



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam- PIN-782123

Email:- iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website:https://katahguricollege.org.in

Ref. No.....

Date.....

CRITERIA-5

STUDENT SUPPORT AND PROGRESSION.

5.1 Student Support

5.1.1. Percentage of students benefited by scholarship and free ships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five year .

- **Policy document of the HEI for award of scholarship and free ships.**


Coordinator, IQAC
Katahguri College

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, ***GUWAHATI-19.**

No. PC/HE/Misc./42/2020/51

Dated Kahilipara the 6th September, 2021

From : Sri Dharma Kanta Mili, A.C.S
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, ✓

1. The Registrar,
Gauhati University/ Dibrugarh University/ Bodoland University/ Cotton University/ K.B.V. Sanskrit & Ancient Studies University/ Bhattadev University/ Madhabdev University/ Rabindranath Tagore University/ Women University/Majuli University of Culture/ Birangana Sati Sadhini Rajyik Viswavidyalaya.
2. The Principal(s),
All Govt. College/Provincialised College/Govt. Model College of Assam.


Sub: Reg. Scheme for waiver of Admission fees, tuition fees etc. for students taking admission in H.S./U.G.(B.A./B.Sc./B.Com.) and P.G. (M.A./M.Sc./M.Com.) course for the year 2021-22 .

Ref: Govt. O.M. No.AHE.354/2021/8, dtd.06/09/2021.

Sir,

In inviting a reference to the subject cited above, I have the honour to enclose herewith the Govt. Office Memorandum No. AHE.354/2021/8, dtd.06/09/2021 regarding Scheme for waiver of Admission fees, tuition fees etc. for students taking admission in H.S./U.G.(B.A./B.Sc./B.Com.) and P.G. (M.A./M.Sc./M.Com.) courses for the year 2021-22 for your kind information and necessary action.

Yours Faithfully,


Director of Higher Education, Assam.
Kahilipara, Guwahati-19.

Dated Kahilipara the 6th September, 2021

Memo No. PC/HE/Misc./42/2020/51-A

Copy to :-

1. The P.S. to the Hon'ble Minister, Education, Assam, Dipur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
2. The P.S. to the Hon'ble Education Adviser of Govt. of Assam, Dipur, Guwahati-6.
3. The P.S. to the Principal Secretary to the Govt. of Assam, Higher Education Department, Dipur, Guwahati-6.
4. The P.S. to the Secretary to the Govt. of Assam, Higher Education Department, Dipur, Guwahati-6

/ .
Director of Higher Education, Assam.
Kahilipara, Guwahati-19.

Planning Branch.
6.9.2021

**GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
ASSAM SECRETARIAT (C) GUWAHATI-06**



No.AHE.354/2021/B

Dated the Dispur, 6th September, 2021

OFFICE MEMORANDUM

Sub:- Scheme fee waiver of admission fees tuition fees etc. for students taking Admission In H.S. / Degree and M.A./ M.Sc./M. Com Course.

In continuation of FEE WAIVER scheme under Pragyan Bharti for free admission in H.S. / Degree and M.A./ M.Sc./M. Com Course under Higher Education Department, the scheme will continue for the year 2021-22 for those whose parental income is below Rs. 2 lakh.

1. **Aim:** The aim of the scheme is access to the poor students of the State and to help them achieve the benefits of Higher Education.
2. **Scope and Applicability:** The Schemes will be applicable to the students seeking admission into 1st year of H.S./B.A./B.Sc./ B.Com and M.A./M.Sc./M.Com course. Students taking admission in any self-financing course are not eligible under this scheme. In case of H.S. and B.A./B.Sc./B.Com course, those students whose fees were waived earlier will also be eligible to avail the scheme for the second year and third year admission. For M.A./M.Sc./M. Com the benefit of the scheme is applicable for Final year for those whose fees were waived earlier.
3. **Institutes incorporated under the scheme:**
 - i. All Provincialized and Govt. Colleges.
 - ii. Gauhati University, Guwahati. / Dibrugarh University, Dibrugarh. / Bodoland University, Kokrajhar. / Cotton University, Guwahati. / Kumar Bhaskar Varma Sanskrit & Ancient studies University, Nalbari. / Women's University, Jorhat. / Bhattadev University, Bajali. / Rabindranath Tagore University, Hojai / Madhabdev University, Lakhimpur. / Majuli University of Culture, Majuli. / Sati Sadhini Rajyik Viswavidyalaya.

This scheme will not cover Private Colleges, Private Universities and Central Universities situated in Assam. The Scheme will be applicable to students pursuing higher education in colleges and Universities of Assam in the categories stated above.

4. Applicability:

Category of students eligible under the scheme:

- i. Students whose parental annual income is less than Rs. 2.00 lakh from all sources will be eligible to avail this scheme.
- ii. If either of the parent (mother or father) of the student is working in the State Govt./ Central Govt./Semi Govt./State or Central Govt. undertakings, such students shall not be eligible under this scheme.
- iii. Scheme is only for regular students having minimum 75% of attendance in classes with no back paper in previous examination.

5. Proof of Income/Documents required:

- i. An Income Certificate from the Local Revenue Circle Officer only.

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6/9/2021

- ii. A declaration from the students that neither of the parents (father or mother) of the students is an employee of State Central Govt. Department or its undertaking. Such form shall be devised by the concerned Registers/Principal. If such a declaration is found to be false, the admission shall be cancelled and fee shall be realized from such students.

6. Power of Admission Committees: The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceed Rs. 2.00 lakh, the committee may recommended cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence suo moto by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the Scheme, shall constitute such committees comprising of Senior Teachers. The Principal/Registrar of the institution shall observe due diligence and will not allow any undeserving candidates. The Director of Higher Education will make random check of income certificate and disciplinary action may be taken against the student/ official or principal.

7. Fee to be Waiver under the Scheme:

Year	Category of Admission	Nature of Fees to be Waived
1 st Year/ New Admission	Higher Secondary, B.A./B.Sc./B.Com./ and M.A./M.Com./M.Sc. Session 2021-22	All Fees that a College or University realizes from students in Normal Course rate not to exceed than the fee realized last year i.e. 2020-21 session
2 nd year and 3 rd admission	For those admitted in B.A./B.Sc./B.Com with no fee during the session 2019- 20 and 2020-21.	Colleges will realize only Magazine fees, Games & Sports fees and College Week Fees. All other fees will be exempted. This benefit will accrue to those students who were admitted under this scheme during 2018-19, 2020-21 and 2021-22 session.
Final year admission	M.A./M.Sc./M.Com for those admitted with no fee during the session 2020-21	

8. Duties and Responsibilities if Students availing the Scheme:

Students seeking admission into 1st year will plant a sapling at his/her College or at his/her home and shall give photograph of the same to the college. The student has to nurse the sapling and while seeking admission into second year shall give photograph of the same tree that was planted during previous year. A Scrutiny Committee shall be constituted comprising teachers which will examine the photographs and will assess the genuineness of the Photographs and growth of the plant. Only on receipt of recommendation from the Committee, the student can avail subsequent year fee waive. This will be effective from the session 2021 (applicable to those who benefited under the scheme during 2019-20 and 2020-21 session). Students availing the fee waiver benefit during the Current Year shall submit photograph of the sapling planted by them earlier to the College authority and the college authority shall scrutinize the authenticity of the same and allow the candidate accordingly.

9. **Responsibility of College and Universities:** All Colleges and University will be required to upload the names of students admitted availing fee waiver benefit, in the respective website.

10. **Marking at the reverse of Mark sheet of candidate given free admission:**

- > The Colleges giving free admission under this scheme will give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple Colleges.
- > The Colleges and Universities will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

The Colleges and Universities will send the requirement for reimbursement of fund in prescribed pro forma together with name of students availing the benefit under the scheme within 45 days of admissions so that the Director can move Govt. for release of fund to institutes.

Sd/-
Principal Secretary to the Govt. of Assam.
Higher Education Department.

Dated the Dispur, 6th September, 2021

Memo No354/2021/B-A

Copy forwarded for information and necessary action to:

1. The P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of Hon'ble Minister.
3. P.S. to the Principal Secretary to the Govt. of Assam, Higher Education Department for kind appraisal of Addl. Chief Secretary.
4. P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal of Commissioner & Secretary.
5. The Director of Higher Education, Assam for necessary action: He will communicate the order to all the Principals through posting it in his website.
6. The Director of Information & Public Relations Assam for wise publicity.
7. Guard file.

[Signature]
Deputy Secretary to the Govt. of Assam.
Higher Education Department.

GOVT. OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA ::-: GUWAHATI-19.

No. PC/HE/Misc/42/2020/235

Dated Kahilipara the 29-06-2022.

From : Sri Dharma Kanta Mili, ACS.
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, ✓

1. The Registrar,
Gauhati University/Dibrugarh University/Bodoland University/Cotton
University/ KBV Sanakrit & Ancient Studies University/Bhattadev University/
Madhabdev University/Rabindranath Tagore University/Women University/
Majuli University of Culture/Birangana Sati Sadhani Rajyik Viswavidyalaya.
2. The Principal (s),
All Govt. College/Provincialised College/Government Model College of Assam.

Sub - Continuation of Fee waiver scheme for the students taking admission in
H.S./U.G. (B.A./B.Sc./B.Com/ and P.G. (M.A./M.Sc./M.Com) course for
the year 2022-23.


Ref- 1. Govt. O.M. No. AHE.354/2021/8 dated 06-09-2021.
2. Govt. Corrigendum No. AHE.354/2021/9 dated 10-09-2021.
3. Govt. Notification No. AHE.354/2021/11 dated 13-09-2021

Sir,

In inviting a reference to the subject cited above, I am directed to inform you
that the Fee waiver scheme will be continued for the academic session 2022-23 for the
students to be admitted in H.S./U.G. (B.A./B.Sc./B.Com/) and P.G. (M.A./M.Sc./M.Com)
course for the year 2022-23 in the line of terms and conditions laid in the last year
O.M./Notification mentioned under reference.

You are therefore requested to take necessary action accordingly.

Yours faithfully,


Director of Higher Education Assam,
Kahilipara, Guwahati-19

Memo No. PC/HE/Misc/42/2020/235-A

Dated Kahilipara the, 29-06-2022.

Copy for information to :-

1. The Commissioner and Secretary to the Govt. of Assam, Higher Education Department,
Dispur, Guwahati-6.
2. The P.S. to the Hon'ble Minister Education etc., Assam for appraisal.

/
Director of Higher Education Assam,
Kahilipara, Guwahati-19

Declaration of Policy on Institutional Scholarship

Katahguri College



Preamble: Katahguri College is committed to fostering an inclusive and supportive academic environment where every student has the opportunity to achieve their full potential. Recognizing the financial challenges that many students face, the college has established an institutional scholarship policy to provide financial assistance to deserving students. This policy aims to promote academic excellence, support socio-economically disadvantaged students, and encourage participation in college activities.

1. Objectives:

- To provide financial support to students demonstrating academic excellence and financial need.
- To encourage and reward academic achievement, leadership and community involvement.
- To assist students from socio-economically disadvantaged backgrounds in pursuing higher education.
- To promote an inclusive educational environment where all students can thrive.

2. Eligibility Criteria:

- **Merit-Based Scholarships:** Students must have a minimum GPA of 9.0 and demonstrate outstanding academic performance.
- **Need-Based Scholarships:** Students must provide evidence of financial need through income certificates or other relevant documents.
- **Special Category Scholarships:** Reserved for students belonging to SC/ST/OBC categories, differently-abled students, and those from minority communities, in accordance with government policies.
- **Participation-Based Scholarships:** For students who actively participate in sports, cultural activities, and other extracurricular engagements representing the college.

3. Application Process:

- **Application:** Eligible students must have to application to the principal.
- **Supporting Documents:** Applications must be accompanied by required documents such as academic transcripts, income certificates, and recommendation letters.
- **Submission Deadline:** All applications must be submitted by [specific deadline] for consideration for the upcoming academic year.

4. Selection Process:

- **Scholarship Committee:** A dedicated Scholarship Committee comprising faculty members and administrative staff will review all applications.
- **Evaluation Criteria:** Applications will be evaluated based on academic merit, financial need, participation in extracurricular activities, and other relevant factors.
- **Interviews:** Shortlisted candidates may be required to attend an interview with the Scholarship Committee.



5. Terms and Conditions:

- **Academic Performance:** Scholarship recipients must maintain a minimum GPA of 9.0 to continue receiving benefits.
- **Conduct:** Recipients must adhere to the college's code of conduct and actively participate in academic and extracurricular activities.
- **Review and Renewal:** Scholarships are subject to annual review. Continued eligibility and performance will be assessed for renewal.

6. Responsibilities of Recipients:

- **Ambassadors:** Recipients are expected to serve as ambassadors for the scholarship program, promoting its benefits and encouraging other students to apply.
- **Mentorship:** Recipients may be required to mentor junior students and assist them in their academic and personal development.

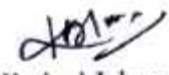
7. Amendments and Revisions:

- The Scholarship Policy will be periodically reviewed and may be amended by the Scholarship Committee to better meet the needs of students and align with institutional goals.

8. Contact Information: For further details and assistance regarding the scholarship application process, students can contact:

- **Office of the Katahguri College**
- **Email:** katahguricollege@gmail.com
- **Phone:** 9101742030

Declaration: This policy is declared by the administration of Katahguri College to support and encourage the academic and personal growth of its students through financial assistance and recognition of merit. The college is dedicated to ensuring equal access to education for all students, fostering a diverse and inclusive learning environment.


(Dr. Khairul Islam)
Principal

Katahguri College
Principal
KATAHGURI COLLEGE
Dist. Nagaon (Assam)