

Executive Meeting
Internal Complaints Committee
Katahuti College

5

Date: 23-04-2018

An Executive Meeting of Internal Complaints Committee is held on 23rd April at 2pm in the teachers' common room.

Agenda

- 1) Chairing by the principal.
- 2) Introductory speech by the principal.
- 3) Speech by the Convener.
- 4) Discussion regarding the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013.
- 5) Regarding organization of awareness program.

The following members were present in the meeting

1. Dr. Khairul Islam.
2. Rakib Ahmed Fakiir, Convener
3. Md. Shahidul Islam.
- 4.
5. Akiba Mojib Bora.
6. Towbir Rahman, student member
7. Nilu Bana Devi.

Minutes of Internal Complaints Committee.

1. In today's meeting it is discussed that the Internal Complaints Committee of Kalahuri College would abide by the rule Section (2) of the Women at Work place (prevention, prohibition, Redressal) Act, 2013.
2. It was decided to conduct programs and activities about gender equity and gender sensitization.

The meeting was concluded with a vote of thanks by honorable principal Dr. Khairul Islam.

Principal
Kalahuri College
Kalahuri (Assam)

Convener
INTERNAL COMPLAINTS COMMITTEE
Kalahuri College

Executive Meeting
Internal Complaints Committee
Kalahuzi College
Date: 01-08-2018

7.

An Executive Meeting of Internal Complaints Committee was held on 1-08-18 at 2 PM in the teachers common room.

Agenda

- 1) Chairing by the principal
- 2) Discussion regarding the resolution of the previous meeting
- 3) Regarding the organization of awareness program
- 4) Others

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Fakir, Convenor
- 3) Md. Shahidul Islam.
- 4)
- 5) Ankita Mojee Borah.
- 6) Niku Prana Devi.
- 7)

Following points were discussed in the meeting

- 1) Principal welcomed all the members of ICC.
- 2) In the meeting it was discussed to organize an awareness program to sensitize students regarding sexual harassment at workplace.
- 3) In the meeting it was also discussed that some elderly persons of the

Society would be called for to discuss on day to day crime arising out of Sexual harassment.

The meeting concluded with vote of thanks by the honourable principal of the College.

Principal
Kalahuri College
Kalahuri (Assam)

Convener
INTERNAL COMPLAINTS COMMITTEE
Kalahuri College

Executive Meeting
Internal Complaints Committee
Katahguzi College

9.

An Executive Meeting was held on 22-01-2019 at 1 PM in the teachers' common room.

Agenda

- 1) Chairing by the principal
- 2) Purpose of the meeting
- 3) Framing the working rules of the committee
- 4) Others if any

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Faki, convener
- 3) Nika Prana Devi.
- 4) Md. Shahidul Islam.
- 5) Ankita Mojib Boral.
- 6) Dadul Islam (Gen. Secy) Student Union, student member

Following points were discussed in the meeting

- 1) Principal welcomed all the members of ICC
- 2) Working rules of the committee were framed as per the UGC guidelines
- 3) Consent form for complaints to be prepared
- 4) In the meeting it was also discussed that the committee would strictly follow the working rules framed as per the UGC guidelines.

(5) In the meeting it was also discussed that an educational program in the college would be organized to promote change in the social environment that facilitates sexual harassment in the workplace.

The meeting concluded with a vote of thanks by the honorable principal.

Principal
Kalahuri College
Mrs. Angana (Assam)

Checked
Mrs. Angana

Executive Meeting
Internal Complaints Committee
Kalahurzi College

Date: 22-08-2019

An Executive Meeting of Internal Complaints Committee was held on 22-8-19-2019 at 2 PM. All the members assembled in the teachers common room.

Agenda

- 1) Chairing by the principal.
- 2) Speech by the principal.
- 3) Regarding conduct of awareness program.
- 4) Others.

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Fakir, Convenor
- 3) Md. Shahidul Islam.
- 4) Ankita Mojee Borah.
- 5) Niku Prana Devi.
- 6)

The following points were discussed in the meeting

- 1) Principal welcomed all the members of the ICC.

2) In the meeting it was discussed that any complaints of Sexual harassment would be reported and recorded.

3) In the meeting it was discussed that to aware students regarding Sexual harassment at workplace an awareness program would be organized.

Principal
Katahguni College
Assam

INTERNAL COMPLAINTS COMMITTEE
Katahguni College

Executive Meeting
Internal Complaints Committee
Katahgunzi College

13.

Date: 10-01-2020

An Executive Meeting of Internal Complaints Committee was held on 10-01-20 at 2 PM. All the members of ICC assembled in the meeting teachers' common room.

Agenda

- 1) Chairing by the principal
- 2) Speech by the principal
- 3) Regarding placing of Complaints box / Suggestion box.
- 4) Regarding organisation of ANKIZNESS program
- 5) Others

Members present

- 1) Dr. Khairul Islam
- 2)
- 3) Nilu Prava Devi.
- 4) Ankita Mojee Borah.
- 5) Md. Shahidul Islam.
- 6)

Following points were discussed in the meeting

- 1) Principal welcomed all the members of the ICC.
- 2) In the meeting it was discussed that a Complaint box / Suggestion box would be placed in the College.
- 3) In the meeting it was discussed to organize an Awareness program to sensitize the students regarding Sexual harassment at workplace.

The meeting concluded with a vote of thanks by the Honorable Principal.

Principal
Kalahuri College
Mrs. [Signature]

[Signature]
COMPLAINANT
INTERVAL COMPLAINTS COMMITTEE
Kalahuri College

Executive Meeting
Internal Complaints Committee
Katahgunzi College

15.

An Executive Meeting of Internal Complaints Committee was held on 13-01-2021 at 2 PM. All ICC members assembled in the IQAC room.

Agenda

- 1) Chairing by the principal
- 2) Speech by the principal
- 3) Discussion regarding safety measures and counselling
- 4) Regarding organization of awareness program.
- 5) Others

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Fakir, Convener
- 3) Md. Shahidul Islam.
- 4) Ankita Mojee Borak.
- 5) Niku Prava Devi
- 6)

Following points were discussed in the meeting.

- 1) Principal welcomed all the members of ICC
- 2) In the meeting it is discussed to

to take safety measures and counselling immediately if complain arises

3) In the meeting it is discussed to organize awareness program regarding Sexual harassment at workplace

The meeting concluded with a vote of thanks by the honourable

Principal
Kalahuri College
Kalahuri (Assam)

[Signature]

Convener
INTERNAL COMPLAINTS COMMITTEE
Kalahuri College

Executive Meeting
Internal Complaints Committee
Kalahandi College

17.

Date: 27-1-2022

An Executive Meeting was held on 27-1-22 at 2 PM. All the members of the Internal Complaints Committee assembled in the teacher's common room.

Agenda

- 1) Chairing by the principal
- 2) Welcome speech by the principal
- 3) Regarding Awareness program/ lecture
- 4) Others

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Fakir, Convenor
- 3) Nika Prava Sen
- A) Ankita Mojee Borah.
- 5) Md. Shahidul Islam.
- 6) Alom Hussain (Boy) Student member

Following points were discussed in the meeting

- 1) principal welcomed all the members of ICC

2) In the meeting it was discussed to organize an awareness lecture to sensitize students.

The meeting ended with the convent's speech.

Principal
Katabguri College
Katabguri (Assam)

Convent
INTERNAL COMPLAINTS COMMITTEE
Katabguri College

Executive Meeting
Internal Complaints Committee
Katabgutzi College

19.

Date: 30-06-2022

An executive meeting of Internal Complaints Committee was held on 30-06-22 at 2 PM.

Agenda

- 1) Chairing by the principal
- 2) Welcome Speech by the principal
- 3) Regarding organization of poster making competition
- 4) Others

Members present

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Fakir, Convener
- 3) Niku Prava Devi
- 4) Md. Shahidul Islam
- 5) Ankita Mojee Borah.

The following points were discussed in the meeting

- 1) principal welcomed all the ICC members.
- 2) In the meeting it is discussed that a poster making competition will be

be organized to sensitizo the students regarding sexual harassment at workplace.

The meeting ended with a vote of thanks by the honourable principal.

Principal
Kalahuri College
Dibrugarh (Assam)

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Chairman
INTERNAL COMPLAINTS COMMITTEE
Kalahuri College

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Executive Meeting
Internal Complaints Committee
Katahgunzi College

21.

Date : 24-02-2023

An executive meeting of Internal Complaints Committee was held on 24-02-2023 at 2 PM. The members of ICC assembled in the teacher's common room.

Agenda

- 1) Chairing by the principal
- 2) Welcome Speech by the principal
- 3) Discussion regarding the steps to be followed to prevent sexual harassment at workplace
- 4) Others

The following members were present in the meeting

- 1) Dr. Khairul Islam.
- 2) Rakib Ahmed Fakir, Convener
- 3) Md. Shahidul Islam
- 4) Niku Prava Devi.
- 5) Asmaul Shauit (G.S) Student member

6. The following points were discussed in the meeting

- 1) Principal welcomed all the ICC members.

2) In the meeting it is discussed to hire a physical trainer to train the girls and staff as they can take self defence.

The meeting was concluded with the principal's speech.

Principal
Kalahuri College
Nisajungam (Assam)

Principal
Kalahuri College
Nisajungam (Assam)