



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Katahguri College

Tuktuki, Nagaon, Assam, PIN-782123

email:: iqackatahguricollege@gmail.com/katahguricollege@gmail.com

Website: <https://katahguricollege.org.in>

Date.....

Executive Meeting of IQAC Katahguri College, Nagaon Date:01-08-2019

Action Taken Report

Agenda of meeting:-

- (1) Chairing by the Principal cum chairperson.
- (2) Purpose of the meeting.
- (3) Recitation of earlier meeting and its adaptation.
- (4) Discussion regarding the Implementation of CBCS curriculum.
- (5) Regarding Anti-raging cell awareness camp organization.
- (6) Regarding preparation of departmental routine and lesson plan departmental.
- (7) Regarding conduct of students union election by Election Committee.
- (8) Others.

Action Taken:-

- (1) College Implemented CBCS Curriculum as per GU Instruction.
- (2) Anti-raging cell conducted an awareness camp on ragging on 21/08/2019.
- (3) HoD's prepared departmental routine and lesson plan for the upcoming session.
- (4) Student union election was conducted on 17/10/2019.

Coordinator, IQAC
Katahguri College
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Chairperson/ Principal
IQAC, Katahguri College
Chairperson / Principal
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Date:.....

Executive Meeting of IQAC Katahguri College, Nagaon Date:02-11-2019

Action Taken Report

Agenda of meeting:-

- (1) Chairing by the Principal.
- (2) Purpose of the meeting.
- (3) Recitation of earlier meeting and its adaptation.
- (4) Discussion regarding the celebration of Xudhakanta Diwas and world Aids day.
- (5) Regarding celebration of constitution day.
- (6) Regarding progress report of different cells.
- (7) Regarding inclusion of Gen, Secretary to the IQAC executive committee.

Action Taken:-

- (1) Department of Assamese organized Xudakanta Diwas on 05/11/2019.
- (2) Health care cell organized world Aids Day on 31st December, 2019.
- (3) Department of political Science celebrated constitution day at college campus on 26/11/2019.
- (4) Elected General Secretary of students union was included to the Executive committee of IQAC.

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Executive Meeting of IQAC Katahguri College, Nagaon Date:04-02-2020

Action Taken Report

Agenda of meeting:-

- (1) Chairing by the Principal.
- (2) Purpose of the meeting.
- (3) Recitation of earlier meeting and its adaptation.
- (4) Celebration of National Women's Day.
- (5) Regarding extension activities.
- (6) Regarding career counseling program.
- (7) Regarding electronic fan and white board.
- (8) Regarding Infrastructure Development.

Action Taken:-

- (1) Women cell celebrated National Women's Day on 08/03/2020.
- (2) Continuation of extension activities.
- (3) Desk benches have been repaired, walls of college have been plastered by college authority.
- (4) Career Counseling cell conducted awareness program on 20/02/2020.
- (5) One month coaching on competitive Exam was conducted by career counseling cell on 14-02-2020.
- (6) 5 no's fans and 4 no's of white boards have been provided by the college authority for class room.

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Date:

Executive Meeting of IQAC Katahguri College, Nagaon Date:18-04-2020

Action Taken Report

Agenda of meeting:-

- (1) Taking over the chair by the Principal.
- (2) Explaining purpose of the meeting.
- (3) Discussion regarding online class through virtual mode, dispatch of study material through whatsApp group.
- (5) Regarding Pre-cautionary steps taken by the faculty members and students in the covid-19 pandemic.

Action Taken:-

- (1) All faculty members disseminated teaching through virtual mode. All the study materials prepared by the teachers were sent to students through whatsApp group.
- (2) All the faculty members, office staff and students took precautionary step and followed SOP given by the Govt. of Assam during the Covid-19 pandemic.

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