



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam- PIN-782123

Email:- iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website:<https://katahguricollege.org.in>

Ref. No.....



CRITERIA-6

GOVERNANCE, LEADERSHIP AND MANAGEMENT.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non teaching staff and avenues for career development/progression.

➤ **Additional information.**

Principal
Katahguri College
Dist. Nagaon (Assam)

Self-Appraisal Format



Format For Teacher Appraisal Report
(Source: UGC)

PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS

1. General Information

a.	Name	
b.	Address (Residential)	
c.	Designation	
d.	Department	
e.	Date of Birth	
f.	Blood Group	
g.	Area of Specialization	
h.	Date of Joining	
i.	Year of Experience	

2. Academic Qualification.

Exam Passed	Board/ University	Subject	Year	Division/ Grade
High School				
Higher Secondary or Pre-degree				
Bachelor's Degree (s)				
Master's Degree (s)				
Research Degree (s)				
Other Diploma/ Certificate etc.				

*Teachers already employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

3. Research Experience & Training.

Research Stage	Title of Work/ Thesis	University/where the work is carried out
M.Phil. or equivalent		
Ph.D		
Post-Doctoral		
Publication (give a list separately)		
Research Guidance (give names of students guided successfully)		
Training (please specify)		

4. Research carried out.

Title of the Project	Name of the funding Agency	Duration	Remarks

5. Seminars Conferences, Symposia Workshop etc. attended

Name of the Seminar / Conferences, Symposia Workshop	Name of the Sponsoring Agency	Place and date/year participation status

6. Teaching Experience.

Course Taught	Name of the University/College/Institution	Duration
UG		
PG		
M.Phil		
Any Other		

7. Innovation/ Contributions in Teaching.

Design of Curriculum	
Teaching Methods	
Laboratory Experiments	
Evaluation methods	
Preparation of resource material including books, reading materials. Laboratory manuals etc.	
Remedial Teaching/ Student Counseling (academic) Any other	

8. Extension Work/ Community Service.

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9. Participation in Corporate Life.

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10. Membership of Professional Bodies, Societies etc.

--

11. Any other information you like to furnish.

--

Date.....

Signature of the Teacher



Nagaon :: Assam

KATAHGURI COLLEGE
Estd :- 1988
STUDENT'S FEEDBACK

This questionnaire is intended to collect information relating to your satisfaction towards facilities and services provided by the college for creating conducive atmosphere for teaching and learning. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the programme of studies / institution.

- 1 Name : Email ID :
- 2 Session : Course Title:.....
- 3 Semester : Department:
- 4 G.U.Roll No.: Contact No. :

Please tick (✓) Yes or No accordingly

Sl No.	Questions	Yes	No
1	Do the teachers complete the entire syllabus in time ?		
2	Do the teachers prepare the class thoroughly ?		
3	Are you satisfied with the quality of teaching offered by the college.		
4	Are the teachers always effectively well communicative in the class?		
5	Are internal assessments conducted as per schedule?		
6	Are the prescribed books/reading materials available in the library ?		
7	Are you satisfied with the examination of the college ?		
8	Are you satisfied with the cooperation from the administrative staff.		
9	Are internet facilities available in the college?		
10	Do you feel proud to be associated with this college?		

1. Give comments :-

Comments :-

Signature



OFFICE OF THE PRINCIPAL

KATAHGURI COLLEGE

Tuktuki, Nagaon : Assam, Pin- 782123

Dr. Khairul Islam, M.A, M.Phil, Ph.D
Principal & Secretary


Phone No. (03672) 262018
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date :

Declaration

It is hereby declared that to ensure staff performance align with institutional goals and objectives, promoting continuous professional development periodic reviews are done by the management of the college.


Principal
Katahguri College
Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

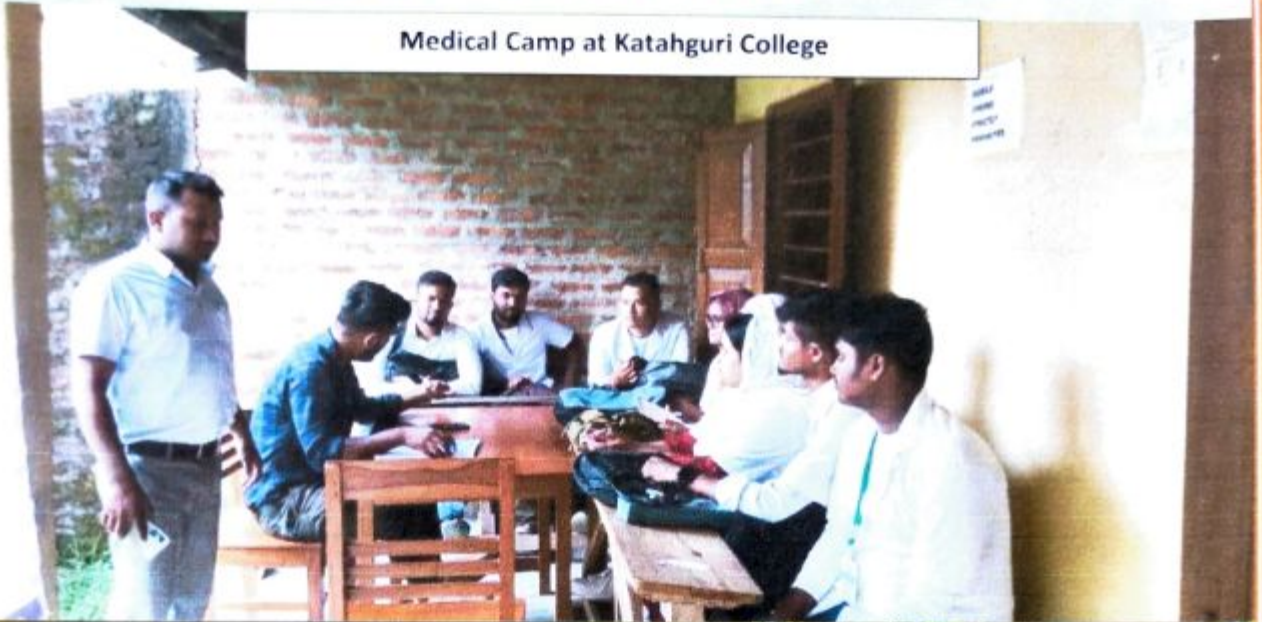


KATAHGURI COLLEGE

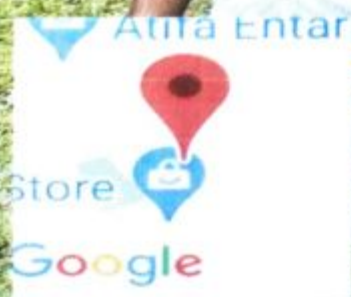
NAGAON : ASSAM

ESTD: 1988

Medical Camp at Katahguri College



GPS Map Camera



Katahguri Pam, Assam, India
9GJ2+C9M, Katahguri Pam, Assam 782123, India
Lat 26.38098°
Long 92.500961°
23/09/22 11:50 AM GMT +05:30

Dr. [Signature]
Principal
Katahguri College
Dist. Nagaon (Assam)



**KATAHGURI
COLLEGE
NAGAON : ASSAM
ESTD: 1988**

Advance Information and Approval for Organizing Activities / Events

Name of the Activity / Event.	Ten day's workshop on yoga
To be Organized by.	Nss unit
Collaboration (If Any).	IQAC Katahguri College
Name of the Convenor / HoD.	M. H. Khanraiker.
Proposed Date.	30th May to 9th June / 2022
Venue & Time.	Katahguri college.
Brief Description of the Activity/ Event.	..
Participants Details.	

Signature of Applicant

NSS PO
Katahguri College
Date:

Signature of Coordinator, IQAC

Coordinator, IQAC
Katahguri College

Permitted by

Principal

Principal
Katahguri College
Nagaon, Assam

OFFICE OF THE PRINCIPAL

KATAHGURI COLLEGE

P.O. Tuktuki, Dist. Nagaon : Assam, Pin- 782123



Memo No.

From - Dr. Khairul Islam

Principal/Secretary, Katahguri College

03672- 262145 (O)

94351- 61275 (M)

Ref.

Date 27.05.22

Notice

It is hereby informed to all students of Katahguri College that a Yoga Camp will be arranged in College Campus from 30/05/2022 to 09/06/2022 organized by the NSS Unit of Katahguri College in collaboration with IQAC of Katahguri College. Therefore all students must register their names for Yoga training on or before 30/05/2022 and directed to the NSS Unit program officer, Katahguri College.

With Thanks,


Principal
KATAHGURI COLLEGE
Nagaon Assam

Workshop on Yoga at Katahguri College

Katahguri College NSS unit organized a 10-day workshop on yoga in collaboration with IQAC from 30th May to 9th June 2022. The workshop aimed to promote physical, mental, and spiritual well-being among participants.

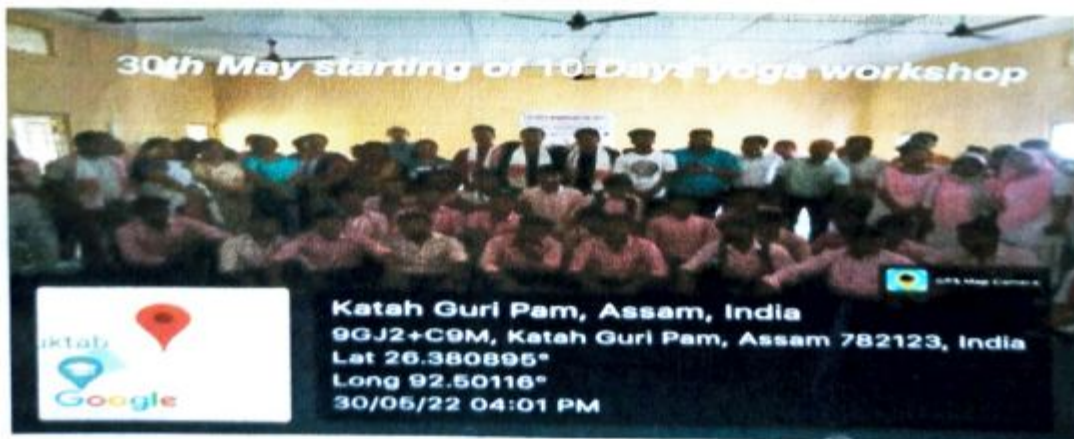
Key Events:

- **Opening Ceremony:** The workshop was inaugurated by the General Secretary of Assam Yoga Association, Mr. Sameer Hazarika, and the Principal of Katahguri College, who delivered motivational speeches to inspire participants.
- **Closing Ceremony:** The General Secretary of Assam Yoga Association, Sri. Prabat Chandra Bora, graced the closing ceremony and delivered a valuable speech.

Outcomes:

1. **Health Benefits:** Participants learned various yoga asanas and techniques for improved health and well-being.
2. **Mental Peace:** Yoga sessions helped in reducing stress and promoting mental peace.
3. **Spiritual Awakening:** Participants gained insights into the spiritual aspects of yoga.
4. **Indian Knowledge System:** The workshop highlighted the ancient Indian knowledge system of yoga, emphasizing its holistic approach to health and wellness.

Overall, the workshop on yoga was a beneficial experience, providing participants with valuable knowledge and skills for a healthier lifestyle.



SH
NSS PO
Katahguri College
Date:.....



AA6
NSS PO
Katahguri College
Date:.....

Sl. No.	Date of Activity	NSS UNIT Activity	Photograph
3	30 th May to 9 th June 2022	<p>Activity Name : workshop on yoga.</p> <p>Report: Katahguri College NSS unit organized 10 day's workshop on yoga in collaboration with IQAC Katahguri College. From 30th may to 9th June 2022. In the opening ceremony the General Secretary of Assam yoga association Mr. Sameer Hazarika. And principal of Katahguri College, were present and deliberated motivational speech to inspire the participants. In the closing ceremony General Secretary of Assam yoga Association Sri. Prabat Chandra Bora, was present and delivered the valuable speech.</p> <p style="text-align: right;"><i>SH</i> NSS PO Katahguri College Date:.....</p>	  <p style="text-align: center;">workshop on yoga</p>

কটহুৰি মহাবিদ্যালয়ত যোগ কৰ্মশালা আৰম্ভ

আমাৰ শ্ৰীভাৰুৱা, মৰ্গাও, ৩০ মে' : মৰ্গাও আৰু মৰ্গাও জিলাৰ সীমামূৰীয়া টুকটুকীত অৱস্থিত কটহুৰি মহাবিদ্যালয়ৰ ৰাষ্ট্ৰীয় সেৱা আঁচনি (এন এছ এছ) গোটৰ উদ্যোগত আৰু আন্তঃৰাষ্ট্ৰীয় মান নিৰ্ণায়ক কোষৰ সহযোগত আজিৰে পৰা কটহুৰি মহাবিদ্যালয়ত দহদিনীয়া এক যোগ ক্ৰীড়া কৰ্মশালা আৰম্ভ হৈছে। মহাবিদ্যালয়খনৰ অধ্যক্ষ ড° ৰাজেন্দ্ৰ ইছলামে আনুষ্ঠানিকভাৱে শুভাৰম্ভ কৰা এই যোগ কৰ্মশালাৰ আৰম্ভণিতে উদ্বোধন ব্যাখ্যা কৰে মহাবিদ্যালয়খনৰ এন এছ এছ গোটৰ আঁচনি

বিষয়া তথা সহকাৰী অধ্যাপক মোজামিল হুছেইন খন্দকাৰে। আন্তঃৰাষ্ট্ৰীয় মান নিৰ্ণায়ক কোষৰ সমন্বয়ক তথা সহকাৰী অধ্যাপক ইকবাল বাহাৰ চৌধুৰী, সহকাৰী সমন্বয়ক তথা সহকাৰী অধ্যাপক বেৰিক আহমেদ ফকীৰকে ধৰি মহাবিদ্যালয়খনৰ অধ্যাপক-অধ্যাপিকা, কৰ্মচাৰীসকলে ভাগ লোৱা কৰ্মশালাৰ শুভাৰম্ভণি অনুষ্ঠানত অসম যোগ সংস্থাৰ মুটীয়া সম্পাদক সমীৰ হাজৰিকা, ৰাষ্ট্ৰীয় যোগ বেফাৰী তথা মৰ্গাও জিলা খে খে সংস্থাৰ সহকাৰী সম্পাদক হিমণ্য গৌৰীহি সন্মানীয় অতিথিকৰূপে উপস্থিত থাকে।

শতাধিক ছাত্ৰ-ছাত্ৰীৰ অংশগ্ৰহণেৰে আৰু ৯ জনলৈকে চলিবলগীয়া এই কৰ্মশালাত ৰাষ্ট্ৰীয় যোগ খেলুৱৈ তথা বিচাৰক জয়াৰাণী ডেকা মুখ্য প্ৰশিক্ষক, ৰাষ্ট্ৰীয় খেলুৱৈ তথা বিচাৰক বিচিত্ৰবৰুৱা বৰা আৰু সুপ্ৰতিভ দাস প্ৰশিক্ষকৰূপে আছে। মন কবিবলগীয়া যে মহাবিদ্যালয়খনত প্ৰথমবাৰৰ বাবে আয়োজন কৰা এই শিবিৰত শতাধিক ছাত্ৰ-ছাত্ৰীৰ যোগদানেৰে যথেষ্ট সঁহাৰি লাভ কৰাৰ বাবে আয়োজনসকলৰ লগতে অসম যোগ সংস্থাই প্ৰশিক্ষণ আগবঢ়োৱাৰ বাবে স্থানীয় যোগশ্ৰেণীসকলে তেওঁলোকক প্ৰসংগ কৰিব।


NSS PO
Katahguri College
Date:.....



AWARENESS PROGRAMME

Organized by NSS Unit
Katahguri College, Nagaon, Assam



Nagaon :: Assam

30/05/2022
to
Date: 9/6/2022

ATTENDANCE SHEET (FACULTY MEMBERS)

Name of the Activity/ Event: Ten days yoga workshop

Sl. No.	Name of Faculty Members/ Resource Person	Designation	Contact No
1	Dr. Khairul Islam	Principal	9101438469
2	Dr. Kal Bahare Choudhury	Coordinator	9101328775
3	Saidur Rahman	Asstt. Prof	8638913150
4	Shahidul Islam	Asstt. Prof.	910121569
5	Rakib Ahmed Fazel	Asstt. Prof	9435458097
6	Fiteez Khan	Asstt. Prof	9101512997
7	Monisha Saikia	Asstt. Prof	8638683859
8	Ashruemoni Deka	Asstt. Prof	6003068394
9	Niku Prava Devi	Asstt. Prof	9101438117
10	Ankita Moyee Borah	Asstt. Prof	8720906188
11	Razzakul Alamir Fakir	Asstt. Prof	8876917300
12	Fazluddin Humud	Asstt. Prof	862251687
13	Abdus Satter	Asstt. Prof	6001451247

Signature
NSS PO
Katahguri College
Date:



AWARENESS PROGRAMME

Organized by NSS Unit
Katahguri College, Nagaon, Assam



Nagaon :: Assam

Date: 30/05/22
09/06/22

ATTENDANCE SHEET (STUDENTS)

Name of the Activity/ Event: Tue... days... workshop on yoga

Sl No.	Name of Students	Semester	Contact No
1	Semina Khatun	1st sem	9365241124
2	Rimara Khatun	"	9365732531
3	Majima Begum	"	9864109219
4	Rupama Khatun	"	9074459551
5	Raihana Khatun	"	9707987660
6	Asmina Khatun	"	6901786692
7	Sabikun Nehan	"	9864139299
8	Samina Sultana	"	8099919782
9	Gurmi Begum	"	6002875910
10	Maspia Khatun	"	9395712334
11	Haruna Yamin	"	6000081211
12	Ajmalia Khatun	"	7002535112
13	Sabina Yasmin	"	9678893876
14	Masuma Sultana	"	6002291910
15	A Asma Khatun	"	9864625341
16	Matuja Khatun	"	9395255292
17	Aklima Khatun	"	7002486711
18	Siren Ebad	"	9395212956
19	Farida Begum	"	9638074826
20	Suhail Anjum	"	9396909828

AS
NSS PO
Katahguri College
Date:



AWARENESS PROGRAMME

Organized by NSS Unit
Katahguri College, Nagaon, Assam



Nagaon :: Assam

Date: 30/05/22

09/06/22

ATTENDANCE SHEET (STUDENTS)

Name of the Activity/ Event: 7-10 days work shop on yoga

Sl. No.	Name of Students	Semester	Contact No
21	Mousina Khatun	1st sem	6001315358
22	Momina Khatun	"	6002771902
23	Taslimon Khatun	"	7896166335
24	Roshma Nazrin	"	6000538191
25	Musshida Khatun	"	9995740728
26	Perhira Sultara	"	7635898159
27	Asifa Aktara	"	8134005055
28	Habiba Ummu Habiba Ahmad	"	8453181814
29	Jubair Rahman	"	6002776559
30	Karisma Begum	"	7086626638
31	Sabikun Nehar	"	9864139299
32	Asmina Khatun	"	6901786692
33	Manjuma Khatun	"	6909709323
34	Jerika hejlin	"	6901579438
35	Roni Shahnaz	"	6660541932
36	Isma Begum	"	8453903357
37	Maruka Khatun	"	8822421657
38	Suhail Anjum	"	9344909827
39	Nawbin sultana	"	6000090686
40	Rajibul kussain	"	6001179590

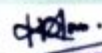
SH6
NSS PO
Katahguri College
Date:.....



KATAHGURI COLLEGE NAGAON : ASSAM ESTD: 1988

Parking Place of Katahguri College




Principal
Katahguri College
Dist. Nagaon (Assam)



KATAHGURI COLLEGE NAGAON : ASSAM ESTD: 1988

Katahguri College Canteen

কটহগুৰি মহাবিদ্যালয় কেণ্টিন



GPS Map Camera



Katah Guri Pam, Assam, India

9GJ2+C9W, Katah Guri Pam, Assam 782123, India

Lat 26.380833°

Long 92.500566°

21/11/22 01:41 PM GMT +05:30

Katahguri College Canteen provides easy access to meals to students without having to leave campus. It provides healthy meal choices contributing to students' overall well-being and also provides space for students to meet, socialize and collaborative on academic projects. Canteen enhances the campus environment and makes the college experience more enjoyable.


Principal
Katahguri College
Dist. Nagaon (Assam)



OFFICE OF THE PRINCIPAL

KATAHGURI COLLEGE

Tuktuki, Nagaon : Assam, Pin- 782123

Dr. Khairul Islam, M.A, M.Phil, Ph.D
Principal & Secretary

Phone No. (03672) 262018
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date :

Declaration

This is to certify that all the staff of this college (teaching and non-teaching) have been granted leave for various reasons e.g. medical leave, maternity leave, paternity leave, special leave, casual leave and for Ph.D. etc. on basis of Govt. of Assam rules and UGC regulations.


Principal

Katakuri College

Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

THE ASSAM MATERNITY BENEFIT RULES, 1965

[Dated the 20th December, 1965]

No. GLR.634/64/42- In exercise of the powers conferred by Section 28 of the Maternity Benefit Act, 1961 (Act 53 of 1961), the Governor of Assam is pleased to make the following Rules, the same having been previously published under Government Notification No. GLR.634/64/26, dated 17th April, 1965.

ARRANGEMENT OF RULES

- | | |
|-------------------------------------------------------------|-------------------------------------------------------------------------------|
| 1. Short title and Commencement. | 9. Complain and Appeal under Section 17. |
| 2. Definitions. | 10. Supply of forms. |
| 3. Proof. | 11. Non-submission of notices, appeals or complaints in the prescribed forms. |
| 4. Payment of maternity and other benefit. | 12. Records. |
| 5. Break for nursing child. | 13. Abstract. |
| 6. Duties and powers of competent authority and Inspectors. | 14. Muster roll. |
| 7. Acts which constitute gross misconduct. | 15. Annual returns. |
| 8. Appeal under Section 12. | FORMS |

1. Short title and commencement- (1) These Rules may be called the Assam Maternity Benefit Rules, 1965.

(2) They shall come into force on such date as Government may, by notification in the official Gazette, appoint.

2. Definitions- In these rules, unless the context otherwise requires-

(a) "Act" means the Maternity Benefit Act, 1961 (53 of 1961);

(b) "certifying surgeon" means a registered medical practitioner who has been appointed to be certifying surgeon under the Factories Act, 1948 or the Plantations Labour Act, 1951;

[(c) "competent authority" means the Labour Commissioner, Assam;]

1. Substituted clause "(c)" of Rule 2 vide Notification No. GLR-485/78/3, dated the 3rd January, 1981 (w.e.f. at once), published in the Assam Gazette, dated 9th April, 1981.

Note : Before Substitution clause "(c)" of Rule 2 read, as follows-

(c) "competent authority" means the Labour Commissioner-cum-Chief Inspector of Plantation, Assam;

(AD).
To leave file
AD.

(74)

GOVERNMENT OF ASSAM
FINANCE (ESTT-A) DEPARTMENT
DISPUR, GUWAHATI-6.

ORDERS BY THE GOVERNOR

Notification

No.FEG.11/2013/Pt-III/28

Dated Dispur the 31st July, 2015.

Sub : **Grant of 2 years (730 days) Child Care Leave to Women employees of Government of Assam.**

Consequent upon the decision taken by the Government of Assam, relating to Child Care Leave in respect of Women employees of State Government, the Governor of Assam is pleased to order that in the Fundamental Rules and Subsidiary Rules after S.R.121 (1), the following new provision as SR-121 (2) shall be inserted, namely :-

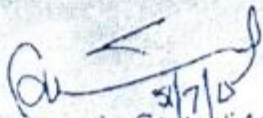
"SR-121 (2) : Women employees having minor children (Children upto 18 years of age) may be granted Child Care Leave (CCL) by an authority competent to grant leave, for a maximum period of two years (i.e.730 days) during their entire service for taking care of upto two minor children whether for rearing or to look after any of their needs like examination, sickness etc. subject to the following conditions :-

- (i) The Child Care Leave (CCL) shall not be admissible, if the child is more than eighteen years of age.
- (ii) During the period of such Child Care Leave (CCL), the women employees shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.
- (iii) The Child Care Leave (CCL) may be availed in more than one spell.
- (iv) The Child Care leave (CCL) shall not be debited against the leave account.
- (v) The Child Care Leave (CCL) may also be allowed for the third year as leave not due (without production of Medical Certificate).
- (vi) The Child Care Leave (CCL) may be combined with leave of any other kind, if due and admissible.
- (vii) No Child Care Leave (CCL) shall be admissible during probation period.
- (viii) The nature of Child Care Leave (CCL) shall be like the Earned Leave and therefore, Saturdays, Sundays, Gazetted holidays etc. falling during the period of Leave would also be counted for Child Care Leave (CCL), as in case of Earned Leave.
- (ix) The Child Care Leave (CCL) shall not be demanded as a matter of right and under no circumstances can any employee proceed on Child Care Leave (CCL) without prior sanction of leave by the competent authority.
- (x) The period of willful absence or unauthorized absence shall not be converted into Child Care Leave (CCL).
- (xi) The period of Earned Leave or any other kind of leave already sanctioned or availed shall not be converted into Child Care Leave (CCL) with retrospective effect.
- (xii) An application for grant of Child Care Leave (CCL) by a woman employee already on Leave (other than CCL) within India or out of India, who submits her application for grant of CCL, may be considered provided she submits application one month before the expiry of Leave. If Child Care Leave (CCL) is not sanctioned by the competent authority before the expiry of Leave, she shall have to join her duty.
- (xiii) The Child Care Leave (CCL) is meant for the care of children, therefore, LTC shall not be admissible while on Child Care Leave (CCL)."
- (xiv) This provision shall take immediate effect from the date of issue of this Notification.

Memo No. TE(E)P-3/2006/

Copy forwarded for taking necessary action to the Principal Secy.

dtd. 5.8.15


Secretary to the Govt. of Assam,
Finance (Estt-A) Department,

GOVERNMENT OF ASSAM
FINANCE (ESTT-A) DEPARTMENT
DISPUR, GUWAHATI-6.

No.FEG.11/2013/53

Dated Dispur the 7th January, 2015.

Notification

Consequent upon the decisions taken by the Government of Assam relating to Maternity Leave, the Governor of Assam is pleased to decide that the existing provisions of SR- 120 (1) of Fundamental Rules and Subsidiary Rules shall be amended as follows in respect of the female employees of Government of Assam :-

The existing ceiling of 135 days Maternity Leave provided in Finance Department's Notification No.FEG.5/98/15 dated 28-06-2005 shall be enhanced to 180 days with the following conditions:-

- (i) The women employees in whose case the period of 135 days of Maternity Leave has not expired on the date of this Notification shall also be entitled to the Maternity Leave of 180 days.
- (ii) The Maternity Leave can be taken only in one spell and not in segments.
- (iii) The proposed 180 days of Maternity Leave will be inclusive of holidays.
- (iv) In case of Women employees of Vacation Institutions, if the Maternity Leave period overlaps with the period of vacation, fully or partly, then the Maternity Leave period will be inclusive of the vacation period to the extent of the overlap.
- (v) After having one living child, if twins or more babies are born at a time, then also the woman employee will be eligible for normal Maternity Leave as applicable in case of delivery of a single baby.
- (vi) Any Woman employee with less than two surviving children at any point in time can avail Maternity Leave.

The existing provision of SR-121 (1) (a) of FRs & SRs as provided vide Finance Department's Notification No.FEG.11/2010/1 dated 12-04-2010 shall be substituted by the following :-

"SR-121 (1) (a)- Maternity Leave can be combined with leave of any kind as due up to 45 days in addition to 180 days of Maternity Leave".

All other conditions leaving this as laid down in Finance Department's Notification No.FEG.23/78/363 dated 14-09-1990, Nb.FEG.14/94/47 dated 01-11-1997, No FEG 5/98/21 dated 10-10-2006 shall remain same.

This order shall take effect from the date of issue of this Notification.. i.e., dated 07-01-2015.



(2)

Memo No.FEG.11/2013/53-A

Dated Dispur, the 7th January, 2015.

Copy forwarded to

1. The A.G. (A & E) Assam, Guwahati-29.
2. Staff Officers to Chief Secretary, Assam.
3. All Principal Secretaries/Commissioner & Secy./Secretaries
to the Govt. of Assam
.....
4. All Administrative Department
5. All Heads of Departments
6. All Commissioners of Division, Assam
.....
7. All Sr. F.As./F.As. all Department's Dispur.
8. All Treasury Officers/Sub-Treasury Officers.
9. The Trade Adviser to the Govt. of Assam, Assam House, 8
Russel Street, Kolkata.
10. The Resident Commissioner, Assam House, New
Delhi/Liaison officer, Assam House, Shillong/Assam House,
Mumbai.
11. To the Principal Secretary, Karbi Anglong Autonomous
Council, Dhipu/N.C. Hills Autonomous Council, Haflong.
12. The Principal Secretary B.T.C., Kokrajhar Rabha Hasong
Autonomous Concil, Dudhnoi, Goalpara/Lalung (Tiwa)
Autonomous Council, Morigaon/Mising Autonomous,
Gogamakh, Dhemaji.
13. The Director Printing & Stationery, Assam Government
Press, Bamunimaldam, Ghy-21 for publication in the next
issue of Assam Gazette.
14. (e-Governance, Unit), Finance (Estt.-B) Department for
uploading the O.M. in Government portal.

By order etc.,

D. DeKA
7-1-2015

Under Secretary to the Govt. of Assam,
Finance (Estt-A) Department
Dispur.

APPLICATION FORM FOR CHILD CARE LEAVE
(FOR WOMEN EMPLOYEES OF STATE GOVT.)

- 1) Name of the applicant :
- 2) Designation :
- 3) Department/Office/Section :
- 4) Detail of the Children : Sl. No. Name Date of birth
- 1.
- 2.
- 5) Name of Child for whom Child Care Leave is required and applied for. :
- 6) Date of Birth of the Child
(Attested copy of Birth Certificate to be enclosed) :
- 7) Date on which child will be attaining 18 Years :
- 8) Is the Child among the two eldest Children : Yes/No.
- 9) Period of Leave..... days
Perfix/Suffix of holidays, if any. : From to
- 10) Reason (s) for leave applied for. :
- 11) Total Child Care Leave availed till date
(a) In the current year (separated for each spell).
(b) Cumulative total in service till date :
- 12) (a) Whether permission to leave station is required. : Yes/No.
- (b) If yes, Address during leave period :
- (c) Date of return from last leave & nature and period of that leave :

Date :

Signature of applicant

Remarks of Controlling Officer

Reema Begum
Nagaon
Assam - 782002

9th August, 2023

To,
The Principal
Katabguri College
Nagaon
Assam

Subject : Request for maternity leave from 09-08-2023 to 09-02-2024.

Respected Sir,

I am writing to formally inform you of my intention to take maternity leave. As per my recent medical examination, I am expecting to commence my maternity leave on 09-08-2023.

Thank you for your understanding and support during this important time. I look forward to returning to work and resuming my responsibilities as soon as possible.

Yours sincerely

Reema Begum

Granted.
Date: 09.08.23.



To
The principal
Katahguri College,
Tuktuki, Nagaon. (Assam)

Date: 5th January 2022

Sub: Prayer for grant of Special casual leave under
Matri pitri Vandana issued vide NO GA&G(B) 152/2021/36
by General Administration Department, Govt. of Assam,
in pursuance of the decision of the Honble Cabinet
taken on 24/11/2021 and as per the Government
Notification NO GA&G(B) 152/2021/30 dt. 7th December,
2021 and NO GA&G(B) 152/2021/33 dt. 30th December
2021

Sir, with reference to the Subject cited above,
I have the honour to state you that I think to
be blessed along with other employees under the
Govt of Assam for the two days special casual
leave to spend time with my father and father-
in-law for which I beg you to grant me the
same.

It is for favour of your kind perusal
and necessary disposal.

Yours Sincerely
Monisha Seikia
Asstt. Professor
Dept. of Assamese
Katahguri College.

Granted.


Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

To,
The principal
Katahguri College

Date: 27/02/2023



Sub — Casual leave application
for NTA-UGC NET exam.

Respected Sir

With due respect and honour
I would like to inform you that
I would not be able to attend college
from 28th Feb 2023 to 1 March 2023
as I am going to attend NTA UGC
NET exam which will be conducted
on 1 March 2023.

I request you to consider this
leave application and provide me
leave for the following days.

Respected.

~~date~~

27.02.23

Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

Yours faithfully
Raizib Ahmed Fakir
Ass. professor
Dept. of English
Katahguri College

To,

The Principal,
Katahguri College,
Nagaon Assam.

Dated - 20/05/2022



Sub: Medical Leave of Application.

Sir,

with due respect and humble submission I have the honour to state you that I met with an accident and my right knee fractured and doctor has suggested me to take rest for the period of 4 weeks and so I can't attend college from 19th May, 2022.

So, I requested you to be kind enough to portinent of absence for 4 weeks.

yours faithfully,

Md. Fajuddin Ahmed
Tutor Assst. prof.
Deptt. of philosophy

Granted.

~~21.09.22~~

21.09.22.

Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)



o.

The Hon'ble Principal of Katahguri College

Dated: 25/05/2023

Tuktuki, Nagaon: Assam

Sub- Prayer for Casual Leave.

Sir,

With due respect to the subject cited above I have the honour to state you that I will not be able to present in college on 26/05/2023 due to my unavoidable personal problem.

Therefore, I request you kindly to grant me casual leave for the above mentioned day.

Your's faithfully

Md. Faij Uddin Ahmed

Asstt. Professor, Katahguri College

Granted.
25/05/23
Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA:.....GUWAHATI-19

No.PC/HE/Prov./33/2021/19

Dated Kahilipara, the 5th February, 2021.

O _ _ R _ _ D _ _ E _ _ R

In exercise of the authority conferred under provision 4(1) of the Assam Education(Provincialisation of services of Teachers and re-organisation of Educational Institutions)Act,2017 & Amended Act, 2018 and in pursuance of the Govt. sanctioned order No. AHE.1010/2019/Pt/49, dtd 01/02/2021 and No. AHE. 490/2020/25 dtd. 01/02/2021 the services of the following employees of KATAHGURI COLLEGE, TUKUTUKI, NAGAON, district NAGAON have been provincialised and they are now employees of the State Government with effect from 01-01-2021 with the following terms and conditions as mentioned below:

The employees whose services have been provincialized under this Act. shall get pay and such emoluments as per norms of the State Govt. or as per provisions contained in this Act. w.e.f. 01.01.2021 and they will be treated as fresh employees. They cannot claim any benefit whatsoever in respect of past services rendered by them before provincialization and in respect of pension, they shall be governed by the N.E's applicable to the State Govt. employees of the corresponding

They are also entitled to draw the minimum scale of pay and allowances/fixed salary mentioned against their name as admissible under rules and as per provision under section 8(2&3) of the said Acts with effect from 01-01-2021.

Sr. No.	Name of employee(s)	Caste	Physically Handicapped with PC	Name of post	Department	Date of Birth	Date of joining	NET/SLET/ Ph. D	Scale of pay/ Fixed
1	Khairul Islam	GEN	X	Tutor Principal		31.12.1972	28.10.2000	X	36000/- (PM)
2	Niku Prava Devi	ORC	X	Tutor Asst. Professor	Assamese	31.12.1980	18.09.2006	X	27,000/- (PM)
3	Firuz Khan	GEN	X	Asst. Professor	Assamese	31.12.1977	01.02.2007	SET	57,700/- - 1,82,400/-
4	Ashumoni Deka	ST(P)	X	Asst. Professor	Assamese	18.02.1980	06.09.2008	SET	57,700/- - 1,82,400/-
5	Saidur Rahman	GFN	X	Tutor Asst. Professor	Pol. Science	01.01.1974	03.08.2002	X	27,000/- (PM)
6	Ms. Shahidul Islam	GEN	X	Asst. Professor	Pol. Science	31.12.1984	01.09.2009	SLET	57,700/- - 1,82,400/-
7	Ankita Moyee Borah	GEN	X	Tutor Asst. Professor	Philosophy	08.02.1984	03.11.2010	X	27,000/- (PM)
8	Rakib Ahmed Fakir	GEN	X	Tutor Asst. Professor	English	31.12.1974	05.08.2009	X	27,000/- (PM)
9	Monisha Saikta	OBC	X	Tutor Asst. Professor	Assamese	30.11.1980	18.02.2009	X	27,000/- (PM)

This has the approval of Finance (SIU) Department's No. FSI.52/2021 dtd. 28/01/2021 and No. FSI.54/2021 dtd. 28/01/2021, and Finance (EC.III) Department's U/O No.72/2021 dtd. 28/01/2021 and No.73/2021 dtd. 28/01/2021.

Terms and conditions:-

- As per Rule 21(i) of Assam Education (Provincialisation of services of Teachers and re-organisation of Educational Institutions)Act,2017 the post shall be personal to the incumbent and these posts shall stand abolished on cessation of the services of the teachers for any reason whatsoever including retirement, resignation, death etc.
- Original Governing Body will become non-existent and new Governing Body will be formed as per existing Govt. rules
- Before release of salary etc. of each incumbent Director of Higher Education, Assam will verify the following :
 - The name of each employee(s) must exist in the College acquittance roll.
 - Authenticity about the genuineness of Academic and Professional qualification.
 - Whether the incumbent is in service or not. The incumbents who have already demitted Office for any reason will not be entitled for any emoluments. The post will stand abolished.
- Services of Tutor Principal and Tutor Assistant Professor shall be regularized as per provision of the section 8(3), (4) & (6).
- At any point of time, if any fraud document is detected, provincialisation of service of the incumbent will be cancelled.



6. Any Tutor Principal, Tutor Asstt. Professor who has already acquired the qualification required as per UGC norms and Service Rules in force on the date of issue of his/her provincialisation order shall be entitled to pay and allowances of a Principal/Asstt. Professor from the date of issue such provincialisation order, provided Tutor Principal/ Tutor Asstt. Professor who acquires such qualification within 5(five) years from the date of issue of his/her provincialisation order shall also be entitled to pay and allowances equivalent to Principal/ Asstt. Professor with effect from the date of acquiring such qualification as per relevant rules for the time being in force.
7. The Provincialised employees will have to furnish a self affidavit in Court Fee Stamp of Rs.20/- as per format given below:-

Affidavit

"I Shri/Smti _____ do hereby declare that all the documents relating to my academic and professional qualifications furnished by me for provincialisation of my service is true and correct to the best of my knowledge. In case any wrong/misinformation is detected, I shall liable to face disciplinary action as per rules and departmental procedure."

8. The provincialised employees will have to furnish an undertaking as prescribed by the Finance (Budget) Department vide its letter No.BW.3/2003/Pt./11/1, dated 25-01-2005 accepting the policy of introduction of "New Pension Scheme" 2005 as per format given below:-

UNDERTAKING

"I understand and accept that Government servants joining the service of the State Government on or after 1st February 2005 shall not be governed by the existing Assam Services (Pension) Rules 1969 and orders issued there under from time to time and that their pension and other retirement benefits will be governed by a set of New Pension Rules, which are being formulated in line with the Contributory Pension Scheme of Government of India and going to be notified in due course."

The expenditure is debitabale under the head shown below :

- (a) Salary with scale of pay :
"2202-General Education- (Higher Education) -II- Other State Plan & Non-Plan Schemes -03- University and Higher Education -103- Govt. Colleges & Institutions -4556-Provincialised teachers/ employees serving in Non-Govt. Colleges -000-01- salaries -01-Pay-EE. voted" during the year 2020-21.
- (b) Fixed Salary :
"2202-General Education- (Higher Education) -II- Other State Plan & Non-Plan Schemes -03- University and Higher Education -103- Govt. Colleges & Institutions -4556-Provincialised teachers/ employees serving in Non-Govt. Colleges -000-02-Wages-99-Others -EE. voted" during the year 2020-21."

Sd/-(Smt. G. Phukan) ACS
Director, Higher Education, Assam
Kahilipara:::::Guwahati-19.

Memo No.PC/HE/Prov./33/2021/19-A

Dated Kahilipara, the 5thFebruary,2021..

Copy to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guahati-29 for information and necessary action.
2. The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6.
3. O.S.D. to the Minister, Education, Assam for kind appraisal of Hon'ble Minister, Education, Assam.
4. The Principal, KATAHGURI COLLEGE, TUKUTUKI, NAGAON, district NAGAON. He/ she is directed to submit the self affidavit of each provincialised employee in Court Fee Stamp of Rs. 20/- regarding authenticating of the relevant original documents, viz., educational certificates, mark sheets, professional qualification, etc. including the joining reports, copies of undertaking along with the photocopies of post allotment orders of the employees for releasing their salaries, etc.
5. The Treasury Officer, NAGAON.
6. The person concerned He/She is directed to submit one self affidavit and an undertaking on the New Pension Policy along with the joining report to the Principal within 7 days positively.
7. The Guard File.


Director, Higher Education, Assam
Kahilipara:::::Guwahati-19.

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA.....GUWAHATI-19

No.PC/HE/Prov./2/2021/21

Dated Kahilipara, the 5th February, 2021.

O R D E R

In exercise of the authority conferred under provision 4(1) of the Assam Education (Provincialisation of services of Non-Teaching staff of Venture Educational Institutions) Act, 2018 and in pursuance of the Govt. sanctioned order No. AHE.416/2020/73 dated 01.02.2021 the services of the following employees of KATAHGURI COLLEGE, TUKUTUKI, NAGAON, district NAGAON have been provincialised and they are now employees of the State Government with effect from 01-01-2021 with the following terms and conditions as mentioned below:

The employees whose services have been provincialized under this Act. shall get pay and such emoluments as per norms of the State Govt. or as per provisions contained in this Act. w.e.f. 01.01.2021 and they will be treated as fresh appointees. They cannot claim any benefit whatsoever in respect of past services rendered by them before provincialization and in respect of pension, they shall be governed by the NPS applicable to the State Govt. employees of the corresponding rank. They are entitled to draw fixed salary mentioned against their name as admissible under rules and as per provision under section 4(1) and 6 (2) of the said Act with effect from 01.01.2021.

Sl. No.	Name of employee(s)	Caste	Physically Handicapped with PC	Name of post	Department	Date of Birth	Date of joining	Educational Qualification	Fixed Salary
1	MD ALAM KHAN	GEN	X	ASSTT LIB	Office	11-11-1977	05-06-2009	B/LIB M/LIB	12600/-
2	ABUL KACHEM	GEN	X	SR. ASSTT	Office	15-12-1977	04-08-2002	BA	12400/-
3	MD MAINUL HOQUE CHOWDHURY	GEN	X	SR. ASSTT	Office	01-03-1977	03-08-2002	BA	12400/-
4	MD MOIDUL ISLAM	GEN	X	JR. ASSTT.	Office	11-12-1977	02-11-2010	BA	10600/-
5	MD RUHUL AMIN	GEN	X	JR. ASSTT.	Office	28-02-1976	28-08-2009	BA	10600/-
6	MD MAINUL ISLAM	GEN	X	LIB ASSTT	Office	05-04-1978	22-12-2008	BA	10600/-
7	ABU SHAHED	GEN	X	GRADE IV	Office	01-01-1987	08-06-2009	Class-VIII Passed	8700/-
8	IMDADUL ISLAM	GEN	X	GRADE IV	Office	01-02-1984	31-12-2007	AHSEC	8700/-
9	INAMUL HOQUE	GEN	X	GRADE IV	Office	01-01-1989	06-04-2010	Class-IX Passed	8700/-
10	MD ATABUR RAHMAN	GEN	X	GRADE IV	Office	31-03-1991	17-04-2010	Class-IX Passed	8700/-
11	MD NAZRUL ISLAM	GEN	X	GRADE IV	Office	06-07-1988	01-06-2006	Class-IX Passed	8700/-
12	MD SARIFUL ISLAM	GEN	X	GRADE IV	Office	31-12-1985	04-03-2004	Class-VIII Passed	8700/-

This has the approval of Finance (SIU) Department's No.FSI.47/2021 dated 28/01/2021 and Finance (E.C.III) Department vide their U.O. No. 56/2021 dated 28/01/2021.

Terms & conditions :

- As per Section 14 of Assam Education (Provincialisation of services of Non-Teaching staff of Venture Educational Institutions) Act, 2018 the post shall be personal to the incumbent and these posts shall stand abolished on cessation of the services of the incumbent for any reason whatsoever including retirement, resignation, death etc.
- Original Governing Body will become non-existent and new Governing Body will be formed as per existing Govt. rules.
- Before release of salary etc. of each incumbent, Director of Higher Education, Assam will verify the following:
 - The name of each employee(s) must exist in the College acquittance roll.
 - Authenticity about the genuineness of Academic and Professional qualification.
 - Whether the incumbent is in service or not. The incumbents who have already demitted office for any reason will not be entitled for any emoluments. The post will stand abolished.
- At any point of time, if any fraud document is detected, provincialisation of service of the incumbent will be cancelled.
- If the resolution of the Governing Body of the college is found to be incorrect / defective or if any procedural lapse is detected regarding selection of the candidate, the appointment of the incumbent concerned will be cancelled without any prior notice.

6. The Provincialised employees will have to furnish a self affidavit in Court Fee Stamp of Rs.20/- as per format given below:-

Affidavit

"I Shri/Smti _____ do hereby declare that all the documents relating to my academic and professional qualifications furnished by me for provincialisation of my service is true and correct to the best of my knowledge. In case any wrong/misinformation is detected, I shall liable to face disciplinary action as per rules and departmental procedure."

7. The provincialised employees will have to furnish an undertaking as prescribed by the Finance (Budget) Department vide its letter No.BW.3/2003/Pt./11/1, dated 25-01-2005 accepting the policy of introduction of "New Pension Scheme" 2005 as per format given below:-

UNDERTAKING

"I understand and accept that Government servants joining the service of the State Government on or after 1st February 2005 shall not be governed by the existing Assam Services (Pension) Rules 1969 and orders issued there under from time to time and that their pension and other retirement benefits will be governed by a set of New Pension Rules, which are being formulated in line with the Contributory Pension Scheme of Government of India and going to be notified in due course."

The expenditure is debitible under the head of account "2202-General Education- (Higher Education) -II- Other State Plan & Non-Plan Schemes -03- University and Higher Education -103- Govt. Colleges & Institutions -4556- Provincialised teachers/ employees serving in Non-Govt. Colleges -000-02-Wages-99-Others -EE. voted" during the year 2020-21.


Sd/- (G.Phukan,ACS)
Director, Higher Education, Assam
Kahilipara:::::Guwahati-19.

Dated Kahilipara, the 5th February, 2021.

Memo No.PC/HE/Prov./2/2021/21-A

Copy to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guahati-29 for information and necessary action.
2. The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6.
3. O.S.D. to the Minister, Education, Assam for kind appraisal of Hon'ble Minister, Education, Assam.
4. The Principal, KATAHGURI COLLEGE, TUKUTUKI, NAGAON, district NAGAON. He/ She is directed to submit the self affidavit of each provincialised employee in Court Fee Stamp of Rs. 20/- regarding authenticating of the relevant original documents, viz., educational certificates, mark sheets, professional qualification, etc. including the joining reports, copies of undertaking along with the photocopies of post allotment orders of the employees for releasing their salaries, etc.
5. The Treasury Officer, NAGAON..
6. The person concerned He/She is directed to submit one self affidavit and an undertaking on the New Pension Policy along with the joining report to the Principal within 7 days positively.
7. The Guard File.


Director, Higher Education, Assam
Kahilipara:::::Guwahati-19.



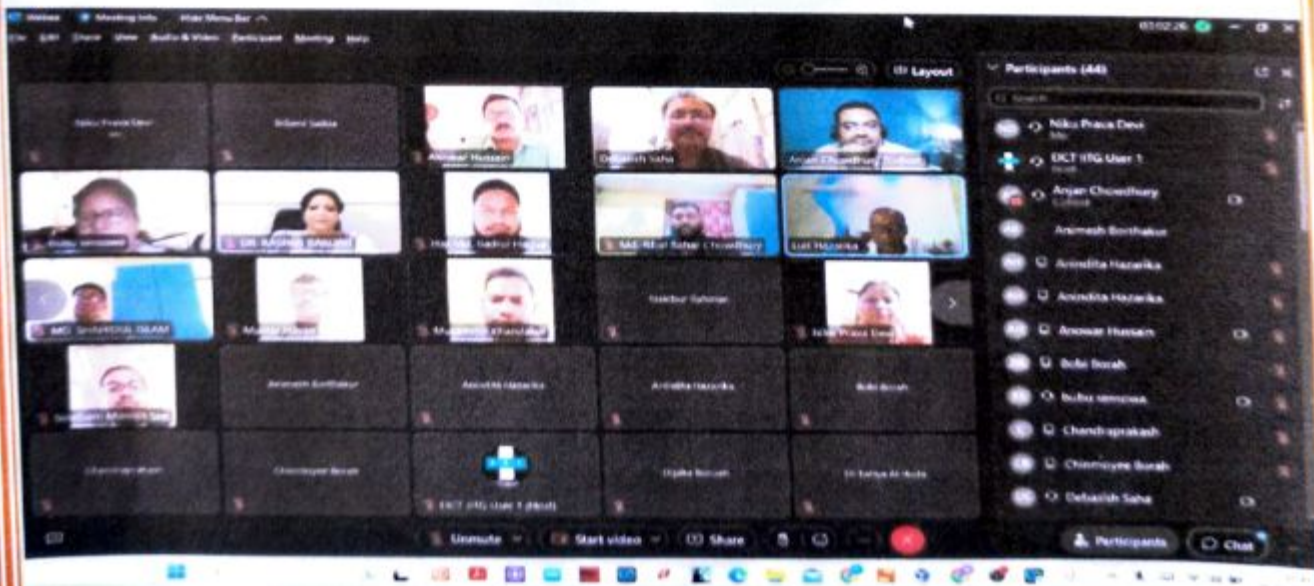
KATAHGURI COLLEGE

NAGAON : ASSAM

ESTD: 1988



FDP by IQAC, Katahguri College



[Signature]
Principal
Katahguri College
Dihl, Nagaon (Assam)



**KATAHGURI
COLLEGE**
NAGAON : ASSAM
ESTD: 1988



Workshop on Research Methodology



Jajori-Dhing Rd

Silpukhuri, Assam, India

9GG3+M3H, Jajori-Dhing Rd, Silpukhuri, Assam 782123,
India

Lat 26.377165°

Long 92.501693°

20/06/23 11:57 AM GMT +05:30


Principal
Katahguri College
Dist. Nagaon (Assam)



**KATAHGURI
COLLEGE**
NAGAON : ASSAM
ESTD: 1988



Seminar On NEP Implementation



Katahguri Pam, Assam, India
9GJ2+C9M, Katahguri Pam, Assam 782123, India
Lat 26.381054°
Long 92.501084°
15/07/23 03:19 PM GMT +05:30

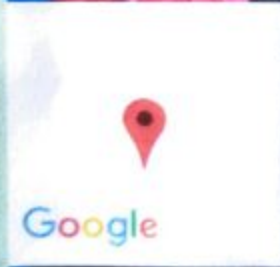
Principal
Katahguri College
Dist. Nagaon (Assam)



**KATAHGURI
COLLEGE**
NAGAON : ASSAM
ESTD: 1988



Administration and Online College Automation Training Program



Silpukhuri, Assam, India

9GG3+M3H, Jajori-Dhing Rd, Silpukhuri, Katah Guri Pam, Assam 782123, India

Lat 26.377903°

Long 92.501693°

18/07/23 01:52 PM GMT +05:30


Principal
Katahguri College
Dist. Nagaon (Assam)



OFFICE OF THE PRINCIPAL

KATAHGURI COLLEGE

Tuktuki, Nagaon : Assam, Pin- 782123

Dr. Khairul Islam, M.A, M.Phil, Ph.D
Principal & Secretary

Phone No. (03672) 262018
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date :



POLICY OF INCENTIVE FOR RESEARCH, WORKSHOP AND SEMINAR

I am pleased to inform you that as per the recommendation of Research and Publication Cell, it is decided to provide incentives for research works, participation of seminar and workshop under the following terms and conditions.

- Incentive will be provided to the permanent faculty only.
- An incentive of Rs. 2000/- for each paper publication indexed in UGC- CARE list, SCOPUS and for Web of Science database. (maximum 2 papers for each faculty member per financial year)
- College provides either T.A./ D.A. or Registration fees for participating in workshop seminar and conference on the basis of it's financial condition.
- Seed money with a maximum ceiling of Rs. 2000/- for contribution of Life Membership Discipline Specific Academic / Research bodies.


Principal
Katahguri College
Principal
Katahguri College
Nagaon (Assam)

dated-30.5.2024

To

The Principal of Katahguri College

Sub: Prayer for leave for Ph.D Exam.



Sir,

Most respectfully I beg to state that I was not able to attend college on 29.5.2024 due to my Ph.D course work exam.

So, I request you kindly to grant me leave of absence for one day only.

Yours faithfully

Ankita Mojee Borah.
Department of Philosophy.

Granted.

~~30.05.24~~
30.05.24.

Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)



KATAHGURI COLLEGE NAGAON : ASSAM ESTD: 1988



Faculty Exchange Program with Charaibahi College



GPS Map Camera



Katahguri Pam, Assam, India
9GJ2+C9M, Katahguri Pam, Assam 782123,
India
Lat 26.381045°
Long 92.500997°
28/11/22 12:50 PM GMT +05:30

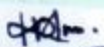
Faculty Exchange Program with Juria College



GPS Map Camera



Sataribori, Assam, India
8CRV+666, Sataribori, Assam 782104, India
Lat 26.340815°
Long 92.44292°
13/03/23 12:48 PM GMT +05:30


Principal
Katahguri College
Dist. Nagaon (Assam)



**KATAHGURI
COLLEGE**
NAGAON : ASSAM
ESTD: 1988



Faculty Study Room



Katahguri Pam, Assam, India
9GJ2+C9M, Katahguri Pam, Assam 782123, India
Lat 26.38114°
Long 92.501104°
05/07/24 05:07 PM GMT +05:30

GPS Map Camera

[Signature]
Principal
Katahguri College
Dist. Nagaon (Assam)



KATAHGURI COLLEGE

NAGAON : ASSAM

ESTD: 1988



Department of MIL (Assamese & Hindi)

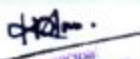


Department of Philosophy



Department of Education




Principal
Katahguri College
Dihing Nagaon (Assam)