



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam- PIN-782123

Email:- iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website:<https://katahguricollege.org.in>



Ref. No.....

CRITERIA-6

GOVERNANCE, LEADERSHIP AND MANAGEMENT.

6.1 Institutional Vision and Leadership.

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustain institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

➤ Additional Information.


Coordinator, IQAC
Katahguri College

INTERNAL COMPLAINTS COMMITTEE (ICC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email:: katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>



INTERNAL COMPLAINTS COMMITTEE

Katahguri College

Tuktuki, Nagaon, Assam

Constitution of Internal Complaints Committee

As per meeting of IQAC of Katahguri College with staff held on 2nd February 2018 (Resolution No. 02) a INTERNAL COMPLAINT'S COMMITTEE has been constituted. Composition of the Internal Complaints Committee of Katahguri College is made with a view to provide protection against discrimination and sexual harassment of women at workplace and for the prevention and redressal complaints of sexual harassment. The Internal complaints committee has been constituted in Katahguri College with the following members.

Members of Internal complaints committee (ICC)

Sl. No.	Name	Designation	Position
1	Dr. Khairul Islam	Principal	Chairperson
2	Rakib Ahmed Fakir	Asstt. Professor	Convenor
3	Niku Prava Devi	Asstt. Professor	Member
4	Md. Shahidul Islam	Asstt. Professor	Member
5	Ankita Moyee Bora	Asstt. Professor	Member
6	General Secretary	Student	Student Union Katahguri College

Vision:

Envision a safe environment and protection against sexual harassment of women at Katahguri College.



INTERNAL COMPLAINTS COMMITTEE (ICC)

Katahguri College
Tuktuki, Nagaon, Assam, PIN-782123

email: katahguricollege@gmail.com
Website: <https://katahguricollege.org.in>

Date:

Mission:

1. To provide safe workplace.
2. To develop a policy against sexual harassment at workplace.
3. To uphold the commitment of the institute to provide an environment free of gender based discrimination.
4. To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
5. To promote a social and psychological environment to raise awareness on sexual harassment in it's various forms.
6. To create a secure physical and social environment to deter any act of sexual harassment.
7. To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases of gender based violence at the institute.

Aims and Objectives

- Prevent discrimination and sexual harassment, by promoting gender amity among students and employees.
- Deal with cases of discrimination and sexual harassment against women in a time bound manner.
- Recommend appropriate punitive action against the guilty party to the Management.

Here it should be noted that according to the Supreme Court guideline Sexual harassment can be defined as "unwelcome" sexually determined behavior (whether directly or by implication) as:

1. Physical contact and advances.
2. Demand or request for sexual favors.
3. Sexually colored remarks;
4. Showing pornography; and
5. Other unwelcome physical, verbal or non-verbal conduct of a sexual nature.



INTERNAL COMPLAINTS COMMITTEE (ICC)

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Date.....

The followings are also sexual harassments and are covered by the committee:

- Eve-teasing
- Unsavory remarks,
- Jokes causing or likely to cause awkwardness or embarrassment,
- Gender based insults or sexist remarks,
- Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls)and the like,
- Touching or brushing against any part of the body and the like,
- Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings,
- Forcible physical touch or molestation and
- Physical confinement against one's will and any other act likely to violate one's privacy. The Committee shall meet as often as may be needed and appropriate.

The sexual harassment at work place Act.2013 which came into effect in 2013.

TIMELINE AS PER THE ACT

Submission of the complaint	Within 3 months of the date of the last incident
Notice to the respondent	Within 7 days of receiving copy of the complaint
Completion of inquiry	Within 90 days
Submission of report by ICC to employer/DO	Within 10 days of completion of the inquiry
Implementation of recommendation	Within 60 days
Appeal	Within 90 days of the recommendation


Chairperson
INTERNAL COMPLAINTS COMMITTEE
Katahguri College


Principal
Katahguri College
Tuktuki, Nagaon (Assam)

Executive Meeting
Internal Complaints Committee
Katanguzi College



Date: 23-04-2018

An Executive Meeting of Internal Complaints Committee is held on 23rd April at 2 PM in the teacher's common room.

Agenda

- 1) Chairing by the principal.
- 2) Introductory speech by the principal.
- 3) Speech by the Convener.
- 4) Discussion regarding the Sexual Harassment of women at workplace (Prevention, prohibition and Redressal) Act 2013.
- 5) Regarding organisation of awareness program.

The following members were present in the meeting

1. Dr. Khairul Islam.
2. Rakib Ahmed Fakir, Convener
3. Md. Shahidul Islam.
- 4.
5. Anitta Mojee Borah.
6. Tawba Rahman, student member
7. Nilou Parva Devi.

Minutes of Internal Complaints Committee.

1. In today's meeting it is discussed that the Internal Complaints Committee of Kalahandi College would abide by the Rule Section (2) of the Women at Work place (prevention, prohibition, Redressal) Act, 2013.
2. It was decided to conduct programs and activities about gender equity and gender Sensitization.

The meeting was concluded with a vote of thanks by honorable principal Dr. Khairul Islam.

Principal
Kalahandi College
Bhubaneswar (Assam)

[Signature]

[Signature]
INTERNAL COMPLAINTS COMMITTEE
Kalahandi College

Executive Meeting
Internal Complaints Committee
Katabguzi College
Date: 01-08-2018

7.

An Executive Meeting of Internal Complaints Committee was held on 1-08-18 at 2 PM in the teachers common room.

Agenda

- 1) Chairing by the principal
- 2) Discussion regarding the resolution of the previous meeting
- 3) Regarding the organization of awareness program
- 4) Others

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Fakir, Convenor
- 3) Md. Shahidul Islam.
- 4)
- 5) Ankita Mojee Borah.
- 6) Niku Prana Devi.
- 7)

Following points were discussed in the meeting

- 1) Principal welcomed all the members of ICC.
- 2) In the meeting it was discussed to organize an awareness program to sensitize students regarding sexual harassment at workplace.
- 3) In the meeting it was also discussed that some elderly persons of the

Society would be called for to discuss on day to day crime arising out of Sexual harassment.

The meeting concluded with vote of thanks by the honorable principal of the College.

Principal
Kalahuri College
Kishoreganj (Assam)

[Signature]

[Signature]

INTERNAL COMPLAINT COMMITTEE
Kishoreganj College

Executive Meeting
Internal Complaints Committee
Katahguzi College

9.

An Executive Meeting was held on 22-01-2019 at 1 PM in the teachers common room.

Agenda

- 1) chaired by the principal
purpose of the meeting
- 2) framing the working rules of the committee
- 3) others if any

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Faki, convener
- 3) Niku Prana Devi.
- 4) Md. Shahidul Islam.
- 5) Ankita Mojee Borah.
- 6) Dadul Islam (Gen. Secy) Student Union, student member

Following points were discussed in the meeting

- 1) principal welcomed all the members of ICC
- 2) working rules of the committee were framed as per the UGC guidelines
- 3) consent form for complaints to be prepared
- 4) in the meeting it was also discussed that the committee would strictly follow the working rules framed as per the UGC guidelines.

(5) In the meeting it was also discussed that an educational program in the college would be organized to promote change in the social environment that facilitates sexual harassment in the workplace.

The meeting concluded with a vote of thanks by the honorable principal.

Principal
Watahgua College
Mae Sringgan (Assam)

✓
Coordinator
Watahgua College

Anti-Ragging Cell
Katahguri College
Tuktuki, Nagaon Assam



Constitution of Anti-Ragging cell

As per resolution of IQAC of Katahguri College (Resolution No. 02) on
02/02/2018 an Anti-Ragging Cell is constituted with the following members.:

Sl No	Name	Designation	Portfolio	Department	Contact No.
1	Dr. Khairul Islam	Principal	Chairman	Economics	9101438469
2	Saidur Rahman	Asst. Professor	Convenor	Political Science	8638913150
3	Aminul Islam	Asst. Professor	Member	History	9401017757
4	Baharul Islam	Asst. Professor	Member	Economics	9954112768
5	Sabina E-Yesmin	Asst. Professor	Member	Arabic	9101770095
6	General Secretary	Student	Ultimate Member	Student Union K.C	

In conformity with the honourable supreme court judgment and directions, UGC guideline and state government instruction Katahguri College follows zero tolerance policy towards ragging. Any students of Katahguri College accused and found guilty of ragging, he/she will be severely dealt with provisions of the law.

Vision:-

To build a ragging free environment .

Mission:

To create an environment of discipline by sending the message that this college follows zero tolerance policy towards ragging.

Aims and Objectives:

- (1) To bring out an awareness among the students about the consequences of ragging.
- (2) To keep constant eye and vigilance over ragging .
- (3) Anti-Ragging Cell will be the supervisory and advisory cell in preserving culture of ragging free environment in the college.
- (4) To generate an atmosphere of discipline.
- (5) To keep a continuous vigil to prevent of ragging.
- (6) Anti-Ragging Cell's executive meeting will be held at the beginning of new session in every year.
- (7) To conduct workshops against menace of ragging.

- (8) To build ragging free environment by instilling the principles of democratic value, zero tolerance, empathy, compassion and sensitivity to the students.
- (9) To take all necessary measures for the prevention of ragging inside the campus.
- (10) To provide punishment to those indulging in ragging as provided for regulation and the appropriate law enforce.



Principal
Kalahuri College
Mokhrajpur (Assam)

Constitution of Anti-Ragging Cell.

As per resolution of IGAC of Katahguri College. (Resolution No. 02) on 02/02/2018 an Anti-Ragging Cell is constituted with the following members:

Sl. No	Name	Designation	Portfolio	Department	Contact No.
1	Dr. Khairul Islam	Principal	Chairman	Economics	9101438469
2	Saidur Rahman	Asst. Professor	Convener	Political Science	8638913150
3	Aminul Islam	Asst. Professor	Member	History	9401017757
4	Baharul Islam	Asst. Professor	Member	Economics	9954112768
5	Sabina E-Yesmin	Asst. Professor	Member	Arabic	9101770095
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Aims and Objectives:

(1) To bring out an awareness among

the students about the consequences of ragging.

- (2) To keep constant eye and vigilance over ragging.
- (3) Anti-Ragging cell will be the - supervisory and advisory cell in preserving culture of ragging free environment in the college.
- (4) To generate an atmosphere of discipline.
- (5) To keep a continuous vigil to prevent of ragging.
- (6) Anti-Ragging cell's executive meeting will be held at the beginning of new session in every year.
- (7) To conduct workshops against menace of ragging.
- (8) To build ragging free environment by instilling the principles of democratic value, zero tolerance, empathy, compassion and sensitivity to the students.
- (9) To take all necessary measures for the prevention of ragging - inside the campus.
- (10) To provide punishment to those indulging in ragging as provided for regulation and the appropriate law enforce.

Principal
Katabguni College
Naga Bazar, Jorhat (Assam)

Convener
Anti Ragging Cell
Katabguni College

Executive meeting
Anti-Ragging Cell
Katahguri College
Date: 07/02/2018

3

As per resolution of IGAC of Katahguri College, (Resolution NO-02) on 02/02/2018 an Anti-Ragging Cell is constituted.

An executive meeting is held on 07/02/2018 at 2:30 PM in the office of the principal.

Agenda:

- (1) Chair taking by the chairperson.
- (2) purpose of the meeting.
- (3) Introduction of the members of the cell.
- (4) others
- (5) Speech of the chairperson.

Signature of the members:

1. Dr. Khairul Islam.
2. Saideez Rahman
3. Amionul Islam
4. Baharul Islam.
5. Sabina E Tasmin
6. Tanbir Rahman G.S

The meeting is presided over by principal, chairperson of the cell and purpose of the meeting is explained by convenor.

In today's meeting, honourable principal Dr. Khairul Islam, chairperson of the cell introduced all members of the cell.

In today's meeting following resolutions have been taken.

Resolution No 1- In today's meeting it is decided that the cell

Would meet once or two times in a year and will meet any time if situation arises.

Resolution No-2. In today's meeting it is decided to make Seal in the name of chairperson and Convenor.

The meeting concluded with a vote of thanks by the honourable chairperson.


Principal
Katahguri College
Nga Jindon (Assam)


Convenor
Anti-Ragging Cell
Katahguri College

Executive meeting
Anti-Ragging cell
Katahguri College
Date: 14/08/2018

5

An executive meeting of Anti-Ragging Cell is held on 14/08/2018 at 3:00 PM in the office of the principal.

Agenda:

- (1) Chair-taking by the chairperson.
- (2) purpose of the meeting.
- (3) Discussion regarding the activities of the Anti-Ragging Cell.
- (4) Discussion on the awareness programme.
- (5) others.
- (6) Speech of the chairperson.

Signature of the members:

1. Dr. Khairul Mann.
2. Saideez Rahman
3. Sabina E. Yasmin
4. Anisul Islam
5. Babarul Islam
6. Taibur Rahman O.S

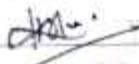
The chairperson took the chair and purpose of the meeting was explained by the convenor.

In today's meeting following resolutions have been taken.

Resolution No-1 on today's meeting it is decided that Anti-Ragging cell would abide by the rules of UGC Regulation on Curbing the menace of ragging in Higher Education institutions.

Resolution No 2- 9n today's meeting it is decided to organize an awareness programme of the ragging free campus in the college.

The meeting concluded with a vote of thanks after valuable speech by the chair person.


Principal
Katahguni College
Dist. Jorhat (Assam)


Convener
Anti Ragging Cell
Katahguni College



Executive Meeting
Students Grievances and Redressal Cell
Katakuri College,
Dist. Nagaon, Assam.
Venue: IGAC room
Date: 29-03-2018. Time: 2:30 P.M.

Today on 29-03-2018 an executive meeting of the Students Grievances and Redressal Cell is held at IGAC room, Katakuri College under the chairmanship of Dr. Khairul Islam, Principal of the College.

Agendas of the meeting:-

1. Taking chair by the chairperson.
2. Objectives of the meeting.
3. Discussion on about making seat.
4. Discussion on about conduct an awareness programme.
5. Discussion on about nomination the resource person for awareness programme.
6. Others.

Signatures of the Present members:-

1. Dr. Khairul Islam.
2. Md. Shahidul Islam.
3. Md. Anjarul Azam Akir.
4. Shamim Khanam
5. Monisha Seikia.
6. Imdadul Alam, President of Student Union

Following resolutions have been taken by this meeting:-

Resolution No-1: In today's meeting it is decided that to make seat in the

name of chairperson and Convener respectively for proper functioning of Students grievances and redressal cell.

Resolution No. 2.

In today's meeting it is decided that to organise an awareness programme on Students grievances and redressal process by the Convener of this cell.

Resolution No. 3.

In today's meeting it is decided that to nominate the resource person from the teaching staff of our College i.e. Mr. Iqbal Bahar Choudhury, IQAC Co-ordinator, Mr. M.H. Khandaker, Asstt. professor, Mr. Saïdur Rahman, Asstt prof. and Anshumoni Deka, Asstt- professor to conduct the awareness programme.

The meeting ended with the vote of thanks after the valuable speech of chairperson.


Principal
Katahgun College
1704, Agartala (Assam)


Convener
Students Grievances and Redressal Cell
Katahgun College



Executive meeting

Students Grievances and Redressal cell
Katakuri College.

Date: 20/06/2018

Venue: Teachers Common Room.

An executive meeting of Students grievances and redressal cell is held on 20/06/2018 at 2.30 p.m. at teachers Common Room of Katakuri College under the Chairmanship of Dr. Khairul Islam, Principal of Katakuri College.

Agendas the meetings:-

1. Chairing by the Chairperson.
2. purpose of the meeting.
3. Recitation of earlier meeting and its approval.
4. Discussion regarding about Grievance/ Suggestion Box.
5. Discussion about Grievances and Redressal format preparation.
6. Discussion about opening of Grievance/ Suggestion box.
7. others.

Signatures of the members:-

1. Dr. Khairul Islam.
2. Md. Shahidul Islam.
3. Monisha Sultana.
4. Md. Anjarul Azam Fikri
5. Shamim Khanam
6. Imrul Karim, President of Student Union

In the meeting the following resolutions unanimously have been taken.

Resolution No-1:

In the meeting resolution have been taken to review read out and accept the resolutions of the previous meeting.

Resolution No-2:

Today in the meeting a resolution has been taken to prepare a grievance/ suggestion box for dropping the Complaint or suggestion letter and also setting it in front of the office room of Katakgori College.

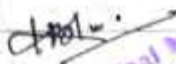
Resolution No-3:

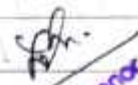
In the meeting a resolution has been taken to prepare a application format for grievances and redressal and also decided that to provide the format to aggrieved students and others when its necessary.

Resolution No-4:

In the meeting a resolution has been taken that to open the grievance/ suggestion box by end of the every month through the presence of the Convenor or Chairperson of Students grievance and redressal cell.

At last, the meeting ended with the vote of thanks after the valuable speech of the chairperson of Dr. Khairul Islam, Principal of the College.


Principal
Kamalguri College
Nal-Bamania (Assam)


Convenor
Students Grievance and Redressal Cell
Kamalguri College



Executive meeting

Students Grievances and Redressal Cell
Katakuri College

Date: 06/03/2019, Time: 2:35 P.M.

Venue: Teachers Common Room.

Today on 06-03-2019 an executive meeting of the Students grievances and redressal Cell is held at teachers common room under the chairmanship of Dr. Khairul Islam, Principal of the College.

Agendas of the meeting:-

- (1) Taking Chair by the Chairperson.
- (2) Objectives of the meeting.
- (3) Reviewed the resolution of the previous meeting.
- (4) Discussion on the Complaints lodged by the Students.
- (5) Action taken against the Complaints.
- (6) Discussion on organize an awareness programme of Students grievances and redressal.
- (7) Others
- (8) Chairperson's Comment and end of the meeting.

Signature of the members - Present

- (1) Dr. Khairul Islam.
- (2) Shamim Khanam
- (3) Md. Shahidul Islam.
- (4) Monisha Saikia.
- (5) Md. Anjarul Azam Fakir.

Proceedings:-

The convenor briefed the objectives of the meeting and urged all the members to discuss on complaints in the Complaint/grievance box, which were opened on 27/02/2019. The convenor called upon the members to discuss and take needful action.

Complaint:1- Regarding water filter in College Campus.

Follow up action:- The Cell will place the matter before the College authority.

Complaint:2- Regarding inadequate reference books of Political Science in College Library.

Follow up action:- The Cell will inform the matter to the Librarian of the College Library.

Resolutions:-

Resolution No-1:- In the meeting resolution has been taken to review readout and accept the resolutions of the previous meeting.

Resolution No-2: In today's meeting it is decided that to organise an awareness programme on Students Grievances and redressal mechanism by this Cell. It is also decided that to nominate the following persons as resource person from the teaching staff of our college.

1. Saïdur Rahman, Asstt. professor,
2. Md. Shahidul Islam, Asstt. professor
to conduct the awareness programme.

The chairperson extends thankfulness for the cooperation of the members and their valuable suggestion to solve the complaints raised by the students and declared the end of the meeting.


Principal
Khatibpur College
Khatibpur (Assam)


Convener
Khatibpur College
Khatibpur (Assam)



Executive meeting

Students Grievances and Redressal Cell
Katakuri College

Date: 27/02/2020

Time: 1:30 p.m.

Today on 27-02-2020 an executive meeting of the Students Grievances and Redressal Cell is held at Teachers Common room under the Chairperson of Dr. Khairul Islam, Principal of the College cum Chairperson of the Cell.

The Convener of the Cell stated the objectives of the meeting and urged all to discuss regarding the Complaints/grievances in the Complaint/Suggestion box, opened on 25/02/2020.

Agendas:-

1. Taking Chair by the Chairperson.
2. Objectives of the meeting.
3. Discussion on the Complaints lodged by the students.
4. Action taken against the Complaints.
5. Others
6. Chairperson Comment and end of the meeting.

Members Present in the meeting:-

1. Dr. Khairul Islam.
2. Md. Shahidul Islam.
3. Monisha Saikia.
4. Md. Ayanul Azam Akbar
5. Shamim Khanam.
6. Dadul Islam (President of Student Union)

Proceeding:-

The Convenor of the Cell urged all to discuss regarding the grievances:-

Complaint-1:- Regarding unhygienic Condition of the toilet in the Girls' Common Room.

Follow up Action:- The cell will place the matter before the College Authority.

Complaint-2: Request to provide Pure drinking water in the College Campus.

Follow up Action: The Cell will place the matter before the College Authority.

The Chairperson extended thanks and gratitude for the patient-hearing of the members and urged upon them to get their future support and Co-operation. He also thanked all for their valuable suggestions in the solving the raised complaints of the students.


Principal
Katahguni College
Katahguni (S.S. Am)


Convenor
Students Grievance and Redressal Cell
Katahguni College

General Meeting
(Election Committee)

Katahguri College

Venue — Teacher's Common Room

Date — 06/09/2018

Session — 2018-19



A general meeting is conducted on at 2 P.M. at Katahguri College teacher's common room. The meeting is presided over by the honourable principal Dr. Khairul Islam.

Agenda

- ① Selection of president and taking over the chair by the president
- ② Purpose of the meeting
- ③ Formation of Election Committee
- ④ Others.

Signature of present members

- ① Dr. Khairul Islam.
- ② Md. Anwarul Azam Fakir.
- ③ Md. Baharul Islam
- ④ Firooz Khan
- ⑤ Roema Begum
- ⑥ Iqbal Babare Chowdhury.
- ⑦ Md. Faraj Uddin Ahmed
- ⑧ Rakib Aboneed Fakir
- ⑨ Nike Prava Devi.
- ⑩ Rezzatul Al-Amin Fakir
- ⑪ Sabine E Yemin
- ⑫ Salahuddin Islam.
- ⑬ Saidee Rahman
- ⑭ Muhammad Hussain Khandaker.
- ⑮ Monisha Sikia.
- ⑯ Ankita Mojee Borah.

- ⑰ Rakib Ahmed Fakir,
- ⑱
- ⑲
- ⑳

Following resolutions are taken in the meeting

Resolution NO.1.— Today's general meeting commenced with a formal address by honourable principal Dr. Khairul Islam about the need and importance of formation of an internal cell "Election Committee". The committee is constituted as per the NAAC guidelines.

Following is the composition of "Election Committee".

1. Chairperson — Dr. Khairul Islam.
(principal)
2. Convenor — Md. Anjarul Azam Fakir.
Asstt. professor.




3. Members —
- (i) Ankita Moya Borca
Asstt. professor.
 - (ii) Sabina E. Yasmin.
Asstt. professor.
 - (iii) Firuj Khan.
Asstt. professor.

Resolution No.2. — In today's meeting it is unanimously decided that the committee would meet two or three times in a year or would meet at anytime if situation arises to provide a healthy atmosphere to all the staff members and students of the college.

Resolution No.3 — In today's meeting it is decided to make seal in the name of chairperson and convenor.

The meeting ended with the vote of thanks after the valuable speech of the chairperson.


Chairperson
Katahguri College


Principal
Katahguri College
Date.....



Executive Meeting.
Election Committee.
Katakuri College.

Venue: Teacher's Common room.
Session - 2018-19

An Executive Meeting of Election Committee is held on 08/09/2018 at 2 PM in the teachers common room of the College.

Agenda

1. Chairing by the principal.
2. Introductory Speech by the principal.
3. Speech by the convenor.
4. Discussion about the activities of the election committee and make ^{the} constitutional rules.
5. Others.

Signature of the executive Members.

1. Dr. Khairul Islam.

2. Md. Anjarul Azam Fiker

3. Sabina E Yasmin

4. Fikruz Khan.

5. Ankita Mojee Borua.

In today's meeting, honourable president of the meeting Dr. Khairul Islam introduces all the members of the committee. The convenor of the cell explains the activities of the committee members.



In today's meeting the following resolutions have been taken.

Resolution NO 1. — In today's meeting it is decided that the following portfolio of student union elections to be conducted by the college according to the norms of Lyngdoh committee report

- (1) President
- (2) vice president
- (3) General Secretary.
- (4) Asstt. General Secretary.
- (5) Magazine Secretary
- (6) Secretary, Social Service.
- (7) Secretary, Debate & Culture.
- (8) Assistant Cultural Secretary.
- (9) Secretary, Music & Drama.
- (10) Secretary, Boy's Common room.
- (11) Secretary, Girl's Common room.
- (12) Secretary, Poor fund.
- (13) Secretary, Major Games.
- (14) Secretary, Minor Games.
- (15) Secretary, NSS.

Resolution NO 2. — In today's meeting it is proposed that the following "Eligibility Criteria for candidates of the "Student Union Election" of the college. The criteria or rules are given as mention below —

- (1) The student should have been regular in the year of election.



- (2) Should have paid all dues of college.
- (3) Should have passed a course in minimum time period.
- (4) Should have no legal case pending.
- (5) Should not have been punished for crime.
- (6) No disciplinary action taken by college.
- (7) Should not have had a gap year.
- (8) Should not have been involved in ragging.
- (9) ~~Third~~ First and third semester student cannot contest president and vice president portfolio, other portfolios they can contest.
- (10) Fifth semester student can contest only president and vice president portfolio.

Resolution No 3. — In today's meeting it is decided that the following "Student Union Election Rules Cum procedure" taken as mention below —

- (1) In the polling room the candidate can be present.
- (2) In the polling room the candidate can be given / engaged the polling agent.
- (3) If any of the contestants is present in the polling room, then the empty box should be shown to the contestant and then should be locked in his presence by paper and glue provided with seal on it having signature of election officer and date.
- (4) Voter would sign on voter list against his / her name and the polling officer will put a tick mark against the contestant name.
- (5) On the back side of the ballot, the polling officer will put his signature and date before voting.



- (6) All contestants will have to compulsorily bring their ID card and fee receipt.
- (7) After voting is over the polling officer will open the ballot boxes in front of the candidates and counting of votes will be done as per rules.
- (8) After counting of votes the material will be deposited in specified control room.
- (9) All materials information required in the nomination letter to be compulsorily filled.
- (10) Every election would be by secret ballot system.
- (11) In case of tie, decision would be by draw of lot.
- (12) After the voting the counting will continue at the same venue and it is desirable for the contestants to be present in the same room. The official copy of the declared result would be taken from election control room to the Head of institution.
- (13) The same candidate can ^{not} apply for more than one student union post.
- (14) Once the filled nomination letter has been submitted to the concerned officer it can ~~be~~ not be taken back for any changes.
- (15) Voters of every category have to come for voting with their identity cards and admission receipt.
- (16) If the proposer and supporter sign for more than one candidate then the nomination letters will be cancelled.
- (17) For secret voting a tick mark to be put against the candidate's name.
- (18) Result of "Student union Election" will be announced on the conclusion of election.
- (19) Elected candidates shall be administered an oath to the chair.




(20) Date of oath taking Ceremony will be decided

Head of the institution.

(21) There is a provision for recounting.

Lastly, the meeting has been dissolved today, after the valuable speech of the chairperson.


Chairman
Election Cell
Katingori College


Principal
Katingori College
Date.....

Admission and Academic Committee.
Katahguri college
Tuktuki, Nagaon, Assam.



Constitution of Admission and Academic Committee

As per meeting of IGAC of Katahguri college with staff on 2nd February 2018 (Resolution No. 02) a Admission and Academic Committee has been constituted. The committee is formed to frame regulation to conduct admission and improving the quality of teaching and learning of students evaluation.

The Admission and Academic Committee has been constituted in Katahguri college with the following members.

SL NO	Name	Designation	Position
1.	Dr. Khairul Islam	Principal	Chairperson
2.	Firuz Khan	Astt. Prof.	Convenor
3.	Rakib Ahmed Fakir	Asstt. Prof.	Member.
4.	Shahidul Islam	Asstt. Prof.	Member.
5.	Ashrumoni Deka	Asstt. Prof.	Member.
6.	Faijuddin Ahmed	Asstt. Prof.	Member.
7.	Motiur Rahman	Asstt. Prof.	Member.
8.	Baharul Islam	Astt. Prof.	Member.
9.	Mainul Hoque chaw.	UDA	Member.
10	Ikbal Bahare chawdhury	Asstt. Prof.	Member.



VISSION

Facilitate a conducive learning environment that fosters intellectual growth, critical thinking, and holistic development among students and also to provide value based quality education to students.

MISSION

To ensure fair and transparent admission processes while upholding academic excellence and integrity and also to provide best quality education through our institution with human values and social responsible citizens, self reliance and supportive to their resulting development.

Aims and objective;

1. Streamline admission process :
To ensure a smooth, transparent, and efficient admission process for all programs offered by the college.
2. Policy formulation :
To develop and implement admission policies in accordance with regulatory guidelines and college's mission and vision.
3. Eligibility criteria :
Define and review the eligibility criteria for various courses.



4. Promotion and Outreach
Conduct outreach programs to attract prospective students, including school visits, career counselling program and informational seminars.
5. Students support :
 - Develop and implement strategies to support student academic success including tutoring, mentoring, and academic counseling services.
6. Assessment and Evaluation :
Oversee the assessment and evaluation process to ensure fairness, transparency and alignment with learning objectives.
7. Collaboration and Partnerships :
Foster collaborations with other educational institutions, industry partners, and research organizations to enhance academic offerings and opportunities.
8. Academic Calendar :
To prepare and manage the academic calendar, including schedules for examinations, holidays, and academic events.
9. Approval of certificate courses.



Responsibilities of the Committee :

- > **Admissions:** The committee is responsible for setting admission and academic committee, reviewing applications, and making decision regarding acceptance of students into the college.
- > **Academic Policies:** The Committee may develop and review academic Policies such as grading standards, academic integrity guidelines, and curriculum requirements.
- > **Curriculum Development:**
It may be tasked with reviewing and approving new courses or programs as well as evaluating existing one's to ensure they meet educational objectives.
- > **Students Appeals:**
The committee may handle appeals from students regarding academic matters, such as grade disputes or disciplinary action.
- > **Data Analysis:**
Analyzing data related to Admission and Academic performance to identify trends and make informed decisions.
- > **Meetings:** The committee should hold regular meetings to discuss relevant issues.



Executive Meeting
Admission and Academic Committee
Katahguri College
Date: 18-06-2018
Venue: Teacher's Common Room.

An Executive Meeting of Admission and Academic Committee is held on 18th June 2018 at 1:00 pm in The Teacher's Common Room. The meeting is presided over by the honourable Principal Dr. Khairul Islam.

Agenda

1. Charing over by The President.
2. Introductory speech by the Principal.
3. Speech by The Convenor.
4. Discussion in regarding to The Admission of B.A. 1st 3rd, and 5th semester.
5. Discussion in preparing admission merit list and reservation criteria.
6. Discussion about intake capacity, and prepare prospectus and academic calendar.

Members present:

1. Dr. Khairul Islam.
2. Firuz Khan -
3. Shahidul Islam.
4. Iqbal Bahar Chowdhury.
5. Rakib Ahmed Fakir,
6. Ashrumoni Deka
7. Mainul Haque - Convener
8. Baharul Islam
- 9.
- 10.

In The meeting following resolution have been taken.



Resolution NO-1 -
 in ~~the~~ meeting discussing the agenda
 NO-4 a resolution has been taken that
 the admission committee will conduct the
 admission procedure of B.A. 1st, 3rd, and
 5th semester.

Resolution NO-2.


In today's meeting over the discussion
 the agenda NO-5 the committee has
 taken a resolution to take necessary
 steps for Reservation of Seats category
 wise in the process of admission as per
 the govt. guidelines.

In this resolution the
 committee has also taken a decision
 to prepare merit list of the candidates
 for getting admission in to the college.

Resolution NO-3
 In the meeting ^{discuss} agenda NO-6
 it is resolved that
 the prospectus and Academic calendar
 for new session of the college and
 has assigned the responsibility to do
 this every member of Admission and
 Academic committee and also resolve
 that the intake capacity has determined
 for session 2018-2019 Major course ^{to} 210
 and General course (all subject) is 140 students.

The meeting has ^{been} concluded with a vote of
 Thanks by honorable principal Dr. Khairul Islam.


 Principal
 Katahguri College
 Date.....


 Convener
 Admission and Academic
 Committee
 Katahguri College



Executive meeting
Admission and Academic Committee
Katakuri College
Date - 26-11-2018

An executive meeting of Admission and Academic Committee is held on 26th November 2018 at 1:00 pm in the teachers common room. The meeting is presided over by the Principal Dr. Khairul Islam.

Agenda

1. Charing by The president
2. Reading out of the minutes of the last meeting and its approval.
3. Discuss on the sessional exam.
4. Discuss on the evaluation of the answer scripts of sessional exam.
5. Regarding financial assistance ^{to needy} students.

1. Dr. Khairul Islam,
2. Firuz Khan-
3. Shahidul Islam
4. Ashrumoni Deka
5. Iqbal Bahar Chowdhury
6. Md. Fairuddin Ahmed
7. Mainul Roque Chowdhury
8. Baharul Islam
- 9.
- 10.

In the meeting following resolution have been taken.

Resolution No. 1.
In today's meeting discussing the agenda



Committee has taken a resolution that for smooth conducting of the sessional exam, the responsibility should be assigned to the exam committee of the college.

Resolution NO-2 -

In today's meeting discussing the agenda no-4 in details and it is resolved that each and every dept. of the college will evaluate the answer scripts of the sessional exam and they ^{would} submit the obtained marks to the exam committee within the time framed by the committee.

~~Resolution no-3: In the meeting discussing the agenda no-5, a resolution has been taken to provide financial assistance to needy regular students of the college. It is also decided that authority would take final decision who would get these benefit.~~

Resolution no-3: In the meeting discussing the agenda no-5, a resolution has been taken to provide financial assistance to needy regular students of the college. It is also decided that authority would take final decision who would get these benefit.

The meeting has been concluded with a vote of thanks by honourable principal.

[Signature]
Principal
Katahguri College
Date

[Signature]
Convener
Admission and Academic
Committee
Katahguri College



Executive Meeting
Admission and Academic Committee
Katahguri College, Juktuki, Nagaoon.
Date - 21-01-2019.

An executive meeting of Admission and Academic Committee is held on 21st January 2019 at 1. pm in the teacher common room. The meeting is presided over by The honorable principal of The College Dr. Khairul Islam.

Agenda.

1. Charing by The President
2. To review minutes of The earlier meeting.
3. To discuss about The teaching plan.
4. To discuss about academic activities.

Members Present.

1. Dr. Khairul Islam.
2. Fikru Khan.
3. Jibat Bahar Choudhury.
4. Shahidul Islam.
5. Md. Farj Uddin Ahmed
6. Baharul Islam.
7. Motiur Rahman.
8. Ashrumanon Deka.
9. Mainul Haque Chowdhury
- 10.

In the meeting following resolutions have been taken.

Resolution No-1

In today's meeting discussing of the agenda no-3 it is resolved that the



Departmental routine of UG Program would be prepared by each department of Katahguri College, maintaining the central routine from 9.00 a.m to 4.00 p.m.

Resolution no. 2

In today's meeting, discussing the agenda no. 4, it is resolved that the all classes of B.A. to be conducted according to the central routine of the college ✓

The meeting has concluded with a vote of thanks by The honorable principal Dr. Khairat Islam.

Dr. Khairat Islam
Principal
Katahguri College
Date.....

Dr. Khairat Islam
Convener
Admission and Academic
Committee
Katahguri College

Rozal deivi
25/5/23



Katakuri College Alumni Association

স্বাক্ষরিত প্রায়

প্রায় - কলকাতা - বঙ্গবন্ধু স্মরণ -
স্বাক্ষর - মিত্র - ২ ২০২০ - ১



তারিখ - ১৪-০২-২০২২

কার্যক্রম -

১) স্বাক্ষরিত - আমন প্রায়

২) স্বাক্ষর - (লেখক) - প্রায় -

৩) Katakuri College Alumni Association
সহিত স্বাক্ষরিত - আমন প্রায় - ৩ মিত্র

৪) প্রায় -

৫) স্বাক্ষরিত প্রায় ৩' স্বাক্ষরিত -

স্বাক্ষরিত প্রায় - মিত্র ৩' স্বাক্ষরিত প্রায় - স্বাক্ষরিত
৬) -

১. Dr. Khairul Islam.

২. Firoz Khan.

৩. Fajiddin Ahmed

৪. Iqbal Bahar Choudhury. IGAC. Co-ordinator.

৫. Md. Alam Ullah.

৬. Saideur Rahman.

৭. Monisha Saikia.

৮. Niku Prava Devi.

৯. Ankita Mojee Borah.

১০. Mainul Hossain Choudhury.

১১. Rubul Amin.

১২. Ashiquez Ahmed

১৩. Mati Bura Rahman

14. Emmanuel Hoque

15. Asinwe Rahman

16. Anisuz Zaman

17. Rahmat Ullah

18. Nurjannah

19. Aimul Hoque

20. Eilas Hussian

২০. আম্মুল হোসেন :-

আম্মুল হোসেন - আম্মুল হোসেন - আম্মুল হোসেন
আম্মুল হোসেন - আম্মুল হোসেন - আম্মুল হোসেন
আম্মুল হোসেন - আম্মুল হোসেন - আম্মুল হোসেন

২০০০ সালে: আম্মুল হোসেন আম্মুল হোসেন
আম্মুল হোসেন আম্মুল হোসেন আম্মুল হোসেন
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Alumni Association এ আম্মুল হোসেন আম্মুল হোসেন
আম্মুল হোসেন আম্মুল হোসেন আম্মুল হোসেন
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আম্মুল হোসেন আম্মুল হোসেন আম্মুল হোসেন

২০০০ সালে: আম্মুল হোসেন আম্মুল হোসেন
আম্মুল হোসেন আম্মুল হোসেন আম্মুল হোসেন
Alumni Association এ আম্মুল হোসেন আম্মুল হোসেন
আম্মুল হোসেন আম্মুল হোসেন আম্মুল হোসেন
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আম্মুল হোসেন আম্মুল হোসেন আম্মুল হোসেন
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আম্মুল হোসেন আম্মুল হোসেন আম্মুল হোসেন



কলাগুৰি কলেজৰ পৰা এটা পত্ৰ পাইছোঁ -
৬২) - স্বকলিত প্ৰতিবেদন কৰি - কলাগুৰি কলেজ
নতুন সন্থাৰ বাবে কৰি কৰাৰ বাবে
আপোনাৰ -

আপোনাৰ কৰ্ম - ৩. নতুন সন্থা
৬২৭০ - কৰ্ম - ১৪ - ০২ - ২০২২ কৰ্ম - কলাগুৰি
৬২ - স্বকলিত পত্ৰ - Alumni Association
নতুন কৰি কৰাৰ বাবে কলাগুৰি কলেজ
পত্ৰ - ১০ - ১০ - ১০

৩ নং ~~কৰ্ম~~ - ১০ - ১০ - ১০

আপোনাৰ কৰ্ম - কলাগুৰি কলেজ
কলাগুৰি কলেজৰ কৰ্ম - কলাগুৰি কলেজ
৬২ - কলাগুৰি কলেজ - কলাগুৰি কলেজ
'Katahguri College Alumni Association' কৰ্ম -
১০ - ১০ - ১০

৩ নং - কৰ্ম - কলাগুৰি কলেজ
কলাগুৰি কলেজ - 'Katahguri College Alumni Association'
কলাগুৰি কলেজ - কলাগুৰি কলেজ
কলাগুৰি কলেজ - কলাগুৰি কলেজ
Alumni cell ১০ - কলাগুৰি কলেজ - Association
কলাগুৰি কলেজ - কলাগুৰি কলেজ

কলাগুৰি কলেজ - কলাগুৰি কলেজ
কলাগুৰি কলেজ - কলাগুৰি কলেজ
কলাগুৰি কলেজ - কলাগুৰি কলেজ

কলাগুৰি কলেজ


Principal
Katahguri College
Nagaon (Assam)

Alumni Students Sign & contact no.
 2137-22-52) - 22078 62) - :

1. Aqinuz Rahman cont. no. 9101975224
2. Nafi Ullah Rahman 7002488909
3. Anisuz Zaman ' 9707839110
4. Nuruz Jaman " 8761939288
5. Inamul Hoque " 7002206771
6. Jakir Hussain .. 7002297514
7. Ekan Hussain " 7002035250
8. Guljar Hussain. " 9859907980
9. Mohsin Alam - 9365004017
10. Rajib Hussain - 9854415007
11. Namul Hoque - 9957181212
12. Baharul Alam - 9101464263
13. Rais uddin 9101471350
14. Adv. Rahmat Ullah 9101047597 (AJP)
15. Mozahidul Islam (A.G.S) 8638693820/9508110178
16. Adv. Saadul Islam (AJP) 8402950348/8638309665
17. Shahjahan Ahmed - 9706975260
18. Musleful Ahmed → 8822501208
19. Adv. Dilder Hussain → 7002433966
20. Ikbal Hameed → 7002496068
21. Enamul Hoque (A.G.S) - 8638224867
22. Amul Hoque - 9101884011
23. Ismail Hussain - 8638369532
24. Saadatul Hossain 7002391681
25. Ashique Ahmed - 8610538389
26. Rebul Hoque - 7012165657
27. Majid Islam (P.S.) - 9957437195
28. Rakib Ahmed - 9957032199
29. Imran Ali (C.S) 7002320068
30. Saadatul Islam. 9957603205
31. Mutiara Rahman. (G.S) 9435945455
32. Wahidul Zaman - 99541179954171609
33. Numan Kausar - 7002780992
34. Mustafa Hujer Ahmed - 8011019336
35. Jehirul Islam 9365599589

Alumni Students sign & contact no.



- 36 Fiskul Jehan 6001594548
- 37 Rehana AKhatun 6001548 8822354892
- 38 Musshidakhatur 600136 2286
- 39 Samira Khatun 8822121164
- 40 Wahida Begum — 8473027324
- 41 Reesaida Khanam — 8011633751
- 42 Halima Khatun — 8473027090
- 43 Mahomuda Sultana — 8811891103
- 44. Mustofa Nessor Ahmeed — 8486160776
- 45 Azahar udden — 7896999292
- 46 Dadul Islam — 8638743148
- 47 Jahangir Islam — 8638804370
- 48 Asheteer Jaman (Rana) 6002740350
- 49/ Fakru Islam 7002975520

২ নং কার্যসূচী :

আজি - ইংগাজী - ২১-০৪-২০২২ তারিখ -
 দেউতাক দিনর - এক বজাত কাঠেরুজী মহাবিদ্যালয় -
 ছাত্র - ছাত্র - ছাত্রী - সকল - লক্ষ্মী - মাঝি - মাঝি -
 অনুষ্ঠিত হইয়া - ১ কাঠেরুজী - মহাবিদ্যালয় - IQAC
 এ - নির্দেশ মতে 'Alumni Association' cell এ -
 আয়োজন অনুষ্ঠিত - আজি - মাঝি - মাঝি
 কাঠ - মহাবিদ্যালয় - মনস্ব অর্থাৎ - ড. মাহেদুল ইসলাম
 চায়া - ১

২ নং কার্যসূচী :

আজি - মাঝি - দ্বিতীয় - কার্যসূচী - এতে
 আজি - মাঝি - মাঝি - মাঝি - মাঝি - উদ্দেশ্য -
 গ্রাম্য - অধিবাসী - আয়োজন - ১ মাঝি - মাঝি
 আয়োজন - মাঝি - IQAC এ Co-ordinator
 ইংগাজী - কাঠেরুজী - ১ উদ্দেশ্য - গ্রাম্য -
 মাঝি - UGC - আয়োজন - মাঝি - মাঝি
 বিভিন্ন - নিম্নলিখিত - মাঝি - মাঝি -
 সকল - Alumni Association এ - ৩ নং -
 উদ্দেশ্য - আয়োজন - কাঠেরুজী - ১ উদ্দেশ্য - আয়োজন



ବନ୍ଧୁ - ଯେ ଶାସ୍ତ୍ରୀ - ମହାବିଦ୍ୟାଳୟର - ପୁର-ପୁରୀ -
 ସକଳ - ଦେଶର ଚରିତ୍ର - ସମ୍ପଦ - । ତେଣୁ ଲୋକେ -
 ସାମାଜିକ - ଦାୟିତ୍ଵ - ଉପାଧିକାରୀ । Alumni
 Association ଓ - କୃତ୍ରିମ - ପୁର-ପୁରୀ - ସକଳ
 ସାମାଜିକ - ଦାୟିତ୍ଵ - କର୍ତ୍ତା - ହେ - ସାମାଜିକ -
 ସେବା - ଆବଶ୍ୟକ - ନି - ସାଧ - ଆଉ - ତେଣୁ ଲୋକେ -
 ଉତ୍ସାହ - ସାହାଯ୍ୟ - Alumni Association ଓ
 କୃତ୍ରିମ - ସେବା - ପାଠ - ସୁନିତ - ପ୍ରଦାନ - ପ୍ରାପ୍ୟ
 କର - । ଉପର - ମହାବିଦ୍ୟାଳୟର ସର୍ବାଙ୍ଗ - ଉନ୍ନତି -
 ଆଉ - ଏହା - ଆଗାମୀ - ମହାବିଦ୍ୟାଳୟ - କାର୍ଯ୍ୟ -
 କ୍ଷେତ୍ର - ଉନ୍ନତ - ସେବା - ପୁର-ପୁରୀ ଓ ଦୁଇଜଣ -
 ସହଯୋଗ - ସୁନିତ - ସେବା - କର - । ମୋ -
 ଶାସ୍ତ୍ରୀ - ମହାବିଦ୍ୟାଳୟ - ସମ୍ପଦ - ଏହା - ମୁଖ୍ୟ -
 ସର୍ବ - ସାମାଜିକ - ଗୃହ - କର୍ତ୍ତା - ନାମ - ଏହି -
 ଉଦ୍ଦେଶ୍ୟ - ଆଜି - ମତ - ମନ - ଆହ୍ୱାନ -
 କରା - ହେଉ - ।

ଓ ନା - ବାଣୀ - ମତ - ସାମାଜିକ -
 ସେବା - ମହାବିଦ୍ୟାଳୟ - ସମ୍ପଦ - ଉପାଧିକାରୀ ବିଭାଗ -
 ମହାବିଦ୍ୟାଳୟର - ଆଗାମୀ - ଉପାଧିକାରୀ - ଉପାଧିକାରୀ -
 ବ୍ୟବସାୟ - ଉପାଧିକାରୀ - ସମ୍ପଦ - ଏହା -
 ମୁଖ୍ୟ Alumni Association ମହାବିଦ୍ୟାଳୟ -
 ସର୍ବ - ଉନ୍ନତି - ଉପାଧିକାରୀ - ନାମ - ଏହି -
 ସୁନି - ଉପାଧିକାରୀ - କର - ।

ଉପର - ଆଜି - ମତ - ସର୍ବମହାବିଦ୍ୟାଳୟର -
 ଉପାଧିକାରୀ - କର - ଯେ "KATAHURI COLLEGE
 ALUMNI ASSOCIATION" ଉପାଧିକାରୀ KCAA
 ଗୃହ - କର - ୧୯୬୦ - । ନଗର - ଉପାଧିକାରୀ -
 ଉପାଧିକାରୀ - ଉପାଧିକାରୀ - XXI-1860, ୧ -
 ଉପାଧିକାରୀ - କର - ୧୯୬୦ - ।

ଆଜି - ମତ - ସର୍ବମହାବିଦ୍ୟାଳୟର -
 ଉପାଧିକାରୀ - କର - ଯେ - ସାମାଜିକ - ସେବା -
 ସମାଜିକ - ଉପାଧିକାରୀ - ଉପାଧିକାରୀ State Bank
 of India ଓ Dechamari କାର୍ଯ୍ୟ - ଏହା -
 ଉପାଧିକାରୀ - କର - ୧୯୬୦ - ।



আজিৰ সভাই - Alumni Association
 কৰাৰ - ব্যৱ - ভেদে - দিয়া - বৈধ - লক্ষ্য - কাৰ্য - নিৰ্বাহক -
 মানি - গণন - কৰা - ।

মানি - গণন - ভেদে - দিয়া - বৈধ - :-

১। সভাপতি : ইমামুল হক -

২। সাধাৰণ - সঞ্চালক : হাজিৰা - বহুমান -

৩। কোষাধিকাৰী :- লুৎফুল্লাহ -

৪। কাৰ্য - কৰ্তা - সদস্য - সকল -

- ৪) আলিমুল্লাহ -
- ৫) হাজিৰা - আলম -
- ৬) আশিক - আলম -
- ৭) হাজিৰা - আলম -

সভা - উপস্থিত - হোৱা - সঞ্চালক - হাজিৰা -
 মানি - গণন - সাধাৰণ - সদস্য - হিচাপে - গণন -
 কৰা - বুলি - আজিৰ - সভা - সিদ্ধান্ত - গ্ৰহণ - কৰা - ।

অন্তিম - কাৰ্য - সূত্ৰ :- আজিৰ - সভা - অন্তিম -
 আলোচনা - হাজিৰা - সভা - অন্তিম - আলোচনা -
 সভাৰ - মহাবিদ্যালয় - সভা - উপস্থিত - হৈ - সভা -
 সঞ্চালক - হাজিৰা - হাজিৰা - সাধাৰণ - সদস্য - হিচাপে -
 মানি - গণন - আশুক - হাজিৰা - সভা - । কে -
 সভাৰ - সভাপতি - গণন - সভা - সভা - ।

৫। কাৰ্য - সূত্ৰ :- সভা - সভা -
 সভাপতি - সভা - সভা - সভা - সভা -
 সভা - সভা - সভা - সভা - সভা -



Alumni Association - মনক - দুই -
 টেক্সট, সস - মনক - কাম - সস -
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Principal
 Katakuri College
 Dist. Jangam (Assam)

Mati Bura Rahman

Emamul Hossain

President/Secretary
 Alumni Association Katakuri College
 Tuktuki, Nagaon, Assam
 Date.....

President/Secretary
 Alumni Association Katakuri College
 Tuktuki, Nagaon, Assam
 Date.....



OFFICE OF THE PRINCIPAL

KATAHGURI COLLEGE

Tuktuki, Nagaon : Assam, Pin- 782123



Dr. Khairul Islam, M.A, M.Phil, Ph.D
Principal & Secretary

Phone No. (03672) 252013
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date :

EXAMINATION CELL

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

As per resolution of IQAC of Katahguri College (Resolution No-02) on 01/02/2018 an Examination cell is constituted with the following members:

Name	Designation	Portfolio	Department	Contract No.
Dr. Khairul Islam	Principal	Chairperson	Economics	9101438469
Saidur Rahman	Asst. Professor	Convenor	Pol-Science	8638913150
Shahidul Islam	Asst. Professor	Member	Pol- Science	9101121569
Firuz Khan	Asst. Professor	Member	Assamese	9101512997
Ashru Moni Deka	Asst. Professor	Member	Assamese	6003068394

The examination cell is on apex body of the institute which is headed by the principal and shall be facilitated by three sections Examination, Record Maintenance, and Administration. The main functions of this cell is to carryout Internal and External examinations and keeping the record of each and every issue related to the examination.

VISION:

Vision of the examination cell is to establish and maintain the rules and regulations for qualitative, reliable assessment and evaluation of students. The core purpose of examination is to encourage students for regular study to achieve academic excellence.

MISSION:

The Mission of examination cell is to design plans strategies for transparent, robust and continuous evaluation of students. The main effort of the examination cell is to set a standard examination and evaluation profile of the college. To establish effective operational mechanisms to guarantee the excellence and high standard of examination.



OFFICE OF THE PRINCIPAL

KATAHGURI COLLEGE

Tuktuki, Nagaon : Assam, Pin- 782123



Dr. Khairul Islam, M.A, M.Phil, Ph.D
Principal & Secretary

Phone No. (03672) 262018
Mob. : 94351-61275, 91014-38469

Ref. No.....

Date :

AIMS AND OBJECTIVES:

- To process and manage examination as per the regulations of the affiliated university and the academic calendar.
- To continually improve assessment practices through stakeholder engagement by innovative initiative in order to enhance the quality of teaching and learning process in the college.
- To evaluate the students performance by the conduction of examinations. Bringing more and evaluation system.
- Bringing more transparency in the examination and evaluation system.
- To bring eminent personalities to the college for evaluating the knowledge of the students.
- To disseminate the information related to stakeholder.
- To maintain the sanctity in the process of evaluating the performance of the students in the examination.
- To define and frame faculty wise criteria for continuous internal evaluation. .

EXAMINATION SYSTEM:

All undergraduate course follows semester pattern with respect to teaching and evaluation process. The academic year is divided into two semesters. Each semester has internal examination and End-semester examination.


Principal
Katahguri College


General Meeting
Examination Committee
Katalguri College

Venue - Teachers Common Room

Date:- 08/09/2018

Time: 1:50 PM

A General Meeting is conducted on 8/9/2018 at 1 PM PM at Katalguri College Teachers Common room. This meeting is presided over by the honourable principal Dr. Khairul Islam,

Agenda of the meeting.

- (1) Selection of president and taking over the chair by the president.
- (2) Elaborated the purpose of the meeting.
- (3) Composition of Examination Committee.
- (4) Others.
- (5) Speech of chairperson.

Signature of present members:

- (1) Dr. Khairul Islam.
- (2) Saidur Rahman
- (3) Rubul Amin
- (4) Muhammad Hussain Khandaker.
- (5) Md. Shahidul Islam.
- (6) Md. Raj Uddin Ahmed
- (7) Ashrafunni Deka.
- (8) Maimul Hoque Chowdhury
- (9) Firuz Khan.
- (10) Niku Prava Devi.
- (11) Ankita Mojee Borah.
- (12) Monisha Saikia.
- (13) Imdadul Islam.
- (14) Imdadul Alam
- (15) Shorubet Islam



(3) Members

(I) Shahidul ISLAM
(Asst Professor)

(II) Firuj Khan
(Asst Professor)

(III) Ashrumoni Deka
(Asst professor)

Resolution No-2 - In this meeting it is decided that the committee would meet two or three times in a year or would meet at any time if situation arises to provide a healthy atmosphere to all students of the college.

Resolution No-3 - In today's meeting, it is decided to make Seal in the name of Chairperson and Convenor.

The meeting ended with the vote of thanks after the valuable speech of the Chairperson.

1
Executive Meeting
Examination Committee
Katahguri College
Venue: Teachers Com
Date: 27/08/2018



An executive meeting of Examination Committee is conducted on 27/08/18 at 3:00 PM at Katahguri College of Teachers Common Room. This meeting is presided over by the honourable chairperson Dr. Khairul Islam, principal of Katahguri College.

Agenda of the meeting:

- (1) Taking chair by the chairperson.
- (2) Explanation the purpose of the meeting.
- (3) Discussion about the B.A. 1st, 3rd and 5th semester Sessional Examination.
- (4) Selection of AOC.
- (5) Question papers prepared as per the marking pattern.
- (6) Sessional examination routine.
- (7) Evaluation answer scripts.
- (8) Absent and unsuccessful students.
- (9) Others.
- (10) Speech the chairperson and end of the meeting.

Signature of the executive members:

- (1) Dr. Khairul Islam
- (2) Gaidur Rahman
- (3) Shahidul Islam
- (4) Firuz Khan
- (5) Ashwomoni Deka



In today's meeting, after discussion - about the above mentioned agendas and have been taken following resolutions.

Resolution No-1 - In today's meeting, it is decided that Sessional examination of B.A. 1st, 3rd and 5th Semester will be held from 12/09/2018

Resolution No-2 - In today's meeting, it is decided that Mr. Saidur Rahman is appointed as a AOC for sessional examination of B.A. 1st, 3rd and 5th Semester.

Resolution No-3 - In today's meeting, it is decided that Routine Committee Convenor has given authority to prepare Sessional Examination Routine as per the guideline of Guwahati University.

Resolution No-4 - In today's meeting, it is decided that departmental HODs are asked to prepare question papers as per the guideline of G.U. and also asked to submit the question papers to the AOC of Sessional Examination.

Resolution No-5 - In the meeting, it is proposed that evaluation the answer scripts and result will be declared within 15 days after completion of the sessional examination.

Resolution No-6 - In today's meeting, it is decided



that those students result are found unsuccessful and absent in the sessional examination, they will be appear in next time. The examination schedule of sessional examination.

Resolution No-7 In today's meeting it is decided that expenditure for the sessional examination are to be maintenance from examination fund.

The meeting ended with the vote of thanks after the valuable speech of the chairperson.


Principal
Katahguri College
Naga, Jangama (Assam)


Convenor
Examination Cell
Katahguri College

Executive Meeting
Examination Committee
Katakgorzi College
Venue: - Teachers Common Room
Date: 18/09/2018



An executive meeting of Examination Committee is held on 18/9/18 at 1:30 PM at Katakgorzi College of Teachers Common Room. This meeting is presided over by the honourable chairperson Dr. Khairul Islam, principal of Katakgorzi College.

Agenda of the meeting:

- (1) Taking chair by the chairperson.
- (2) Explanation the purpose of the meeting.
- (3) Review on the last meeting.
- (4) Discussion about the B.A. 1st, 3rd and 5th semester final examination.
- (5) Selection of AOC
- (6) Speech the chairperson and end of the meeting.

Signature of the executive member:

- (1) Dr. Khairul Islam.
- (2) Saidur Rahman
- (3) Shahidul Islam.
- (4) Firdus Khan
- (5) Ashrumoni Deka.

In today's meeting, following resolutions have been taken.

Resolution No-1 - In today's meeting it is decided that B.A. 1st, 3rd and 5th semester final examination

Will be conduct as per the guidelines of Guahati University.

Resolution No-2 In today's meeting it is decided that Mr. Fajj Uddin Ahmed, Mr. Ruhul Amin Ahmed and Mr. Shahidul Islam are appointed as an AOC for B.A. 1st, 3rd and 5th Semesters final examination.

Resolution No-3 In today's meeting it is decided that Invigilator duty has given as per the guideline of G.U.

Resolution No-4 In today's meeting it is decided that expenditure for the final examination are to be maintenance from examination fund.

The meeting ended with the vote of thanks, after the valuable speech of the chairperson.

Principal
 Vatahouri College
 Nagach (Asam)

Convenor
 Examination Cell
 Vatahouri College