



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Katahguri College**

**Tuktuki, Nagaon, Assam- PIN-782123**

**Email:- iqackatahguricollege@gmail.com/katahguricollege@gmail.com**

**Website:https://katahguricollege.org.in**



Ref. No.....

**CRITERIA-6**

**GOVERNANCE, LEADERSHIP AND MANAGEMENT.**

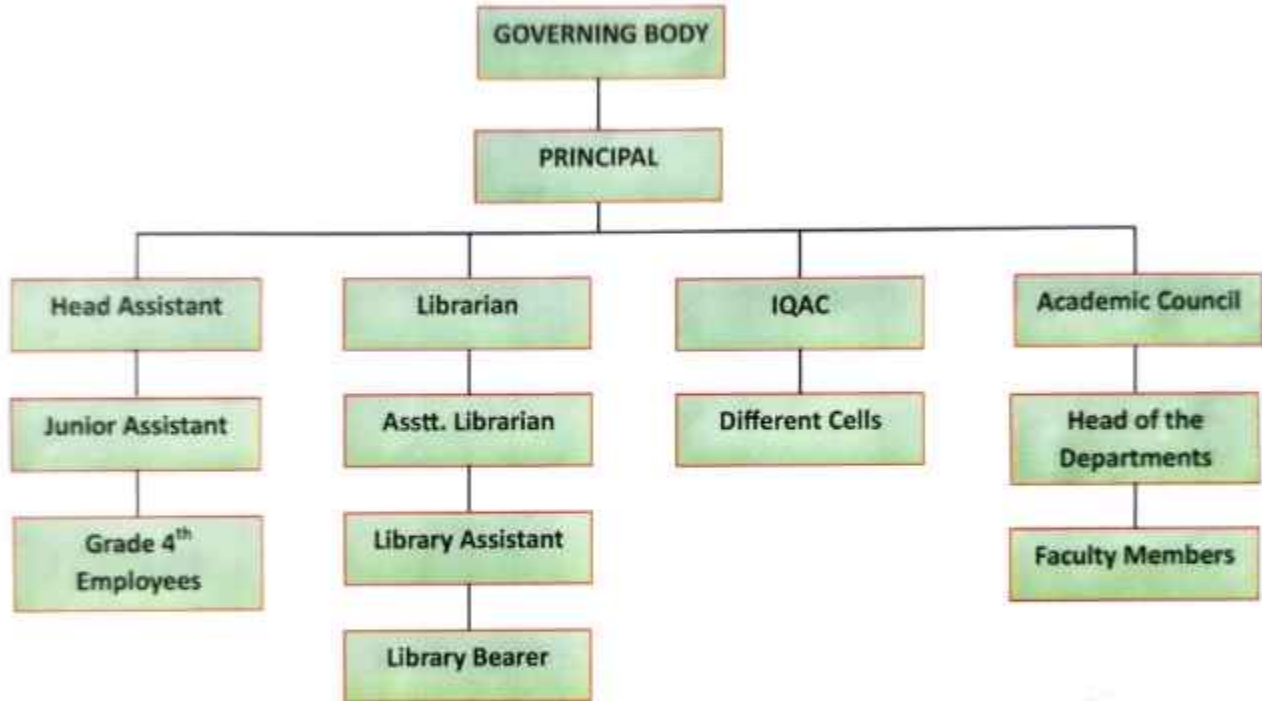
**6.1 Institutional Vision and Leadership.**

**6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustain institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.**

**➤ Relevant Information.**

  
Coordinator, IQAC  
Katahguri College

## ORGANOGRAM OF KATAHGURI COLLEGE



*[Signature]*  
Principal  
Katahguri College  
Katahguri College  
Katahguri College (Assam)  
1998



OFFICE OF THE PRINCIPAL  
**KATAHGURI COLLEGE**

Tuktuki, Nagaon : Assam, Pin- 782123



Dr. Khairul Islam, M.A, M.Phil, Ph.D  
Principal & Secretary

Phone No. (03672) 262018  
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date : .....

## KATAHGURI COLLEGE

### VISION:

- Pursuit of knowledge in the service of humanity.
- Equip students with skills.
- Inculcate values, identity, hidden talents.
- Serve as a light house amidst all shortcomings.
- To establish institutional linkage with the common people of society.

### MISSION:

- To disseminate quality education in the global perspective to the Learner.
- To enhance healthy academic atmosphere in the region to establish an impartial society.
- To enhance healthy academic atmosphere in the region to establish an impartial society.

### OBJECTIVES:

- To impart high standard of education.
- To impart value-based education for student's character building.
- To promote a healthy student teachers' relationship.
- To enrich students' personality by encouraging their participation in co-curricular and extra-curricular activities.
- To maintain the credibility of the examination system.
- To ensure transparency in college administration.
- To improve the quality of teaching through evaluation of teachers by Teaching.
- To equip the student with the skills of learning, communication and self-Study.

  
Principal  
Katahguri College  
Nagaon (Assam)



**KATAHGURI  
COLLEGE**  
**NAGAON : ASSAM**  
**ESTD: 1988**



## **Standard Operating Procedure (SOP) for Internal Assessment at Katahguri College**

### **1. Purpose**

The purpose of this SOP is to outline the procedures and guidelines for conducting internal assessments at Katahguri College to ensure a fair, transparent, and consistent evaluation of students' performance.

### **2. Scope**

This SOP applies to all departments, faculty members, and students involved in the internal assessment process at Katahguri College.

### **3. Definitions**

**Internal Assessment:** Evaluation conducted by the college to assess students' performance throughout the academic semester.

**Assessment Components:** Various elements that constitute the internal assessment, such as assignments, quizzes, presentations, and class participation.

### **4. Responsibilities**

**Principal:** Oversees the internal assessment process and ensures its adherence to college policies.

**Heads of Departments (HoDs):** Coordinate the assessment process within their respective departments.

**Faculty Members:** Conduct assessments, evaluate student performance, and maintain records.

**Students:** Participate actively in all assessment activities.

  
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Dist. Nagaon (Assam)



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## 5. Procedure

### 5.1 Planning and Communication

**Schedule:** The internal assessment schedule should be prepared by the HoDs in consultation with faculty members and approved by the Principal at the beginning of each semester.

**Notification:** The schedule, along with details of assessment components and their respective weightages, should be communicated to students within the first two weeks of the semester.

**Assessment Criteria:** Clear criteria and rubrics for each assessment component should be provided to students in advance.

### 5.2 Conducting Assessments

#### Assignments:

Faculty members assign topics and provide guidelines for submission. Students are required to submit assignments by the specified deadlines. Late submissions should be handled as per the college's policy on late submissions.

#### Quizzes/Tests:

Faculty members prepare question papers and schedule quizzes/tests as per the assessment plan.

Ensure a conducive environment for conducting quizzes/tests.

#### Presentations:

Assign topics and schedule presentations.

Provide students with evaluation criteria beforehand.

#### Class Participation:

Faculty members should monitor and record class participation regularly.

Use objective criteria for assessing participation.

  
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### 5.3 Evaluation and Recording

#### Grading:

Evaluate all assessment components objectively and fairly.

Use pre-defined rubrics and criteria for consistency.

#### Feedback:

Provide constructive feedback to students on their performance.

Allow students to discuss their grades and seek clarification.

#### Record Keeping:

Maintain detailed records of all assessments and grades.

Ensure records are updated regularly and securely stored.

### 5.4 Review and Moderation

#### Moderation:

Conduct internal moderation to ensure consistency in grading across different faculty members and departments.

#### Student Appeals:

Establish a formal process for students to appeal their grades if they believe there has been an error or unfair evaluation.

Appeals should be reviewed by a committee comprising the HoD and two senior faculty members.

### 6. Reporting and Documentation

#### Submission of Grades:

Faculty members submit final grades to the HoD by the specified deadline.

HoDs compile and forward the grades to the examination office.

#### Documentation:

Maintain a file of all assessment-related documents, including schedules, rubrics, feedback forms, and grade sheets.

  
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#### 7. Review and Improvement

##### Feedback:

Collect feedback from students and faculty on the assessment process.  
Use feedback to identify areas for improvement.

##### Annual Review:

Conduct an annual review of the internal assessment process.  
Make necessary revisions to the SOP based on the review findings and feedback.

#### 8. Compliance and Accountability

##### Compliance:

Ensure all faculty members comply with the SOP.  
Non-compliance should be reported to the Principal for appropriate action.

##### Accountability:

Faculty members are accountable for fair and objective assessment.  
Any instances of bias or unfair practices should be addressed promptly.

#### 9. Approval and Revision

This SOP should be reviewed and approved by the Principal and the Academic Council of Katahguri College.

Revisions to this SOP should be made as necessary to ensure its effectiveness and relevance.

#### 10. Effective Date

This SOP is effective from [insert date] and supersedes any previous guidelines on internal assessment.

  
Principal  
Katahguri College  
Dist. Nagaon (Assam)



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#### 11. Contact Information

For any queries or further information regarding this SOP, please contact the academic office at [contact details].

This SOP ensures a systematic and transparent approach to internal assessments, fostering an environment of fairness and academic integrity at Katahguri College.

  
Principal  
Katahguri College  
Dist. Nagaon (Assam)





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Website: <https://katahguricollege.org.in>

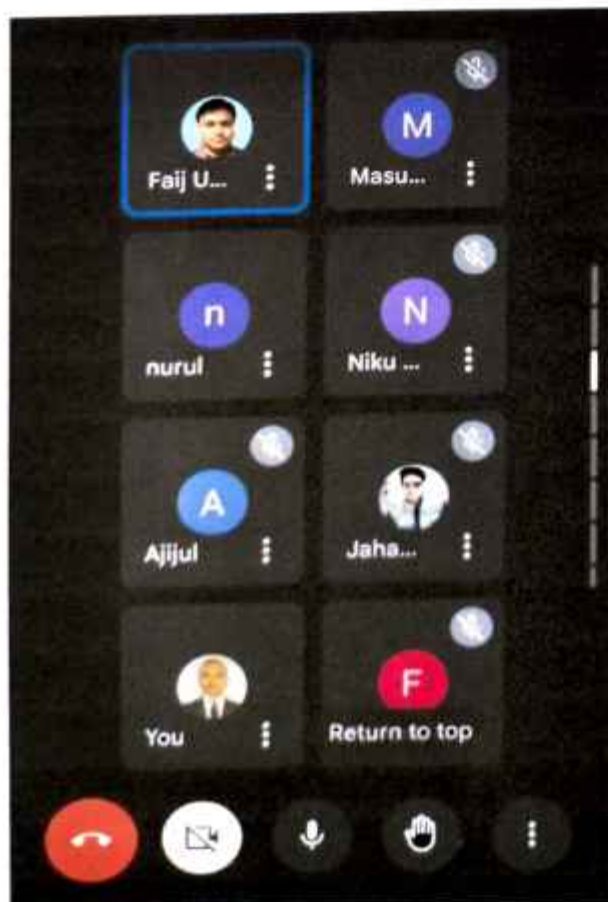
Date: .....

## One day online workshop on NEP 2020

Dated: 07/06/2023

One day online workshop on NEP 2020 was organized by IQAC of Katahguri College on 07/06/2023 Chief patron was the honorable principal Dr. Khairul Islam. The program started with welcome speech by Md. Iqbal Bahar Chowdhury, IQAC coordinator and convenor of the program. Mr. Faijuddin Ahmed, convenor of NEP Task force and Md. Shahidul Islam coordinator, IUMS were the resource persons. The resource person explained about the implementation of NEP 2020. Students, teaching and non-teaching staff were present in the program.

The program ended with vote of thanks by Iqbal Bahar Chowdhury, IQAC Coordinator & convenor.



**One Day Online Workshop on NEP 2020**

Patron-  
Dr. Khairul Islam  
Principal, katahguri College

Convenor-  
Mr. Iqbal Bahar Chowdhury  
Co-ordinator, IQAC, Katahguri College

**Resource Persons-**

1. Mr. Faij Uddin Ahmed  
NEP Task Force  
Katahguri College
2. Mr. Shahidul Islam  
Co-Ordinator, IUMS

**Organised by-**  
IQAC, Katahguri College

**DATE :**  
07/06/2023 (WEDNESDAY)  
7:00PM

📞 8638251687

📄 Link of google meet will be provided before 5 minutes of starting

Coordinator, IQAC  
Katahguri College

Chairperson / Principal  
IQAC, Katahguri College



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Website: <https://katahguricollege.org.in>

Date .....

## State Level Seminar

On

**"Implementation of National Education Policy 2020: Challenges and opportunities in Higher Education."**

**Date: 15-07-2023**

Department of Education & Political Science of Katahguri College in Collaboration with IQAC organized one day state level Seminar on "Implementation of National Education Policy:2020 challenges and opportunities in Higher Education" on 15-07-2023. Inaugural session opened from 10 AM to 10.30 AM. The program was inaugurated by the honourable Principal of Katahguri College, Dr. Khairul Islam. Dr. Jayanta Barman, Associate professor, Dept. of Physics, ADP College, Nagaon was the Resource Person. Faculty member from Katahguri College and other colleges were invited in seminar. Many faculty members presented papers on the topic the seminar. The Resource person talked in length on the topic. Finally the program came to an end with valedictory speech by the IQAC, coordinator of Katahguri College Md. Ikbal Bahar Chowdhury.





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## Katahguri College

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Ref: .....

Date: .....



**Nagaon - Assam**  
**STATE LEVEL SEMINAR**  
ON  
**Implementation of National Education Policy 2020: Challenges and opportunities in Higher Education.**

**Organised by**  
Department of Education  
Department of Political Science  
Katahguri College  
Nagaon, Assam.

**In Collaboration with**  
Internal Quality Assurance Cell (IQAC)  
Katahguri College

P.T.O

**Organising Committee:**  
Dr. Jyoti Barua  
General President  
Dept. of Physics  
KATG College Nagaon

**Co-Chairperson:**  
Mr. Bhabu Kumar  
Assistant  
KATG College Nagaon

**Chief Guest:**  
Dr. Bhabu Kumar  
Principal  
Katahguri College

**Chairperson:**  
Mr. Bhabu Kumar  
Assistant  
KATG Department of Political Science

**Chief Guest:**  
Katahguri College established in 1985 as a General Degree College. The College is affiliated with the Gauhati University. The College was established by a group of forward and committed social workers of the region. The College has crossed a path in the field of higher education. There is a strategic direction in academic development. There are all round personnel development of students, highly qualified and dedicated staff and some of the latest features of this College. The College is situated about 22km away from Nagaon town.

**Chief Guest:**  
The present National Education Policy of India 2020 (NEP 2020) sets a higher education institutions realizing the vision of new education system of India. Through NEP 2020, the Government of India has paved the way for transformation and system reform in higher education system of our country. The national Education Policy 2020 was approved by the union Cabinet of India on July 29, 2020. The new education policy has replaced the previous "National Policy on Education, 1986" which was the second early education Policy of India since independence in the year "National Policy on Education" which was launched in the year 1986. The new NEP 2020 is based on four pillars

which are: Access, Equity, Quality and Accountability. For higher education it proposes a 3 year undergraduate Bachelor's degree as an undergraduate program with multiple exit options. Higher Education Commission of India (HECI) will be set up to regulate higher education.

The national seminar is an attempt to share and discuss the applicability and implementation of NEP 2020 effectively in the higher educational institutions across India. The Committee drawn from the seminar would facilitate the Organizers, Participants and Other stakeholders in seeking suggestions and in doing about practice and other some interventions in their local and regional system.

**Objectives:**  
Katahguri College, Tuktuki Program Committee is an initiative and member of joint efforts to share our day to day work and issues on "Implementation of National Education Policy 2020: Challenges and Opportunities in Higher Education" on 17 July 2023. We invite and welcome delegates from academics and students for their valuable participation.

**Objectives of Seminar:**

- To identify challenges and opportunities in implementation of NEP 2020.
- To Acquaint the participants about the National Education Policy 2020.
- To update with the elements of NEP 2020 with higher education.
- To engage them with the innovative ideas and best practices in addressing challenges of Higher Education.

P.T.O

**Key Themes of the Seminar:**

- Equity and Inclusion in Higher Education.
- Teacher Education.
- Language Teaching in NEP 2020.
- Multi-disciplinary curriculum and Innovative Pedagogy in NEP 2020.
- Opportunities for Career Development in NEP 2020.
- Multi-disciplinary Development of Teacher in NEP 2020.
- The National Education Policy of India 2020: Challenges and Issues.
- Change Initiatives of NEP to meet the global standards of Education.
- Effective Approaches and Coverage of education under NEP 2020.
- EDS and monitoring and effective governance through three systems.
- Constructive criticism and credit based marking strategy in NEP 2020.
- Early Childhood Care and education foundation of learning under NEP.
- Role of Teachers and Professors in per NEP 2020.

**Important Dates:**

- Date of Seminar: 17/07/2023
- Date of Abstract Submission: 24/06/2023
- Abstracts to be sent to: [2023@iqac.katahguricollege.org.in](mailto:2023@iqac.katahguricollege.org.in)
- Date of Abstract Paper Submission: 01/07/2023
- Date of Registration for the event: 01/07/2023

P.T.O

**Registration Fee:**

- Work Paper (For Faculty): **200.00**
- Work Paper (For Teacher): **100.00**
- Work Paper (For Student): **50.00**
- Without Paper (For Student): **100.00**

**Guidelines of the Registration:**

- Abstracts of Proposed Paper (English or Assamese Language) which is one of the Proceedings should be sent to the Email [iqac.katahguricollege@gmail.com](mailto:iqac.katahguricollege@gmail.com)
- All abstracts and Paper shall be arranged in MS Word format in:
- Title of Paper: 2023 from size 14.
- Number of Authors: First Name, Last Name, Vigneta from format.
- Key words: 3-5 in 10-12 words.
- Font size: 12.
- Line space: 1.5 space.
- Word count: 200-300 words for abstract and 1000 Paper should not exceed 2000-3000 words.
- Page: Times New Roman.
- Full Paper along with abstract should be sent before by 17<sup>th</sup> July 2023 by email [iqac.katahguricollege@gmail.com](mailto:iqac.katahguricollege@gmail.com).
- The Selected Paper will be published in a book with 2023.
- Research Paper without registration fee will not be accepted.

**Organizing Committee:**

**President / Chairman:**  
Mr. Bhabu Kumar  
Asst. Co-ordinator IQAC,  
Katahguri College

- Mr. Bhabu Kumar (organizing Secretary)
- Mr. Bhabu Kumar (organizing Secretary)
- Mr. Bhabu Kumar (Chair Secretary)
- Mr. Bhabu Kumar (Member)
- Mr. Bhabu Kumar (Member)
- Mr. Bhabu Kumar (Member)

P.T.O

*(Signature)*  
Coordinator, IQAC  
Katahguri College

*(Signature)*  
Chairperson / Principal  
IQAC, Katahguri College



**OFFICE OF THE CO-ORDINATOR**

# **INTERNAL QUALITY ASSURANCE CELL (IQAC) KATAHGURI COLLEGE**

**P.O.- Tuktuki, Dist.- Nagaon, Assam- Pin- 782123**

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[katahguricollege@gmail.com](mailto:katahguricollege@gmail.com)

**Dr. Khairul Islam, M.A., M.Phil, Ph.D.**

*Principal, Katakuri College*

*Chairperson, IQAC*

Mobile- 9435161275, 9101438469

**Md. Ikbal Bahar Chowdhury,**

*M.A., M.Phil*

*Co ordinator, IQAC*

Mobile- 9101328775

Ref. No. ....

Date - 15/7/2023

## **TIME SHEDULE OF STATE LEVEL SEMINAR**

**ON**

### **IMPLEMENTATION OF NATIONAL EDUCATION POLICY : 2020 CHALLENGES AND OPPORTUNITIES IN HIGHER EDUCATION.**

**Resource Person:** Dr. Jayanta Barman, Associate Professor, Deptt. of Physics, ADP  
College, Nagaon

**Date:15-7-2023**

- **Registration :** 9:00 AM to 10:00 AM
- **Inaugural Session :** 10:00 AM to 10:30AM
- **Felicitation :**
- **Inaugural Address:** Dr. Khairul Islam, Principal,  
Katakuri College
- **1<sup>st</sup> Session for Presentation:** 10:30 AM to 1:30 PM
  1. Md. Faj Uddin Ahmed
  2. Rakib Ahmed Fakir
  3. Ariful Hoque Moral
  4. Abdur Rashid Ansary
  5. Faizul Hoque Chowdhury
  6. Firuz Khan
  7. Shahidul Islam
  8. Kshirod Kr. Nath
  9. Shamim Khanam
  10. Ikbal Bahar Chowdhury
  11. Dr. Baharul Islam



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**Dr. Khairul Islam, M.A., M.Phil, Ph.D.**

Principal, Katahguri College

Chairperson, IQAC

Mobile- 9435161275, 9101438469

**Md. Ikbal Bahar Chowdhury,**

M.A., M.Phil

Co ordinator, IQAC

Mobile- 9101328775

Ref. No. ....

Date - 15/7/2023

- Lunch Break 1:30 PM to 2:00 PM
- 2<sup>nd</sup> Session for Presentation 2:00 PM to 4PM

1. Niku Prava Devi
2. Ashru Moni Deka
3. Saidur Rahman
4. R. Al Amin Fakir
5. Monisha Saikia
6. M. H. Khandaker
7. Ankita Moyee Borah
8. Junti Das
9. Chinmoyee Borah

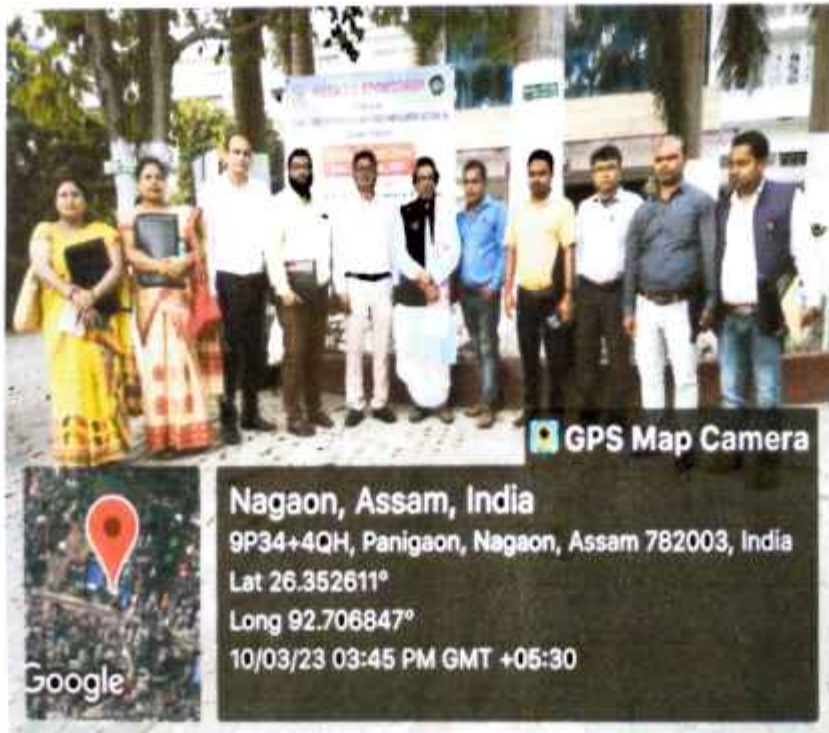
- Valedictory 4:00 PM to 4:10 PM
- Vote of Thanks : Ikbal Bahar Chowdhury.  
Co ordinator, IQAC

Coordinator, IQAC  
Katahguri College

Katahguri College's Participation in "NATIONAL LEVEL HIGHER EDUCATION TEACHERS CONFERENCE 2023 ON TRAFORMATIVE REFORMS IN HIGHER EDUCATION IN THE LIGHT OF 2020" AT GUUHATI UNIVERSITY.



Katahguri College Principal and Faculty members participate in RUSA 2.0 SPONSORED Trainings on NAAC PREAREDNESS & NEP 2020 IMPLEMENTATION IN College of Assam at GNDC College.





OFFICE OF THE PRINCIPAL

# KATAHGURI COLLEGE

Tuktuki, Nagaon : Assam, Pin- 782123



Dr. Khairul Islam, M.A, M.Phil, Ph.D  
Principal & Secretary

Phone No. (03672) 262018  
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date : .....

## GOVERNING BODY KATAHGURI COLLEGE Session- 2022-23

Sl. No.	Name	Designation	Contact Number
1	Sri. Khagendra Mahela Rtd. Vice-Principal, ADP College Nagaon	President	9435063250
2	Dr. Khairul Islam Principal Katahguri College	Secretary	9435161275
3	Smt. Sibamoni Bora MLA, Batadrava Assembly Constituency	Invitee Member	9435061949
4	Md. Abdul Salam Rtd. Professor Khagarijan College	G.U. Nominee	7002615184
5	Sri. Bhadra Bora Rtd. Professor Rupahi College	G.U. Nominee	9401442743
6	Habibur Rahman	Donor Member	9101986715
7	Nurul Islam	Guardian Member	6003368819
8	Mira Kalita	Guardian Member	
9	Azizul Hoque	Guardian Member	7002692365
10	Md. Iqbal Bahar Chowdhury Asstt. Professor Katahguri College	Teacher Representative	9101328775
11	Montsha Saikia Asstt. Professor Katahguri College	Teacher Representative	8638683859
12	Mainul Islam Library Assistant	Member from Non- Teaching staff	9678358817

  
Principal  
Katahguri College  
Nagaon (Assam)



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Ref. No.....

Date.....

### Mission, Vision and Objective of IQAC Katahguri College, Nagaon.

Internal Quality Assurance Cell (IQAC) of Katahguri College was established on 18/01/2018. The IQAC will become a vital part of the institution's quality assurance system and work towards ensuring quality enhancement and assurance.

#### *Vision:-*

"To raise and strengthen a quality culture aimed at all round excellence at the institutional level"

#### *Mission:-*

- Acting as a nodal agency of the institution for coordinating quality related activities, including adaptation and dissemination of good practices.
- To promote innovative practices to improve the effectiveness of the staff and students.
- To ensure a learner-centric environment equipped with the latest techniques and technologies of teaching.
- To encourage Departments to organize seminars, workshops and attend at various Faculty Development Program.
- To inculcate Value based education system.

#### *Objectives:-*

- 1) To fulfill vision and Mission of the college.
- 2) To act as a change agent in the institution.
- 3) To perform various activities like quality management to sustain and improve the quality parameter in various activities taken place in the college.
- 4) To monitor the activities of various committee and Internal Cells of the college.
- 5) To prepare All India survey on Higher Education (AISHE) based on the quality parameters.
- 6) For quality improvement of students evaluate students feedback.
- 7) Institutionalize best practices in the college.
- 8) To achieve academic and administrative excellence .
- 9) Identify potential areas for quality enhancement.

  
Principal  
Katahguri College  
Dist. Nagaon (Assam)







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Website: <https://katahguricollege.org.in>



18. Motiur Rahman	Asst. Professor
19. Sufia Khatun	Asst. Professor
20. Sabina E-Yesmin	Asst. Professor
21. Ruhul Amin Ahmed	Asst. Professor
22. Monisha Saikia	Asst. Professor
23. Md. Anjarul Azam Fakir	Asst. Professor
24. Md. Ruhul Amin	Jr. Asst.
25. Alom Khan	Asst. Librarian
26. Imdadul Islam	Grade-iv
27. Reema Begum	Asst. Professor
28. Mainul Hoque Chowdhury	Sr. Asst.
29. Abu Shahid	Grade-iv
30. Nasir Uddin	Grade-iv
31. Atabur Rahman	Grade-iv
32. Nazrul Islam	Grade-iv
33. Shariful Islam	Grade-iv
34. Abul Kachem	Sr. Asst.

**Points Discussed in the meeting are as follows**

## **Resolution No-01:**

To day's general meeting commenced with a formal address by the honourable Principal Dr. Khairul Islam about the need and importance of formation of an IQAC at the institute. Today's meeting has unanimously constituted an IQAC Committee as per the NAAC guideline Following is the composition of the IQAC members.

1. Chairperson :- Dr. Khairul Islam (Principal of the institution)
2. Faculty Members (i) Asst. Professor, Faj Uddin Ahmed. Deptt. of Philosophy.  
(ii) Asst. Professor, Niku Prava Devi, Deptt. of Assamese.  
(iii) Asst. Professor, Shahidul Islam, deptt. of Political Science.  
(iv) Asst. Professor, Ashrumoni Deka, Deptt. of Assamese  
(v) Asst. Professor, Ankita Moyee Borah, Deptt. of Philosophy  
(vi) Asst. Professor, Razzakul Al-Amin Fakir, Deptt. of Education.



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(vii) Asst. Professor, Muzammil Hussain Khandaker, Deptt. of Political Science

3. Members from the Management: Sri Khagendra Mehela
4. Senior Administrative officer : (i) Dr. Kamal Chandra Nath, Principal Charaibahi College.  
(ii) Mr. Miraj Ali Ahmed, Principal Katahguri Commerce Jr. College.
5. Nominee from the local society, students and Alumni:
  - (i) General Secretary from the Student Union Body:
  - (ii) Member from Alumni Association Motiur Rahman ( Alumni)
  - (iii) Jakir Hussain ( From local Society )
6. One nominee each from Employers, Industries/ stakeholders :
  - (i) Muzammil Hoque Chowdhury
  - (ii) Farid Ahmed
  - (iii) Sahidul Islam
7. Coordinator of the IQAC: (i) Md. Ikbal Bahar Chowdhury  
Asst. Professor, Deptt. of Education
8. Asst. Coordinator of the IQAC: (i) Rakib Ahmed Fakir  
Asst. Professor, Deptt. of English

## Resolution No. 2:-

In today's meeting it is unanimously decided that the committee would meet after every three months to assess the quality of academic and administration of the institute.

## Resolution No. 3:-

In today's meeting it is decided to make seal in the name of chairperson and coordinator respectively for proper functioning of IQAC. The meeting ended with the vote of thanks after the valuable speech of chairperson.

Coordinator, IQAC  
Katahguri College  
Coordinator, IQAC  
Katahguri College

Chairperson/ Principal  
IQAC, Katahguri College  
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IQAC, Katahguri College



# KATAHGURI COLLEGE

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# STRATEGIC PLAN



The Institute's vision and mission effectively communicate its commitment to quality. The architecture of the strategic plan and action plan ensures that this quality policy is implemented and driven throughout each phase. Every procedure is examined on a regular basis by an oversight mechanism.

## **HISTORY: KATAHGURI COLLEGE**

Katahguri College a Single Stream Arts College was established in the year 1988 with a view to impart higher education in the western part of Nagaon and eastern part of Morigaon district. The people of Katahguri and its adjoining area with great enthusiasm and cooperation resolved to establish an Institution of higher education at Katahguri. They established the institution to provide holistic education. The college has come across a long way with more than three decades of eventful history behind it. Even after the emergence of several colleges in the same hinterland, Katahguri College still continues its rich intellectual heritage and academic ethos.

The college has 30 bigas of land. It was affiliated to the Gauhati University in 2008 and was brought under provincialization by the Govt. of Assam in 2021. Since then, the college has shown the marks of progress in all respects to the satisfaction of the students and guardians. The serene beauty and its green surroundings have made the college a conducive environment to study.

With the full-fledged stream of Arts General and Major course in all the departments Katahguri College continues to add new features in its cap so far is academic excellence is concerned. The College has been implementing the choice Based Credit System (CBCS) since 2019 in its undergraduate courses. From the current academic session, the college has been gearing up to implement NEP 2020.

Katahguri College vows to attain further progress and run ahead in the days to come with the tireless efforts and zest of the teachers, the students, the guardians, the alumni and the society at large.

## **VISION: KATAHGURI COLLEGE**

- Pursuit of knowledge in the service of humanity.
- Equip students with skills.
- Inculcate values, identity, hidden talents.
- Serve as a light house amidst all shortcomings.
- To establish institutional linkage with the common people of society.



## **MISSION: KATAHGURI COLLEGE**

- To disseminate quality education in the global perspective to the Learner.
- To enhance healthy academic atmosphere in the region to establish an impartial society.
- To enhance healthy academic atmosphere in the region to establish an impartial society.

### **Governance of the institution:**

Katahguri College designs a participatory nature of governance where all the stakeholders can participate actively in smooth running of the administration. It has a Governing Body in which the Principal of the College acts as the Member-Secretary, makes and designs the management policy to attain vision and mission. The IQAC, College Academic Committee, HoDs and Conveners of various Committees play an important role in the decision-making process of the institution in planning different policies to achieve the overall goals.

### **Participation of Teachers in Decision-Making Bodies:**

Teachers' participation in decision making bodies in institution influence the college governance, policymaking. Head of the departments are the members of a college academic committee which designs and implements various policies. Faculty members can also take part in the decision-making process through their representatives in the governing body. They can also act as convenors and members of various cells and committees under IQAC for every day functioning of the college.

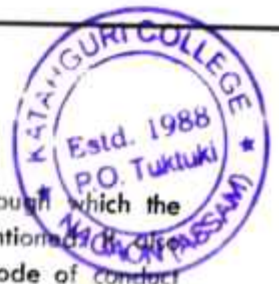
### **The Functions of Various Cells & Committees:**

The other committees like IQAC, College Academic Committee, Purchase and Construction Committee, Examination Committee, Research and Development Committee, Career Counselling Cell, Grievance and Redressal Cell, Library Advisory Committee, etc. take important decisions for the overall development of the college. All the cells and committees also take part in the implementation of the strategic plan of the College.

### **Service Rules, Procedures, Recruitment, and Promotion Policies:**

The services of the employees are regulated as per the Provincialization of College Employees Act, 2011, and Katahguri College follows the Service rules and procedures of the Department of Higher Education and the State Government as amended from time to time. The recruitment and promotion rules for the teaching staff are as per the UGC eligibility criteria and as per the rule and guidelines of the Government under the Career Advancement Scheme (CAS) and the non-teaching staff are recruited and promoted as per state government rules.

### **Code of Conduct:**



Katahguri College has a definite code of conduct for its stakeholders through which the Responsibilities of the teachers, students, and non-teaching staff are mentioned. It also explains the role of the HODs and the functions of the departments. This code of conduct ensures effective and efficient administration.

### **Perspective Plans**

Katahguri College has prepared a well-equipped strategic plan to achieve the vision and mission of the College.

- ❖ To improve the current poor infrastructure.
- ❖ To equip maximum classrooms with ICT facilities.
- ❖ To create a conducive learning environment in the institution.
- ❖ To make a Wi-fi free campus.
- ❖ To make the College Library initiation for automation of Library
- ❖ To maintain discipline and moral values among the students.
- ❖ Academic and Curricular development by using ICT based teaching learning.
- ❖ To introduce more add on and professional courses.
- ❖ Increasing the graduation rates of under-represented students
- ❖ To develop and promote of research and publications.
- ❖ To Purchase more books and journals for the central library and departmental libraries.
- ❖ To make proper arrangement of security measures by installing CCTV in the campus
- ❖ To ensure audio-visual teaching to all departments.

It is the fervent wish of the College Management to make the college a strong Centre for academics as well as research which would have its social impact.

### **Core Values:**

- ❖ Quality Education
- ❖ Research Oriented Atmosphere
- ❖ Equal Opportunity
- ❖ Consciousness
- ❖ Eco-friendly Environmental Ethics
- ❖ Social Welfare
- ❖ Community
- ❖ Diversity
- ❖ Student Focused
- ❖ Pursuing growth and learning.

### **Conclusion:**

1. Perspective plan is an important component of the College's strategy development and deployment process.
2. The institution has a well-defined organizational structure with effective processes developed for all its major activities.



3. The institution has an effective online feedback system involving all stakeholders.
4. The institution has a well-defined Quality Policy and deployed with systems perspective.
5. The institution has an action plan and schedules for its future development.
6. The institution has an effective Grievance and Redressal Cell.
7. The institution has an Internal Complaints Committed to combat sexual harassment at workplace.
8. The college has an Anti-Ragging cell to remove menace of raging in the college campus.

*[Handwritten Signature]*  
Principal  
Nilguri College  
Nagaon (Assam)



# PERSPECTIVE PLAN OF ACTION



**KATAHGURI COLLEGE, NAGAON, ASSAM PIN-782123**



## About the College

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Principal  
Katahguri College  
Dist. Nagaon (Assam)

### **Strengths of Katahguri College**

- Katahguri College offers a wide range of undergraduate programs with a strong emphasis on academic rigor and intellectual development.
- Experienced and dedicated faculty members who are committed to provide quality education.
- The college makes all efforts to empower SC/ST, Minority and OBC students through various scholarships and special programs.
- Efforts are made to raise awareness among marginalized communities to encourage higher education enrolment.
- 02 no's of ICT enabled classrooms, Education laboratory and libraries that provide a conducive learning environment.
- Continuous efforts to upgrade facilities and infrastructure to meet the evolving needs of students and faculty.
- A nurturing and supportive environment that focuses on the overall well-being of students.
- Various counselling and career guidance services available to help students with their personal and professional development.
- College has signed MoUs with adjacent Higher Educational Institutions, NGO and Industry
- Offers certificate courses to enhance employability.

### **Institutional Weakness**

- Having only one stream is a major weakness. The college tried to eliminate this weakness by introducing commerce and science stream from the Govt. to proceed accordingly.
- Inadequate resources and funds to fulfil institutional requirements
- Limited college fund to provide financial assistance to the teaching staff for attending workshops, seminars, conferences, Research etc.
- There is no any research centre.
- Limited publication by the staff.
- As the college is situated in the rural area and not having modern communication facility the college has not been able to attract students from other state and country.
- Limited professional qualification of the faculty members.

### **Institutional Opportunity**

- The college has a tremendous opportunity to initiate a variety of skill development and agriculture-based programs tailored to the local context.
- The institution possesses significant potential to expand its sports infrastructure, including the construction of boys' and girls' hostels and teachers' quarters, utilizing its extensive campus space.
- The college can also explore establishing provisions for fisheries, which can serve as a sustainable source of funding.
- Moreover, the college can launch various study centres of open and distance learning and Science and Commerce stream with formal recognition from relevant higher authorities, thereby enhancing the academic offerings opportunities.
- Develop vocational training programs to equip students with practical skills for the job market.
- Establish partnerships with local industries and businesses to create internship and apprenticeship opportunities for students.
- Enhance technological infrastructure to support digital learning and innovation.
- Promote community engagement programs to strengthen the relationship between the college and the local community.
- Organize workshops, seminars, and conferences on emerging topics to keep students and faculty updated with the latest trends and developments in various fields.
- College has facilitated teachers to acquire professional qualification.

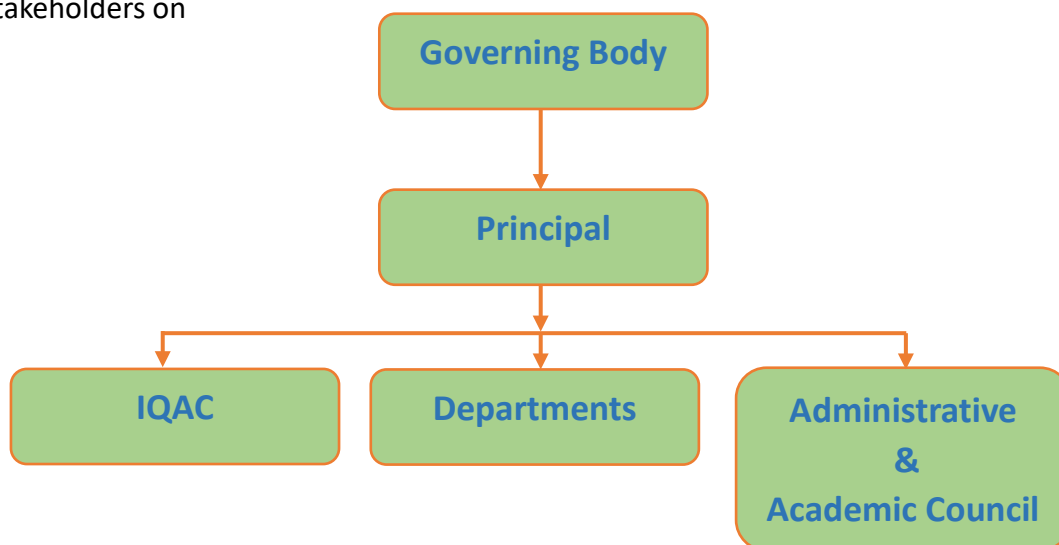
### **Institutional Challenges**

- The absence of skill-based and job-oriented courses deprives students of placement opportunities in the current job market.
- Early marriage significantly hinders higher education, especially for girls, leading to an increase in dropout rates.
- Teachers are often burdened with additional government duties, such as election work, Gunutsav etc. which detracts from their focus on teaching and academic responsibilities.
- Limited access to advanced laboratory facilities and research equipment hinders students' practical learning experiences and faculty research initiatives.
- Insufficient funding for extracurricular activities restricts opportunities for holistic student development.
- Limited networking opportunities with alumni and industry experts.
- Inadequate infrastructure to support students with disabilities, affecting their access to education and participation in college activities.
- Ensuring continuous professional development for faculty to keep them updated with the latest teaching methodologies and subject knowledge.

## Focused area 1. Quality education

The institution aims to achieve academic excellence through a combination of regular and blended mode of teaching. The college is focusing on a technology-enabled learning environment to enhance students' critical thinking and meet modern-day requirements. The following strategies shall be followed to impart quality education to the student as per the mission and vision of the institute.

1. **Interactive teaching method:** The college will emphasize on incorporating real world applications to foster critical thinking and problem-solving abilities. This includes the use of multimedia resources, interactive simulations, and real-time feedback systems.
2. **Continuous evaluation process:** College emphasizes on continuous evaluation system to maintain the quality of education, and to monitor the student progression.
3. **Building effective learning ambience:** The college will focus to develop classroom materials to create an effective learning environment.
4. **Enticement to talented work force:** The college will also emphasize to attract, reward, and retain talented work force to enhance the standard of quality education.
5. **Triggering feed-back system:** The real-time feedback system from the all stakeholders on



teaching-learning process, administrative process will be implemented massively in future to upgrade the educational quality of the institute.

6. **Boosting Experiential learning:** The college will give more importance on the experiential learning through project-based approach and exposure trips.
7. **Professional development for the teachers:** The college encourages the continuous professional development of its faculty members. College incentivizes teachers to

participate in workshops, seminar, and publish their research outputs in the journals of national and international standard.

8. **Supportive learning environment:** The college will continue with its mentor-mentee system to support student both mentally and educationally.
9. **Engagement with community:** For better socialization of the student, the competent authority will organize student outreach program time to time.

### **Focus area 2. Quality assurance**

To achieve excellence in academics, research, administration, extension, and other activities, the Katahguri College has adopted four points-quality intake, quality delivery, timely assessment, and evaluation/quality outcome. The quality assurance cell of the college acts as a monitoring agency to oversee processes and strengthen the overall academic and administrative environment. The cell is dedicated to setting standards for quality education and designing various mechanisms for the future development of the college.

To assure and enhance the capacity of the institute at academics and management level, the institute proposes to conduct regularly the faculty development program, workshop, seminar, conferences etc.

The IQAC will derive the strategy to secure best possible grade in NAAC accreditation and NIRF ranking within top 500 hundred institutions of the country.

### **Figure: Schematic representation of the quality assurance management of the college**

### **Focus area 3. Academic infrastructure**

The college is giving importance in maintaining the existing non-recurring infrastructures with special emphasis to improve classroom and multimedia infrastructure.

1. The college has planned to build ICT enable classrooms across all departments with secure and high speed WIFI internet connectivity.
2. The college has planned to increase the numbers of the digital classroom facility.
3. The college also has planned to increase the green cover area with subsequent landscaping of the existing structure of the college campus.
4. The college will continue with support system to repair and maintain the age-old structure of the institute.

### **Focus area 4. Research and Development**

Research is an important criterion for the growth of a higher education institution. Recognizing this, the college has outlined several initiatives to implement over the next five years, despite limited resource availability.

1. Incentivize faculty to publish research papers in indexed journals.
2. Provide faculty and student seed funding to encourage research through experiential learning practices.

3. College also encourages faculty to involve in doctoral as well as post-doctoral activities.

#### **Focus area 5. Collaboration with nearby institutes and social organizations**

The college promotes collaboration with different institute and social organizations to enhance the standard of self-responsibility, employability of the student. This approach provides opportunities for students and faculty to understand different social problems and to come out with sustainable and innovative solution.

1. The college is promoting faculty and student exchange program with different higher educational institutions.
2. The college promotes alumni engagement at different levels for the capacity building activities of the institute.

#### **Focus Area 6. To promote skill and innovation**

Continuous improvement of the skill with innovative mind is the basic requirement of modern days education. To promote these two fronts, the institute adopt following steps

1. Establishment of Institution Innovation Council (IIC) – The college established IIC to explore the innovative talent of the students.
2. To enhance skill among the student in different professional fields, college will arrange more exposure trips for the students.
3. College also encourages departments to conduct different skill-based training programs both for the community and student.
4. The collage stand aligns with different governmental skill-based schemes like Skill India, Atmanirbhar Bharat etc.

Overall, the perspective plan of action is designed to foster academic excellence, enhance research capabilities, and create a robust, technology-enabled learning environment. By prioritizing quality education and continuous improvement, the college is committed to equipping students with the skills and knowledge necessary to meet contemporary challenges and contribute meaningfully to the society. Through dedicated efforts and perspective initiatives, Katahguri College aspires to achieve its vision of becoming a leading institution in higher education.

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