

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email: iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Date.....

Executive Meeting of IQAC Katahguri College, Nagaon Date:01-08-2019

Minutes of the Meeting

An executive meeting is held on 01-08-2019 at IQAC room under the chairmanship of principal Dr. Khairul Islam.

Agenda of meeting:-

- (1) Chairing by the Principal cum chairperson.
- (2) Purpose of the meeting.
- (3) Recitation of earlier meeting and its adaptation.
- (4) Discussion regarding the Implementation of CBCS curriculum.
- (5) Regarding Anti-raging cell awareness camp organization.
- (6) Regarding preparation of departmental routine and lesson plan departmental.
- (7) Regarding conduct of students union election by Election Committee.
- (8) Others.

Name of Present Members

Designation

- | | |
|--------------------------------|--|
| 1. Dr. Khairul Islam | Principal |
| 2. Miraj Ali Ahmed | Sr. Administrative officer (Principal, Katahguri Com.Jr.College) |
| 3. Iqbal Bahar Chowdhury | Coordinator, IQAC |
| 4. Razzakul Al-Amin Fakir | Member |
| 5. Md. Fajj Uddin Ahmed | Member |
| 6. Muzammil Hoque Chowdhory | Member (Employers) |
| 7. Md. Shahidul Islam | Member |
| 8. Rakib Ahmed Fakir | Asst. Coordinator |
| 9. Ankita Moyee Borah | Member |
| 10. Niku Prava Devi | Member |
| 11. Ashrumoni Deka | Member |
| 12. Muzammil Hussain Khandaker | Member |



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email:: iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Ref.....
Date.....

In the meeting the following resolution unanimously has been taken.

Resolution No. 1

In the meeting it is discussed that college will implement CBCS curriculum as per Gauhati University instruction. All HoD's are asked to circulate the syllabus to students.

Resolution No. 2

In the meeting it is resolved that Anti-ragging cell will conduct an awareness camp on ragging. The cell would aware students about the menace of ragging.

Resolution No. 3

In the meeting it is discussed that all HoD's would prepare departmental routine and lesson plan for the upcoming session.

Resolution No. 4

In the meeting a resolution has been taken to conduct student union election. All the faculty members and non-teaching staff are asked to cooperate in smooth functioning of the election. The Election Committee would prepare modalities for the election.

After delivering a valuable speech by the president and thanking to all the member he concluded the meeting.

**Coordinator, IQAC
Katahguri College**

Coordinator, IQAC
Katahguri College

**Chairperson/ Principal
IQAC, Katahguri College**

Chairperson / Principal
IQAC, Katahguri College



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email:: iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Date.....

Executive Meeting of IQAC Katahguri College, Nagaon Date:02-11-2019

Minutes of the Meeting

An executive meeting is held on 02-11-2019 at IQAC room under the chairmanship of principal Dr. Khairul Islam.

Agenda of meeting:-

- (1) Chairing by the Principal.
- (2) Purpose of the meeting.
- (3) Recitation of earlier meeting and its adaptation.
- (4) Discussion regarding the celebration of Xudhakanta Diwas and world Aids day.
- (5) Regarding celebration of constitution day.
- (6) Regarding progress report of different cells.
- (7) Regarding inclusion of Gen, Secretary to the IQAC executive committee.

Name of Present Members

1. Dr. Khairul Islam
2. Sri. Khagendra Mehela
3. Ikbahar Chowdhury
4. Farid Ahmed
5. Razzakul Al-Amin Fakir
6. Md. Faij Uddin Ahmed
7. Md. Shahidul Islam
8. Muzammil Hussain Khandaker
9. Niku Prava Devi
10. Matibur Rahman
11. Ankita Moyee Borah
12. Ashrumoni Deka
13. Rakib Ahmed Fakir

Designation

- Principal
Member from Management
Coordinator, IQAC
Member (Industrialist)
Member
Member
Member
Member
Member
Member, Alumni
Member
Member
Asst. Coordinator



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email:: iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Date.....

In the meeting the following resolution unanimously has been taken.

Resolution No. 1

In the meeting it is discussed that the department of Assamese would organize Xudakantha Diwas for celebration.

Resolution No. 2

In the meeting it is also resolved that Health care cell would organized world Aids Day on 1st December.

Resolution No. 3

In the meeting it is also discussed that the department of Political Science will celebrate constitution day at college campus.


Resolution No. 4

In the meeting it is also discussed that every cell would submit their progress report within short time and they should continue their works.

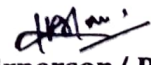
Resolution No. 5

In the meeting a resolution has been taken that elected General Secretary of student union would be included to the Executive Committee of IQAC.

After delivering a valuable speech by the president and thanking to all the members he concluded the meeting.


Coordinator, IQAC
Katahguri College

Coordinator, IQAC
Katahguri College


Chairperson/ Principal
IQAC, Katahguri College

Chairperson / Principal
IQAC, Katahguri College



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email: iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Date.....

Executive Meeting of IQAC Katahguri College, Nagaon Date:04-02-2020

Minutes of the Meeting

An executive meeting is held on 04-02-2020 at IQAC room under the chairmanship of principal Dr. Khairul Islam.

Agenda of meeting:-

- (1) Chairing by the Principal.
- (2) Purpose of the meeting.
- (3) Recitation of earlier meeting and its adaptation.
- (4) Celebration of National Women's Day.
- (5) Regarding extension activities.
- (6) Regarding career counseling program.
- (7) Regarding electronic fan and white board.
- (8) Regarding Infrastructure Development.

| Name of Present Members | Designation |
|--------------------------------|--|
| 1. Dr. Khairul Islam | Principal |
| 2. Miraj Ali Ahmed | Sr. Administrative officer (Principal, Katahguri Com.Jr.College) |
| 3. Ikbal Bahar Chowdhury | Coordinator, IQAC |
| 4. Razzakul Al-Amin Fakir | Member |
| 5. Muzammil Hoque Chowdhory | Member (Employers) |
| 6. Farid Ahmed | Member (Industrialist) |
| 7. Shahidul Islam | Member (Stakeholders) |
| 8. Jakir Hussain | Member (From local Society) |
| 9. Md. Faj Uddin Ahmed | Member |
| 10. Niku Prava Devi | Member |
| 11. Md. Shahidul Islam | Member |
| 12. Ankita Moyee Borah | Member |
| 13. Rakib Ahmed Fakir | Asst. Coordinator |
| 14. Matiur Rahman | Member, Alumni |
| 15. Ashrumoni Deka | Member |
| 16. Muzammil Hussain Khandaker | Member |



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email:: iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Ref..... Date.....

In the meeting the following resolution unanimously has been taken.

Resolution No. 1

In the meeting a resolution has been taken that National Women's Day should be celebrated on 8th March by women cell.

Resolution No. 2

In the meeting it is resolved that some infrastructural development should be done i.e. desk-bench repairing, wall plaster etc. by the principal of the college.

Resolution No. 3

In the meeting it is resolved that more extension activities to be done by cells.

Resolution No. 4

In the meeting it is resolved to organize career counseling program by concerned cell.

Resolution No. 5

In the meeting a resolution has been taken that more fans and white board for classes should be provided by the college authority.

After delivering a valuable speech by the president and thanking to all the members he concluded the meeting.

Coordinator, IQAC
Katahguri College
Coordinator, IQAC
Katahguri College

Chairperson / Principal
IQAC, Katahguri College
Chairperson / Principal
IQAC, Katahguri College



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email: iqackatahguricollege@gmail.com / katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Date:

Extended Meeting With Teaching Staff

Virtual Meeting (Google Meet)

Katahguri College, Nagaon

Date: 18-04-2020

Minutes of the Meeting

An Extended meeting is held with teaching staff on 18-04-2020 through online mode (Google meet). The meeting is hosted by honourable Principal Dr. Khairul Islam.

Agenda of meeting:-

- (1) Taking over the chair by the Principal.
- (2) Explaining purpose of the meeting.
- (3) Discussion regarding online class through virtual mode, dispatch of study material through whatsapp group.
- (1) Regarding Pre-cautionary steps taken by the faculty members and students in the covid-19 pandemic.

In the meeting the following resolution unanimously has been taken.

Resolution No. 1

In the meeting a resolution has been taken that all faculty members would disseminate teaching through virtual mode. All the study material prepared by the teachers would be sent to students through whatsapp group.


Resolution No. 2

In the meeting it is discussed that all the faculty members, office staff and students must take precautionary step and follow SOP given by the Govt. of Assam during the covid-19 pandemic period.

After delivering a valuable speech by the president and thanking to all the members he concluded the meeting


Coordinator, IQAC
Katahguri College

Coordinator, IQAC
Katahguri College


Chairperson/ Principal
IQAC, Katahguri College
Chairperson / Principal
IQAC, Katahguri College