introduction and access to Online ERP portal (Samarth Portal) for faculties containing all academic working processes (Online Information dashboard, timetable, examination allotment schedule, evaluation and other academic activities)	Equipment Procured	Computer/ laptop	The items has proposed as equipment procured	By providing computer/ laptops, it will be make easy for faculties to access online ERP systems	150000
3	Evaluation Reforms by strengthening the 'Internal Quality Assurance Cell' (IQAC) of NAAC	Soft Component	Training Programmes	As a soft component activity the item has already proposed	By providing training on Evaluation Reform to the teaching and non-teaching staff the activity will be undertaken	6000
4	Smart Classroom, Computer Lab, Wi-Fi Facilities	Equipment Procured	Interactive panel,Computer/ laptop,Projector	The items has proposed as equipment procured	The activity to be undertaken with ensuring hardware and software setup	178000
5	Online training of teachers,	Soft Component	Training Programmes	As a soft component activity the item has already proposed	By providing online training to the teaching staff the activity will be undertaken	50000

6	Certification courses embedded in teaching	Soft Component	Certificate Course on Spoken English, Certificate Course on Spoken Arabic	As a soft component activity the item has already proposed	The activity to be undertaken with ensuring all facilities	180000
7	Construction/Renovation of Infrastructure of Institute	Infrastructure New Construction	Class Room Building, Library Building, Administrative Building, Canteen, Common Room, Seminar Room	As the Infrastructure New Construction and Renovation and up gradation the items has proposed	The activity to be undertaken through the proper estimate and plan prepared by PMU	472000

Proposed Outcomes

Indicators	Base Year (Mention year, Figures)	Target for		
		31.03.2024	31.03.2025	31.03.2026
Percentage Increase in number of Students enrolled (UG/PG/PhD) compare to base year	384	500	750	1000
Number of ICT-Based Digital Infrastructures undertaken under the project	01	04	06	10
If unaccredited, then Whether institution gets accreditation	YES	YES	YES	YES
If accredited, then whether institution increases in accreditation score				
Number of Campus placement sessions to be held for last semester students	01	01	01	01

Other Sources of funds

Whether Institution have Other source of funds: Yes

S. No.	Organization/ Project/ any other Scheme	Amount (₹)	Activities supported
1	Fishery Rent	60,000	Renovation

Other Information

Tentative date of completion of Project 30/03/2026

Pre-Collaboration with local industries With existing Linkages

Provide details A Memorandum of understanding was executed on 20/02/2019 between the Katahguri College and M/S AF Industry to arrange On-Job Training of students to promote their skills, to help in placement and collaboration in different Activities

Uploaded Document [MoU-with-AF-industry.pdf](#)

KATAHGURI COLLEGE

Tuktuki:Nagaon:Assam

Admission to the 1ST, 2ND & 3RD Year Arts for the Session 2018-19



Regarding the Particulars of Fees

Sl. No	Particulars	Amount Fees					
		B.A. 1 st Year		B. A. 2 nd Year		B.A. 3 rd Year	
		GENERAL	Major	General	Major	General	Major
1	Admission fees	400	1000	1000	1300	1000	1300
2	Session fees	200	200	200	200	200	200
3	Establishment fees	100	100	700	700	700	700
4	Game fees	100	100	150	150	150	150
5	Festival fees	240	240	240	240	140	240
6	Library fees	150	150	200	200	200	200
7	Poor fund fees	100	100	100	100	100	100
8	Building fees	450	450	700	700	700	700
9	Registration & Enrolment fees	610	610	610	610	610	610
10	Magazine fees	100	100	100	150	150	150
11	Common Room fees	50	50	50	50	50	50
12	Union fees	50	50	100	100	100	100
13	Electricity fees	100	100	200	200	200	200
14	Tuition fees	1200	1200	1200	1450	1200	1450
15	Identity fees	50	50	50	50	50	50
16	Sessional Examination fees	100	100	200	200	200	200
	Total	4000	4600	5800	6400	5750	6400


Principal

Katakuri College

KATAHGURI COLLEGE
Dist Nagaon (Assam)

KATAHGURI COLLEGE

Tuktuki:Nagaon:Assam



Admission to the 1ST, 2ND & 3RD Year Arts for the Session 2019-20

Regarding the Particulars of Fees

Sl. No	Particulars	Amount Fees					
		B.A. 1 st Year		B. A. 2 nd Year		B.A. 3 rd Year	
		GENERAL	Major	General	Major	General	Major
1	Admission fees	500	1000	1100	1200	1100	1200
2	Session fees	200	400	500	600	500	600
3	Establishment fees	300	300	800	1000	800	1000
4	Game fees	100	100	100	100	100	100
5	Festival fees	240	240	240	240	240	240
6	Library fees	150	150	150	150	150	150
7	Poor fund fees	100	100	100	100	100	100
8	Building fees	450	450	800	900	800	900
9	Registration & Enrollment fees	610	610	610	610	610	610
10	Magazine fees	100	100	100	100	100	100
11	Common Room fees	50	50	50	50	50	50
12	Union fees	50	50	50	50	50	50
13	Electricity fees	50	50	50	50	50	50
14	Tuition fees	1200	1200	1200	1400	1200	1400
15	Identity fees	50	50	50	50	50	50
16	Sessional Examination fees	50	50	100	100	100	100
	Total	4200	4900	6000	6700	6000	6700


Principal

Katakuri College
Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

KATAHGURI COLLEGE

Tuktuki:Nagaon:Assam

Admission to the 1ST, 2ND & 3RD Year Arts for the Session 2020-21

Regarding the Particulars of Fees



Sl. No	Particulars	Amount Fees					
		B.A. 1 st Year		B. A. 2 nd Year		B.A. 3 rd Year	
		GENERAL	Major	General	Major	General	Major
1	Admission fees	200	300	600	800	600	800
2	Session fees	100	100	200	200	200	200
3	Establishment fees	200	400	400	500	400	500
4	Game fees	50	50	100	100	100	100
5	Festival fees	50	50	240	240	240	240
6	Library fees	50	50	150	150	150	150
7	Poor fund fees	50	50	150	150	150	150
8	Building fees	390	390	400	500	400	500
9	Registration & Enrollment fees	610	610	610	610	610	610
10	Magazine fees	50	50	100	100	100	100
11	Common Room fees	50	50	50	50	50	50
12	Union fees	50	50	50	50	50	50
13	Electricity fees	50	50	50	50	50	50
14	Tuition fees	600	800	1200	1200	1200	1200
15	Identity fees	50	50	50	50	50	50
16	Sessional Examination fees	50	50	50	50	50	50
	Total	2600	3100	4400	4800	4400	4800


Principal

Katakuri College
Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

KATAHGURI COLLEGE
Tuktuki:Nagaon:Assam
Admission to the 1st and 2nd Year Arts for the Session 2022-23
Regarding the Particulars of Fees



Sl. No.	Head	Sub-Heads	1st Year	2nd Year
1	University Fee	Affiliation & Inspection Fee	200	200
		Registration Fee (for 1st Year only)	430	430
		Enrollment Fee	250	250
2	Establishment fee	Renovation & Repairing old buildings	100	100
		Desk Bench and college furniture	100	100
		Computer Purchase and Annual Maintenance	80	80
		Toilet repairing & cleanig	50	50
		Boys g Girls common room	50	50
		CCTV & Security	100	100
		Campus beautification, Gardenig	50	50
		Internal Road and disater fund	100	100
3	Laboratory fee	Equipments, Chemicals etc.	Nil	Nil
4	Electricity fee	Power	300	300
		Generator,Fuel, Fan-Bulb Purchase & Repairing	200	200
5	Library fee	New Book Purchase	200	200
		Library & Lib. Software updating	100	100
6	Contingency fee	Stationary, TA to University	400	400
7	Development fee	Academic Seminar	100	100
		Quality (NAAC)	100	100
		Faculty	100	100
		Guest Lecturer	50	50
		Sost & Hard Skill Development	50	50
		Sports Facility & Training	50	50
		Cultural facility & workshop	50	50
8	Continuous Evakuation fee	Examination	200	200
9	Students related fee	NCC/NSS Scout / Red cross	50	50
		I Cards	50	50
		Magazine	100	100
		Union Fees	50	50
		Games & Sports competition	50	50
		Festival	50	50
		Culture & Drama and Music	100	100
		Debate	100	100
		Youth Festival	100	100
		Total	4060	4060


Principal

Katakuri College
Principal
KATAHGURI COLLEGE
Dist Nagaon (Assam)



KATAHGURI COLLEGE

Tuktuki:Nagaon:Assam

Admission to the 3RD Year Arts for the Session 2022-23

Regarding the Particulars of Fees

Sl. No	Particulars	Amount Fees	
		B.A. 3 rd Year	
		General	Major
1	Admission fees	400	400
2	Tuition	720	840
3	Establishment fees	600	600
4	Laboratory fees	100	200
5	Electricity fees	200	200
6	Contingency fees	200	200
7	University fees	620	620
8	ID Card fees	50	50
9	Development fees	500	500
10	Library fees	200	200
11	Internal Exam fees	200	200
12	NCC/NSS/Scout fees	30	30
13	Magazine fees	150	150
14	Student Union Fees	100	100
15	Game and Sports	100	100
16	Festival	100	100
17	Co-Curriculum	100	100
18	Cultural/Music	50	50
19	Debate/Literature	50	50
20	Student welfare	50	50
21	ICT	100	100
22	Youth festival/music	100	100
	Total	4720	4940

Principal

Katahguri College

Principal
KATAHGURI COLLEGE
Dist Nagaon (Assam)

KATAHGURI COLLEGE

Tuktuki:Nagaon:Assam

Admission to the 1ST, 2ND & 3RD Year Arts for the Session 2021-22

Regarding the Particulars of Fees



Sl. No	Particulars	Amount Fees					
		B.A. 1 st Year		B. A. 2 nd Year		B.A. 3 rd Year	
		GENERAL	Major	General	Major	General	Major
1	Admission fees	400	400	400	400	400	400
2	Tuition	720	840	720	840	720	840
3	Establishment fees	600	600	600	600	600	600
4	Laboratory fees	100	200	100	200	100	200
5	Electricity fees	200	200	200	200	200	200
6	Contingency fees	200	200	200	200	200	200
7	University fees	620	620	620	620	620	620
8	ID Card fees	50	50	50	50	50	50
9	Development fees	500	500	500	500	500	500
10	Library fees	200	200	200	200	200	200
11	Internal Exam fees	200	200	200	200	200	200
12	NCC/NSS/Scout fees	30	30	30	30	30	30
13	Magazine fees	150	150	150	150	150	150
14	Student Union Fees	100	100	100	100	100	100
15	Game and Sports	100	100	100	100	100	100
16	Festival	100	100	100	100	100	100
17	Co-Curriculum	100	100	100	100	100	100
18	Cultural/Music	50	50	50	50	50	50
19	Debate/Literature	50	50	50	50	50	50
20	Student welfare	50	50	50	50	50	50
21	ICT	100	100	100	100	100	100
22	Youth festival/music	100	100	100	100	100	100
	Total	4720	4940	4720	4940	4720	4940


Principal

Katahguri College
Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

P.O.- TUKTUKI, DISTRICT-NAGAON

MONEY RECEIPT

1. Name-..... Zahidul Islam
2. Father's Name..... Abdul Rashid
3. Purpose of payment..... Fishery
4. Payment Rupees..... 20,000/- (Rupees in words..... Twenty thousand
only))

Signature of Collector

Date..... 29/12/2023



কটহগুৰী মহাবিদ্যালয়

টুকটুকী : নগাঁও : অসম



চমু নিবিদা

- ১। নিবিদাকাৰীৰ নাম :- Jahirul Islam
- ২। পিতা/স্বামী/অবিভাৰকৰ নাম :- Abdul Rashid
- ৩। নিবিদাকাৰীৰ ঠিকনা :-
- গাঁও/বাৰ্ড :- katahguri
- ডাকঘৰ :- Tuktuki
- থানা :- Shing
- জিলা :- Nagaon
- পিন :- 782123
- মবাইল নং :- 8638772320

৪। নিবিদাৰ পৰিমাণ :- 20,000/ টকা (Twenty thousand only)

Md. Jahirul Islam

নিবিদাকাৰীৰ স্বাক্ষৰ

তাৰিখ :-

কাৰ্যালয়
কটহুগুৰি মহাবিদ্যালয়

টুকটুকী : নগাঁও : অসম

তাৰিখ _____

ইয়াৰ দ্বাৰা সৰ্ব সাধাৰণ ৰাইজক জনোৱা হয় যে, কটহুগুৰি মহাবিদ্যালয়ৰ পুখুৰী সমূহ ২০২৩-২৪ বৰ্ষৰ বাবে অহা ইং-২৭/০৩/২০২৩ তাৰিখৰ পৰা ২৮/০৩/২০২৩ তাৰিখলৈ নিবিদাৰ প্ৰ-পত্ৰ সংগ্ৰহ কৰিব পাৰিব।

নিবিদাৰ প্ৰ-পত্ৰ সমূহ মহাবিদ্যালয়ৰ কাৰ্যালয়ত ইং- ২৯/০৩/২০২৩ তাৰিখৰ পৰা ৩০/০৩/২০২৩ তাৰিখলৈকে দিনৰ ১০ বজাৰ পৰা ২ বজালৈকে জমা দিব পাৰিব।

উক্ত নিবিদা সমূহ ইং-৩০/০৩/২০২৩ তাৰিখে মহাবিদ্যালয়ৰ কাৰ্যালয়ত নিবিদা কাৰীৰ প্ৰতিনিধিৰ সাক্ষাৎত আবেলি ৩ বজাত খোলা হ'ব, যদিহে কোনো অসুবিধা নাথাকে।

ক্রমিক নং	পুখুৰীৰ নাম	নিৰিখ
১	মহাবিদ্যালয়ৰ ডাঙৰ পুখুৰী	৬০,০০০.০০
২	সৰু পুখুৰী (১)	১২,০০০.০০
৩	সৰু পুখুৰী (২)	১৩,০০০.০০

পুখুৰী নিবিদাৰ চৰ্তাৱলী সমূহ :-

১। পুখুৰী বন্দোৱস্তিৰ বাবদ পূৰ্বতে টকা দিবলৈ বাকী থকালোকে আৰু তেওঁৰ পৰিয়ালৰ সদস্যই নিবিদা দাখিল কৰিব নোৱাৰিব।

২। নিৰ্দিষ্ট ব্যক্তিশেষৰ পৰিৱৰ্তে কোনো শিক্ষানুষ্ঠান, সামাজিক অনুষ্ঠান আদিৰ নামত নিবিদা দাখিল কৰিব নোৱাৰিব আৰু এনে নিবিদা পোনপটীয়াকৈ নাকচ কৰা হ'ব।

৩। কটহুগুৰি মহাবিদ্যালয়ত ২০০ টকা জমা দি নিবিদাৰ প্ৰ-পত্ৰ আৰু আনুসংগিক নথিপত্ৰ লব লাগিব।

৪। নিবিদাকাৰীয়ে পাঁচ (৫) টকা ডাক টিকট লগোৱা লা-মোহৰ যুক্ত খাম হে গ্ৰহণ যোগ্য হ'ব।

৫। ডাঙৰ পুখুৰীৰ আমানত ধন -২০,০০০.০০ টকা।

৬। সৰু পুখুৰী (১) ৰ আমানত ধন -৫,০০০.০০ টকা।

৭। সৰু পুখুৰী (২) ৰ আমানত ধন -৫,০০০.০০ টকা।

- ৮। প্রতিটো পুখুৰীৰ বাবে পৃথকে পৃথকে নিবিদা দাখিল কৰিব লাগিব।
- ৯। কটহগুৰি মহাবিদ্যালয়ৰ পৰা যোগান ধৰা মূল নিবিদাৰ প্ৰ-পত্ৰত হে নিবিদা দাখিল কৰিব লাগিব। কোনো ক্ষেত্ৰতে নিবিদাৰ প্ৰ-পত্ৰ ফটোষ্টেট কপি গ্ৰহণ কৰা নহ'ব।
- ১০। প্ৰত্যেক নিবিদাকাৰীয়ে নিবিদাৰ প্ৰ-পত্ৰত নিজৰ সম্পূৰ্ণ নাম ঠিকনা ও আৰক্ষী থানা উল্লেখ কৰিব লাগিব।
- ১১। প্ৰত্যেক নিবিদা কাৰীয়ে নিবিদাৰ লগত প্ৰয়োজনীয় আমানত ধনৰ বচিদ জমা দিয়াটো বাধ্যতামূলক। নিবিদা দাখিল কৰাৰ পাছত কোনো নিবিদা কাৰীয়ে নিবিদা উঠাই ল'ব নোৱাৰিব। তেনে কৰিলে অথবা কোনো বন্দোৱস্তি প্ৰাপ্ত নিবিদাকাৰীয়ে বন্দোৱস্তি গ্ৰহণ নকৰিলে তেওঁলোকৰ আমানত ধন বাজেয়াপ্ত কৰা হ'ব।
- ১২। পুখুৰীৰ নিবিদাৰ মূল্য উপযুক্ত বিবেচিত নহলে পুনৰ নিবিদা আহ্বান কৰা হ'ব।
- ১৩। পুখুৰী বন্দোৱস্তিৰ বাবদ প্ৰয়োজনীয় নথি-পত্ৰ সমূহ হ'ল- ভোটাৰ কাৰ্ড, পান কাৰ্ড বা আধাৰ কাৰ্ড আৰু পাচপৰ্ট আকাৰৰ ৩ কপি ফটো প্ৰ-পত্ৰৰ লগত জমা দিব লাগিব।
- ১৪। ২০২৩-২৪ বৰ্ষ অৰ্থাৎ ০১/০৪/২০২৩ ৰ পৰা ৩১/০৩/২০২৪ তাৰিখলৈকে পুখুৰীসমূহ দিয়া হ'ব।
- ১৫। বন্দোৱস্তি নিবিদাকাৰীয়ে বন্দোৱস্তি পোৱাৰ পিছত বাকী থকা টকা খিনি ৭ দিনৰ ভিতৰত মহাবিদ্যালয়ৰ কাৰ্য্যালয়ত জমা দিয়াৰ পিছত পুখুৰী চমজাই দিয়া হ'ব।

সত্যেন্দ্ৰ মহুৰী

সভাপতি

কটহগুৰি মহাবিদ্যালয়
পৰিচালনা সমিতি

অধ্যক্ষ

কটহগুৰি মহাবিদ্যালয়

কাম্যালয়
Estd. 1988
কটহুগুৰি মহাবিদ্যালয়
টুকটুকী : নগাঁও : অসম



চমু নিবিদা

১। নিবিদাকাৰীৰ নাম :- ছোৱা : ফুল ফুল হুছলাই

২। পিতা/স্বামী/অবিভাৰকৰ নাম :- ছোৱা : ফাইজুল হুফ

৩। নিবিদাকাৰীৰ ঠিকনা :-

গাঁও/বাৰ্ড :- শিল পুথুতী, ২ নং বাৰ্ড

ডাকঘৰ :- শিল পুথুতী

থানা :- মিকিড-ডেউৰ

জিলা :- মাহিগাওঁ

পিন :- ৭৪২২২৩

মবাইল নং :- ৯১০২৪০৪২৯৮

৪। নিবিদাৰ পৰিমাণ :- ২৫,২০০ টকা (পোন্ধৰ হাজাৰ
এশ টকা)

Bulbul Islam

নিবিদাকাৰীৰ স্বাক্ষৰ

তাৰিখ :-

P.O.- TUKTUKI, DISTRICT-NAGAON

MONEY RECEIPT

1.Name- Balbul Islam2.Father's Name Fajid Hoque3.Purpose of payment Small fishery (A)4.Payment Rupees 5550/- Rupees in words fisheryFive thousand only

Signature of collector

Date 21/12/22

P.O.- TUKTUKI, DISTRICT-NAGAON**MONEY RECEIPT**

1. Name..... Bulbul Islam

2. Father's Name..... Fajal Haque

3. Purpose of payment..... Small Arthesis

4. Payment Rupees..... 200/- (Rupees in words..... Two hundred

..... only)

Signature of Collector..... [Signature]

Date..... 23/08/2021



কাৰ্যালয়
কটহুৰি মহাবিদ্যালয়
টুকটুকী : নগাঁও : অসম



চমু নিবিদা

১। নিবিদাকাৰীৰ নাম

ঃ চুফিবুল হুছলাই

২। পিতা/স্বামী/অবিভাবকৰ নাম

ঃ ব্ৰহ্ম - ব্ৰাহ্মদ জালাই

৩। নিবিদাকাৰীৰ ঠিকনা

ঃ

গাঁও/বাৰ্ড

ঃ কটহুৰি, বাৰ্ড-৩

ডাকঘৰ

ঃ টুকটুকী

থানা

ঃ শিৱ

জিলা

ঃ নগাঁও

পিন

ঃ 782123

মবাইল নং

ঃ

৪। নিবিদাৰ পৰিমাণ

ঃ 15001.00 টকা (Fifteen thousand one rupees only.)

চুফিবুল হুছলাই

নিবিদাকাৰীৰ স্বাক্ষৰ

তাৰিখ :-

P.O.- TUKTUKI, DISTRICT-NAGAON

MONEY RECEIPT

1. Name..... Safiqul Islam
2. Father's Name..... U. Reamed Ali
3. Purpose of payment..... Small fishery
4. Payment Rupees..... 200/- (Rupees in words..... Two hundred
only)

Signature of Collector

Date.....

21/3/2022

P.O.- TUKTUKI, DISTRICT-NAGAON

MONEY RECEIPT

1. Name..... Sofiqul Islam.....

2. Father's Name..... Lat. Rumeed Ali.....

3. Purpose of payment..... Small Fishery.....

4. Payment Rupees..... 5000/- (Rupees in words..... Five thousand
only)

Signature of Collector

Date..... 21/3/22.....

CLASSIFIED 04

CASH BOOK

KATAHGIURI COLLEGE

2021-22 - 2023200

2022-23

CASH BOOK

MONTH OF July - 2022

Date	PARTICULARS	Voucher No	EXPENDITURE										Total expenditure	Total cash and Bank transaction		Closing Balance		Remarks										
			Salary and allowance of establishment	Travelling Allowance	G. P. Fund	Contingency	Building and Repairing	Furniture	Prize	Library	Miscellaneous	CASH		BANK	CASH	BANK												
			17	18	19	20	21	22	23	24	25	26		27	28	29	30		31	32								
15	16																											
	Stationary goods As per list	61																										
	TV Recharge	65																										
	TA/DA bill	66																										
	TA/DA bill	67																										
	NEWS PAPER bill	68																										
	TA/DA bill	59																										
	Computer windows insulation	64																										
	TA/DA bill	62																										
	TA/DA bill	62																										
	TA/DA bill	63																										
	Fishery Smith killing	64																										
	Dish tv repairing	65																										
	TA/DA bill	66																										
	Stationary goods	67																										
	TA/DA bill	68																										
	TA/DA bill	69																										
	Stationary Goods	70																										
	Kambo Plantien	71																										
	TA/DA bill	72																										
	TA/DA bill	73																										
	Printer repairing	74																										
	TA/DA bill	75																										
	TA/DA bill	76																										
	TA/DA bill	77																										
	NEWS PAPER	78																										

Signature of Principal / H M

Signature of Accountant

Signature of Secretary

Subsidiary Cash Book

KATANGURI COLLEGE

Development Account

YEAR 2021-22, 2022-23

for Kalahuri College
of Agart August

School

EXPENDITURE

Date	Description	Voucher No.	Bill Payment	Miscellaneous	Total Expenditure	Total Cash & Bank Transaction		Closing Balance	
						Cash	Bank	Cash	Bank
10/8/22	11 Toner TYPE DRUMP	12 09	13	14	15 9450/-	16	17	18	19
11/8/22	Laptop Table top Elevator	10			4599/-				
12/8/22	DRONE SURVEY	11			18678.72		32927.72		

Principal / Headmaster

Secretary

SUBSIDIARY CASH BOOK

KATAHGURI COLLEGE

Library Fund

Session - 2021-22

2022-23

No.- 06

FOR Katahguvi College SCHOOL.

of June 2022.

EXPENDITURE

Date	Description	Voucher No.	Bill Payment	Miscellaneous	Total expenditure	Total Cash & Bank Transaction		Closing Balance	
						Cash	Bank	Cash	Bank
10	11	12	13	14	15	16	17	18	19
15/6/22	Library books purchase	01			7600/-				

Headmaster

Secretary

FOR Katahgori College SCHOOL.

of NOV 2022.

EXPENDITURE

Date	Description	Voucher No.	Bill Payment	Miscellaneous	Total expenditure	Total Cash & Bank Transaction		Closing Balance	
						Cash	Bank	Cash	Bank
10	11	12	13	14	15	16	17	18	19
10 ¹¹ / ₂₂	Library with	02			4000/-				

Headmaster

Secretary

SUBSIDIARY CASH BOOK

KATAHGURI COLLEGE

Magazine Fund

Session - 2021-22
2022-23

No.- 06

FOR Katahgera College SCHOOL.

of July 2022..

EXPENDITURE

Date	Description	Voucher No.	Bill Payment	Miscellaneous	Total expenditure	Total Cash & Bank Transaction		Closing Balance	
						Cash	Bank	Cash	Bank
10	11	12	13	14	15	16	17	18	19
<u>28^T 22</u>	<u>College Magazine</u>	<u>01</u>			<u>7700/-</u>				

Headmaster

Secretary



OFFICE OF THE PRINCIPAL

KATAHGURI COLLEGE

Tuktuki, Nagaon : Assam, Pin- 782123

Dr. Khairul Islam, M.A, M.Phil, Ph.D
Principal & Secretary

Phone No. (03672) 262018
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date :

Budget Committee


Budget committee of Katahguri College typically focuses on planning, allocating and managing financial resources.

The Constitution of Budget committee.

- | | |
|---------------------------|------------------|
| 1. Dr. Khairul Islam | Chairperson |
| 2. Md. Faij Uddin Ahmed | Convenor |
| 3. Ikbal Bahar Choudhury | IQAC Coordinator |
| 4. Ankita Moyee Borah | Member |
| 5. Mainul Hoque Choudhury | Member |

The specific tasks of Budget committee include.

1. Budget planning: Estimating the financial requirements for various college activities and initiatives including academic programs, infrastructure and accreditation process.
2. Resource Allocation: Distributing funds across different departments and projects to ensure optimal utilization.
3. Expenditure Monitoring: Keeping track of spending to ensure it aligns with the budget and making necessary adjustments.
4. Financial Reporting: Providing detailed financial reports to the college administration and stakeholders.
5. Compliance and Audit: Ensuring that all financial activities comply with institutional policies.


Principal
Principal
KATAHGURI COLLEGE
Dist Nagaon (Assam)
Katahguri College



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Dr. Khairul Islam, M.A, M.Phil, Ph.D
Principal & Secretary

Phone No. (03672) 262018
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date : 4-09.....

PURCHASE COMMITTEE

The objectives of the Committee are to examine and approve all kinds of purchases in the college. It is responsible for quality and quantity assessment of the materials to be purchased for the development of college infrastructure. The principal of the college is the chairperson of the committee.

Purchase Committee structure is as follows:

- | | |
|-------------------------------|-------------|
| 1. Dr. Khairul Islam | Chairperson |
| 2. Md. Fajj Uddin Ahmed | Convenor |
| 3. Md. Rakib Ahmed Fakir | Member |
| 4. Md. Mainul Hoque Choudhury | Member |


Principal

Katahguri College
Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

Dr. Khairul Islam, M.A., M.Phil, Ph.D
Chairperson / Principal, IQAC, Katahguri College
Mobile No. 9101438469

Md. Iqbal Bahar Chowdhury, M.A., M.Phil,
Co-ordinator, IQAC, Katahguri College
Mobile No. 9101328775

Ref. No.....

Date.....

To,

The Principal

Katahguri College

Sub- Request for release of funds for two days' workshop.

Respected Sir,

With due respect I have the honour to inform you that we want to organize two days' workshop at Katahguri College from 22-06-2022 to 23-06-2022. You are requested to release the funds for the upcoming workshop.

The objectives of this event are to enhance knowledge, skill development etc. we believe this will be highly beneficial for students and faculty members.

The estimated budget for the workshop is as follows.

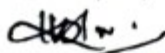
1. Resource person Honorarium-----
2. Travel and Accommodation- 2008/-
3. Material and Supplies- 2125/-
4. Refreshments and lunch- 8253/-
5. Miscellaneous Expenses- 2210/-

Total Estimated budget- 18000/-

We have already planned the event schedule and invited esteemed speakers from various reputed institutions. We are confident that their participation will greatly enrich the experience and learning of all above, I kindly request you to approve and release the required funds at the earliest to ensure the smooth and successful execution of the workshop. Your support in this regard will be immensely valuable.

Thank you for your Consideration. I look forward to your positive response.

Granted.



Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)


Yours Sincerely
IQAC Coordinator
Coordinator, IQAC
Katahguri College